

2008

ANNUAL TOWN REPORT

Town of Wilbraham



**This Town Report is available in alternate formats
(large print, audio tape, CD-R, etc.) upon request**

**Please direct your request to
Selectmen's Office
240 Springfield Street,
Wilbraham, MA 01095
or call (413) 596-2805**

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Table of contents

Alphabetical Index at end of book

4-20 Introduction and General Information

Foreword
Recognitions, Commendations
Retirees & In Memoriam
Wilbraham Quick Facts
Federal & State Delegation
Directory, Town Departments
Department Directors
Town Officials, Elected & Appointed
Scheduled Meetings

21-36 Administration

Town Clerk 21
Board of Selectmen 33
Personnel Board 35
Information Technology 36

37-58 Finance

Treasurer / Collector 37
Board of Assessors 43
Town Accountant 47
Finance Committee 55
Capital Planning Committee 56
Community Preservation Committee 56

58-67 Public Works

Department of Public Works 58
Tree Warden 66
Insect Pest Control 67

67-77 Public Safety

Police Department 67
Central Dispatch 71
Fire Department 72
Board of Fire Commissioners 75
Local Emergency Planning Committee 75
Ambulance Oversight Committee 76
Parking Clerk 77

78-85 Building, Land Use

Building Department 78
Planning Board 79
Conservation Commission 81
Zoning Board of Appeals 82
Open Space & Recreation Plan Com 84
Sealer of Weights & Measures 85

85-94 Health & Human Services

Elder Affairs & Senior Center 85
Council on Aging 87
Veterans Services 88
Commission on Disabilities 89
Fair Housing Committee 89
Health Agent & Title V Inspector 90
Public Health Nurse 91
Dog Officer / Animal Control 92
Board of Cemetery Commissioners 92
Housing Authority 94

95-130 Recreation & Culture

Recreation Department 95
Public Library 96
Public Access Television 100
Cable TV Advisory Committee 101
Historic District Study Committee 101
Cultural Council 102
Historical Commission 102
Community Gardens 102

103-118 Schools

Hampden-Wilbraham School District 103

118-120 Community

Wilbraham & Monson Academy 118
Atheneum Society 119



GENERAL INFORMATION

Foreword



Green is just a word

In this past year, the word “green” morphed into something more than the color of a frog. Being green, going green, building green, and green energy took their place with other buzz words, both recent and a generation old: eco-friendly, clean coal, clean energy, carbon capture, carbon footprint, glocal, waste reduction, renewable, sustainable, home shell, environmentally conscious living, biomass, biofuel, biodiesel, geothermal, passive solar, photovoltaics, pollution prevention, idling reduction, landfill gas, co-generation, hydropower, energy tax, turbine scale, wind resource, low impact, low emission, high performance, super insulation, EnergyStar, and energy independence.

Four little words:

Think Globally, Act Locally

The whole concept of energy resources and energy impacts is so big, so comprehensive, and so complex that ordinary people need to emblazon the mantra “Think Globally, Act Locally” into our individual and community action plans. The four words, often attributed to David Brower, founder of Friends of the Earth (founded in 1969), boldly assert that small steps in our own backyards and regional collaboration in our own communities can support a reduction in the use of carbon fuels of all kinds while nudging fresh solutions and nurturing innovation in every stage of the energy cycle.

Can town government officials and employees be leaders in making energy efficiency and conservation among our primary goals?

The **Massachusetts Municipal Association** (MMA) certainly thinks so. At the annual conference for city and town officials in January 2009, there will be workshops such as “How to Make Your Community Green” and “Staying Warm: The Challenges of Energy Programs.” The MMA executive board will propose an energy and environment policy for consideration by the member cities and towns, and some 15% of the 200 vendors will be showcasing the latest in energy services, including green technology, engineering and energy audits, among other things.

In the dollars-and-sense department, the town jumped at the chance for savings in utility pricing (electricity and natural gas) that were offered to small business consumers under a deregulation program that started several years ago for natural gas and later expanded to electricity. Today,

the town buys electricity, natural gas, gasoline, and diesel fuel under pricing contracts negotiated by aggregators specializing in municipal needs.

Been there, doing that

The Town of Wilbraham is not a “Johnny-come-lately” to the ideas of conservation and efficiency. Residents have enthusiastically embraced recycling, since our landfill was closed in 1995. The 860 tons of recyclable paper, glass, and metal collected at the **Disposal and Recycling Center** on Boston Road is a win-win by every measure. Homeowners take these materials (and other more hazardous ones) out of their household rubbish stream and put it into bins which are brought to the Springfield Materials Recovery Facility. The materials are sold at market prices, earning the town a payback of \$45,000 in 2008. Recycling revenue offsets the cost of this essential health and safety service. Recycling also has a firm hold in our office culture, where buying recycled materials, such as copy paper or picnic tables, is a priority, if pricing is competitive with other similar products.

The **Department of Public Works** has been quick to adopt new materials and strategies for cost savings and conservation. Solar-powered traffic signals for school zone lighted signs have been in use for 10 years. In 1998, the **Highway Division** made a switch to an environmentally friendly pre-treatment product for snow and ice removal operations. The product is a mixture of lignin and magnesium chloride. Unlike salt, this mixture will melt ice at temperatures as low as 16 degrees. It is better for our environment and equipment than most commonly used materials such as sand and calcium chloride. The elimination of sand and reduction of salt has minimized the impact to wetlands, increased the efficiency of snow plow operations, and created safer roads. The cost savings from a reduction in street sweeping, catch basin cleaning, and equipment repair and replacement is astronomical. The benefits to our community and our environment are priceless.



In the coming months, the **Recreation Department** will be using a mini-grant from the Springfield Materials Recovery Facility to place recycling collection barrels in our recreation areas and playgrounds.

Growing greener

The **community gardens** on Monson Road has been a public green asset for 34 years. Under the able direction of the **Conservation Commission**, the community garden has expanded acreage and the number of gardeners using the 140-acre former poultry farm since it was acquired by the town. One of the important agricultural initiatives of advocacy groups in the past year has been an effort to promote local gardens, both at home and on regional truck farms. One of the common statistics is how a head of lettuce at a typical super mart travels 1500 *miles* to get to your table. Take the leap: buy it from your local farm stand, where it has perhaps traveled less than 1500 *feet*.

The town was fortunate to have a **farmers' market** open on Boston Road, operated by the **Pioneer Valley Growers' Cooperative** under the sponsorship of Hampden Bank. A dozen local

farmers and food producers availed themselves of this highly visible market place on Wednesdays starting in August until the end of the growing season.

During World War I and World War II, public parks, vacant urban lots, and even town commons, were turned over for community gardens. In the mid-1940's, the fresh produce grown in home "victory gardens" was equal to all commercial production, some 9-10 million tons of produce. Grab a pencil and do some calculations of your own: How much can you save by growing a garden? What are less obvious benefits for you and the planet?

Today and tomorrow

In 2008, the Board of Selectmen signed a Memorandum of Agreement with the Pioneer Valley Planning Commission indicating support for the **Pioneer Valley Clean Energy Plan**. This plan asks municipalities throughout the Pioneer Valley to undertake energy audits of town facilities, to set goals for energy use reduction, and to implement efficiency and conservation measures, as well as giving consideration to local effort that need long-term planning and development, such as protection of land which may be suitable for solar, wind or water power, adoption of green building standards and incentives, or adopting policies which will support energy efficiency and conservation in areas such as transportation and vehicle fleets. The plan also outlines activities for business and individual homeowners.

One of the primary recommendations of the Clean Energy Plan asks towns to conduct energy audits of town facilities. Audits were conducted in the spring at the Town Office Building, the Red School, Fire Headquarters, Woodland Dell Station, Police Headquarters, and the DPW facility. As part of the **Small Business Energy Efficiency Program** with National Grid, about \$7900 of upgrades to lighting were made, of which the town paid 30%. The projected energy cost savings have a pay back ranging from 4 months to 15 months, depending on the building and scope of improvements.

Some town-owned buildings needed repairs this year. Replacement windows at the Middle School and the Public Library were bid with **energy efficiency specifications**. Likewise, repairs to Memorial School and various mechanical systems at other town buildings had a component of cost-saving, energy friendly improvements.

In the late spring, the Board of Selectmen met with Building Inspector Lance Trevallion and UConn student James Moriarty. Mr. Moriarty is working on a student thesis which will focus on "green" building construction or renovation. With some encouragement from the board, Mr. Moriarty focused on the former **Grange Hall** and developed a viable plan for green renovations, including moving it from its current location and development of a site plan which would involve sustainable features both inside and outside, such as parking, lighting, and major utilities. The plan is not merely a hypothetical exercise in scholarship, but it is based on real building problems with viable, affordable green features. His 120-page report can be read on the town's web site. It is a blueprint for evaluating the relationship between design and efficiency of operating systems, both inside and outside of a building.

The imperative of efficiency

Town officials and department directors have had an imperative thrust upon them by the high cost of fuel, coupled with a weakening revenue forecast. We must ask: How we can take

advantage of innovative technologies as they become available? Can we run some part of our fleet of cars and trucks with more fuel efficient vehicles and cleaner burning fuels? Can town buildings and facilities be retrofitted for solar energy use, possibly producing enough stored power to sell back to the electric grid? We must be willing to look at the opportunities and to consider appropriate goals for local government in the changing arena of energy savings and conservation. *Efficiency* is not merely a happy circumstance when it is achieved, it is a primary goal which can incrementally and exponentially reduce demand and lessen climate affects.



In our own backyards

From your pocket-book to our planet, what can Wilbraham's residents do to realize energy savings and conservation? Your actions can range from the mundane (check your tire pressure) to the sublime (solar heating your hot water service). Plant vegetables instead of turf, invest in reusable cloth bags to cart purchases home from the grocery store, replace leaky window seals, buy a bicycle and use it for local errands. If you want to know more about how Americans can respond to President Obama's call to action on energy independence, consult some of

the following online resources:

Web sites of interest

Pioneer Valley Planning Commission: Clean Energy Plan

www.pvpc.org

Massachusetts Municipal Association: Ideas for 'Greening Up' your City or Town

www.mma.org

United States Department of Energy: Energy Savers Booklet

www.energysavers.gov

Commonwealth of Massachusetts: State Energy Program and Incentives for Renewable Energy

www.mass.gov/doer

US Energy Information Administration: Energy for Kids

www.eia.doe.gov/kids/energyfacts

Touchstone Energy: resources and games for kids

www.touchstoneenergy/kids.com

Commendations and Appreciation

During the past year, the Board of Selectmen was pleased to honor the following residents, businesses, and community organizations:

Wilbraham Community Association; E. Morris Hayn Jr. and Marcie Hayn, Parade Grand Marshalls; Cate Duquette, Tom Duquette, Helene Pickett , and Elaine Wrubel

Appreciation and recognition for community service, 2008 Peach Festival.

FloDesign Wind Turbine Corporation

Congratulations on receiving the MIT Clean Energy Entrepreneurship Prize

Daniel J. Palmioli and Declan Murphy

Boy Scouts of Troops 359: recognition for achieving Eagle Rank

John Pearsall, Director of Planning and Development

Appreciation for service as an Alternate Commissioner to the Pioneer Valley Planning Commission

Water Division, Dept. of Public Works

Recognition and appreciation for achievement of the DEP Public Water System Award, 2008

Melissa Graves, Conservation Commission Employee

Congratulations for completion of training with the MMCC "Fundamentals of Conservation Commissioners" program.

William E. Wells

Appreciation for his volunteer leadership in organizing and developing improvements to recreational facilities at Memorial School

Kevin Kularski

Congratulations on being recognized with the Hometown Heroes Award of the Pioneer Valley Chapter of American Red Cross, for his good Samaritan rescue in York, Maine.

Dr. Robert Shurtleff, DVM

Appreciation for contribution of professional services in support of the Police K-9 Unit

Children's Museum

Congratulations on 25th Anniversary.

Stephen Bosworth, Greg Chaconis, Kirtikant P. Kantesaria, Virginia Rickert, Patricia Ross, Delight Rothery, and Jennifer Scully

Appreciation for service on town boards and committees

Aderico Florindo, Police Department

Congratulations on graduation from the Western Massachusetts Regional Police Academy

Joseph Lesniak, Hampden-Wilbraham Regional School District Employee

Commendation for his quick action to prevent a motor vehicle from striking a student at Stony Hill School.

Joelle Barr, Brianne Bellefeuille, Jullian Bickley, Sarah Bonsall, Sarah Brochu, Jaime Campbell, Amy Casey, Mikara Cimmino, Megan Clark, Danielle Dakin, Michelle Dorsey, Breanne Dufault, Samantha Fecteau, Katie Gagnon, Jessica Gardner, Jennifer Genovevo, Jim Girotti, Nundi Goncalves, Jessica Howe, Laura Jackman, Brian Machia, Lauren MacLellan, Olivia Mapplethorpe, Melissa McCarthy, Kathleen McCloskey, Marquet Mensing, Laura Menty, Jeremy Morse, Matt Mosher, Alexandra Pessolano, Kelly Rosenbeck, Erin Steffen, Laura Tabb, Carolyn Talmadge, Amber Tobin, Kelsey Varzeas, Sara White, Alyssa Willard, Sara Wilson, and Dave Yelle.

Congratulations to Minnechaug Regional HS athletes and coaching staff on the occasion of winning the Division One Girls' Soccer championship.

Friends of Libraries Week

Appreciation to the Friends of Wilbraham Public Library

Employee Service Recognitions

30 Years

Elayne Stratton – Accounting Department

20 years

John Siniscalchi – Police Department
Herta Dane – Administration
Neal Johnson – Fire Department
Thomas Shaw – Fire Department
Bruce Strong – Dept. of Public Works
Lionel Duquette – Dept. of Public Works
John Pearsall – Planning Department

10 years

Daniel Corliss – Fire Department
Carole Tardif – Town Clerk's Office
William Sears – Fire Department
Caroline Cunningham – Public Access TV
Paul Budaj – Fire Department
Anthony Gentile – Central Dispatch
Veronica Meschke – Library
Michael Lowe – Dept. of Public Works
Bernard Sears – Building Department
Lance Trevallion – Building Inspector
Richard Zamora – Dept. of Public Works
Diane Guihan – Clerk & Collector Office
Debra Searles – Library
Susan Kent -- Library

Best Wishes to Retirees

Nicholas Yarmac - Fire Department
Glenn Trevallion - Fire Department
Clair Stevenson – Public Library
Linda Ferrero – Assessing Staff

School retirements can be found on page 116

In Memoriam

Brad Pinney
1949-2008

Wilbraham Fire Department,
Local Emergency Planning Committee,
Ambulance Oversight Committee,
Board of Fire Commissioners,
Friends of Recreation

John J. Wilson
1942-2008

Wilbraham Public Television,
Personnel Board

Charles Cote
1932-2008

Recreation Program Volunteer,
Senior Center Volunteer

William J. Sears
1970-2008

Wilbraham Fire Department

Thomas J. Leary
1939-2008

Rice Orchard Acquisition Team -
Minnechaug Land Trust

Barbara A. Los
1941-2008
Cultural Council,
Open Space and Recreation Plan
Committee,
Local Emergency Planning Committee,
Council on Aging,
Democratic Town Committee

Mary K. Lopata
1921-2008
Wilbraham School Committee,
Hampden-Wilbraham School District

William D. Siebert
1931-2008
Minnechaug Regional School Committee

Francis J. Flanagan
1925-2008
Wilbraham Public Television,
Democratic Town Committee,
Election Worker

Julian M. Misiaszek
1921-2008
Democratic Town Committee

Died early in 2009:

Anthony Polom
1918-2009
Board of Appeals,
Land Acquisition Committee

Wilbraham Quick Facts

Settled: 1731
Incorporated: June 15, 1763
County: Hampden County
Area: 22 Square Miles
Mileage of Town Public Ways: 128
Highest Altitude: Mount Chapin 937 feet

Form of government: Open Town Meeting, Board of Selectmen, Town Administrator
Fiscal Year: The current fiscal year (FY 2009) runs from July 1, 2008 to June 30, 2009

2008 Population: 14,770
2008 Registered Voters: 10,145
2008 Dwellings: 5417 occupied units

FY 2009 (current) Value of Assessed Property (all classes): \$1,735,839,900.00
FY 2009 (current) Tax Rate: \$ 15.29
Moody's Bond Rating: A1

Public Schools

Grade Pre-K-1 Mile Tree School (596-6921)
Grade 2-6 Memorial School (596-6821)
Grade 2-6 Stony Hill School (599-1950)
Grade 2-6 Soule Road School (596-9311)
Grade 7-8 Middle School (596-9061)
Grade 9-12 Minnechaug Regional High School (596-9011)

Churches

Christ the King (Lutheran) – 758 Main Street
Church of the Epiphany (Episcopal) – 20 Highland Avenue
Evangel Assembly of God (Pentecostal) – 348 Stony Hill Road
Grace Union Church (Congregational) – Chapel Street
New Life Community Church – 4 Stony Hill Road
St. Cecilia Church (Roman Catholic) – 64 Main Street
Wilbraham United Church (Congregational Methodist) – 500 Main Street

Private Schools

Wilbraham & Monson Academy - 423 Main Street

Wilbraham on the Web

With links to town departments and divisions

www.wilbraham-ma.gov

Friends of Public Television

www.friendsofwpa.org

Public Television

www.wpatv.org

Public Library

www.wilbrahamlibrary.org

Regional School District

www.hwrtd.org

Department Directors

Town Administrator
Robert A. Weitz

Town Clerk
Beverly Litchfield

Treasurer/Collector
Thomas P. Sullivan

Town Accountant
JoAnne DeGray

Assistant Assessor
Manuel Silva

Police Chief
Allen M. Stratton

Fire Chief
Francis W. Nothe

Director, Central Dispatch
Thomas Cortis

Director, DPW, Town Engineer
Edmond W. Miga Jr.

Assistant Director, DPW-Wastewater
Ronald Lavoie

Superintendent of Streets
Frank Shea

Director, Water Department
Michael Framarin

Director, Planning Department
John Pearsall

Director, Information Technology
John Sternala

Building Inspector/Zoning Officer
Lance Trevallion

Director, Recreation Department
Bryan Litz

Director, Library
Christine Bergquist

Director, Public Access TV
Caroline Cunningham

Director, Senior Center
Dorothy Hooper

Sanitarian & Inspector (Health Agent)
Lorri McCool



Directory: Departments and Services

Accounting-----	596-2800 X 210
Ambulance, Non-emergency business-----	596-2273
Board of Appeals (Zoning)-----	596-2800 X 203
Assessors-----	596-2800 X 209
Building Department-----	596-2800 X 204
Inspection Appointments (structures)-----	596-2800 X 204
Inspection Appointments (plumbing and gas) -----	596-2800 X 228
Inspection Appointments (electrical) -----	596-2800 X 229
Conservation -----	596-2800 X 204
Dog Officer-----	599-1253
DPW , Engineering -----	596-2800 X 208
Fire Department, Non-emergency business-----	596-3122
Housing Authority-----	543-1700
Library-----	596-6141
Planning & Community Development-----	596-2800 X 203
Police Department, Non-emergency business-----	596-3837
Police Rape Reporting Only-----	596-2100
Public Access Television-----	599-0940
<i>Charter Communications (cable subscriber services)</i>	<i>800-634-1008</i>
Recreation-----	596-2816
Coach Information -----	596-2402
School, Superintendent-----	596-3884
Selectmen/Town Administrator-----	596-2800 X 222
Senior Center-----	596-8379
Tax Collector-----	596-2800 X 206
Town Clerk-----	596-2800 X 200
Trash Bags & Recycling-----	596-2800 X 225
Treasurer-----	596-2800 X 207
Veterans Services -----	596-2800 X 100

EMERGENCIES

911

Fire, Police, Ambulance

Massachusetts Citizen Help

Citizen Information: Secretary of the Commonwealth

1-800-392-6090

Commonwealth on the Web: www.mass.gov

Federal and State Delegation

GOVERNOR

Deval L. Patrick (D)
State House Room 360
Boston, MA 02133
Phone: 1-617-725-4005
Within Massachusetts (888) 870-7770
goffice@state.ma.us

U.S. SENATOR

Edward M. Kennedy (D)
J.F.K. Building, Suite 2400
Boston, MA 02203
Phone: 1-617-565-3170

317 Russell Senate Office Building
Washington, DC 20510
Phone: 1-202-224-4553

U.S. SENATOR

John F. Kerry (D)
One Bowdoin Square, 10th floor
Boston, MA 02114
Phone: 1-617-565-8519

304 Russell Senate Office Building
Washington, DC 20510
Phone: 1-202-224-2742

1550 State Street (Suite 304)
Springfield, MA 01103
Phone: 413-785-4610

U.S. REPRESENTATIVE

2nd Congressional District
Richard E. Neal (D)
1550 Main St. (Suite 309)
Springfield, MA 01103
Phone: 413-785-0325

2208 Rayburn House Office Building
Washington, DC 20515
Phone: 1-202-225-5601

REPRESENTATIVE

12th Hampden District
Angelo J. Puppola, Jr. (D)
2341 Boston Road (Suite 437)
Wilbraham, MA 01095
Phone: 413-596-4333

State House, Room 437
Boston, MA 02133
Phone: 1-617-722-2425
rep.angelopuppola@hou.state.ma.us

SENATOR

1st Hampden District
Gale D. Candaras (D)
17 Main Street
Wilbraham, MA 01095
Phone: 413-599-4785
State House Room 213B
Boston, MA 02133
Phone: 1-617-722-1291
gale.candaras@state.ma.us

Elected Officials 2008-2009

Board of Selectmen & Board of Health

James E. Thompson	(D)	2011
Patrick J. Brady	(U)	2009
David W. Barry	(D)	2010

Town Clerk

Beverly J. Litchfield	(D)	2009
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Moderator

Anthony J. Scibelli	(D)	2009
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Board of Assessors

John M. Wesolowski	(R)	2011
Lawrence G. LaBarbera	(R)	2009
Richard J. Howell	(R)	2010

Regional School Committee

Peter Salerno	(R)	2011
D. John McCarthy	(R)	2011
William J. Bickley, Jr.	(R)	2009
Gilles E. Turcotte	(D)	2009
Marianne Desmond	(R)	2010

Tree Warden

Richard C. Swain	(R)	2009
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Cemetery Commissioners

Philip J. Hamer	(R)	2010
Donald Bourcier	(R)	2009
Wilfred R. Renaud Jr	(D)	2011

Water Commissioners

Thomas Pilarcik	(U)	2011
James B. Dunbar	(R)	2009
Alan R. Burch	(R)	2010

Board of Library Trustees

Elyse M. Dunbar	(R)	2011
Llewellyn S. Merrick	(R)	2011
Janet L. Shea	(R)	2009
Jean Canosa-Albano	(D)	2009
William R. Massidda	(R)	2010
James S. Jurgens	(R)	2010

Planning Board

Richard E. Butler	(R)	2010
Frederic W. Fuller III	(R)	2011
Patricia Ross	(R)	2012
resigned June 2008		
Dean E. Stroshine		
appointed to 2009		
Edward T. Stevenson	(R)	2013
Adam Basch	(U)	2009

Housing Authority

Peter N. Manolakis	(R)	2010
Judy L. Cezeaux	(R)	2011
Wallace Kiesel	(R)	2012
Anne Turcotte	(D)	2013
R. Earl Hermance	(R)	2009
(State appointee)		

Poundkeeper

Michael H. Masley	2009
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Surveyors of Lumber

Edward P. Lindsay Jr.	2009
William H. Garvey	2009

Measurers of Wood & Bark

William H. Garvey	2009
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Field Drivers

John J. Garvey	2009
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Weighers of Grain

Jesse L. Rice	2009
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Appointed Boards and Committees

Agricultural Commission

Dave Sanders	May 2011
Maura Lessard	May 2011
Linda Cloutier	May 2010
Edna Colcord	May 2009
Rob Anderson	May 2009

Ambulance Oversight

Claudia Considine	May 2011
John Liebel	May 2010
John Rigney	May 2010
Larry Robbins	May 2009
Paula Chevrier	May 2009

Animal Inspector

Dorsie R. Kovacs, DMV	April 2009
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Animal Control – Dog Officer

Michael Masely	May 2008
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Board of Appeals

Mark J. Albano	May 2010
Thomas W. Counos	May 2009
Edward E. Kivari	May 2009

Bd of Appeals Associates

H. Clark Abbott	May 2009
Charles A. Pelouze	May 2011

Board of Registrars

Kirk Burkins (R)	May 2010
Thomas Mango (D)	May 2009
John Shea (R)	May 2011

Building Committee – MRHS

Patrick J. Brady	open term
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Cable TV Advisory Committee

Tom Newton	May 2010
Linda K. Fuller	May 2010
Carolyn H. Zawacki	May 2010
Roy Scott	May 2010
Richard Scott	May 2010
Daniel Cochran	May 2010
Thomas Magill	May 2010

Capital Planning

Robert L. Quintin	May 2010
Marc Ducey (by Fin Comm)	May 2010
John Strandberg	May 2011
Robert Boilard (by Fin Comm)	May 2009
Michael Mazzuca	May 2009

Commission on Disabilities

Lance Trevallion (town official)	May 2010
Edward White	May 2010
Devin Moriarty	May 2010
Diane DaSilva	May 2011
M. Ben Hogan	May 2011
Evelyn O'Brien	May 2011
John R. Chase	May 2009
Elaine Scott	May 2009
Barbara Venneri	May 2009

Community Preservation Committee

Planning Bd: Eric Fuller	May 2011
Housing: Peter Manolakis	May 2011
Recreation: Stanley Soja	May 2011
Conservation: Stoughton Smead	May 2010
At large: Frank A. Everton	May 2010
Open Space: James Mauer	May 2010
Hist Comm: Robert Kelliher	May 2009
Justin McCarthy	May 2009
Dave Proto	May 2009

Conservation Commission

Christopher J. Brown	May 2010
Stoughton L. Smead	May 2010
James Roberts	May 2011
Robert McMaster	May 2011
Karen Leigh	May 2009
George Reich	May 2009
Thomas R. Reavey	May 2009

Council on Aging

Kate Vanderscoff	May 2010
Giles Turcotte	May 2010
Robert Page	May 2009
Deborah Rothschild	May 2009
Maria Valentine	May 2011
Theresa B. Munn	May 2011
Edward H. Crawford	May 2011
Optional Pastor Advisor [non-voting]	

Cultural Council

Ivy Ward	May 2009
Susan L. Bennett	May 2009
Cynthia Noble	May 2011
Deb Alm	May 2011
Lucy Pelland	May 2010
Carolyn Zawacki	May 2010
Mary J. Reilly	May 2010

Constable

Ed Lennon	May 2009
Peter Litchfield	May 2009

Electrical Inspector

Paul Shepardson	May 2009
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Fence Viewer

Jesse L. Rice	May 2008
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Finance Committee

Robert Russell	July 2010
Marc Ducey	July 2010
Daniel Miles	July 2010
Robert Boilard	July 2011
David Parke	July 2011
Van Gothner	July 2011
Susan Bunnell	July 2009
Roger Fontaine	July 2009
Rob Murner	July 2009

Board of Fire Commissioners

Ed Rigney	May 2010
Ralph Guyer	May 2011
Gary Petzold	May 2009

Advisory Board of Health

Catherine Jurgins	May 2009
Francis Barbaro	May 2009
Thomas G. Magill	May 2009
Loralee Nelson	May 2009
Tim O'Neil	May 2009
Kristine Clark	May 2009
VACANCY	May 2009

Advisor, Board of Health

Walter J. Pacosa	May 2008
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Historical Commission

Rachel Smythe	May 2009
Patricia Gardner	May 2010
Carol M. Albano	May 2010
Walter Clark	May 2011
Robert Kelliher	May 2011
Katrin Weir	May 2011
VACANCY	May 2009

Historic District Study Committee*To May 2010 only*

Greg Eaton (RE rep)
Sandra Sanders (Hist Society rep)
Gerda Trzeciak
Llewellyn Merrick
Walter J. Pacosa
Paul Murray
VACANCY (Architect rep)

Fair Housing Committee

James Barrett	May 2009
VACANCY	May 2009
VACANCY	May 2009

Insurance Advisory Committee

John Kirchof (retiree rep)
Dan Corliss (fire union)
Mark Paradis (police union)
Bob Dziekian (municipal union)
Paul Maquire (municipal union)
Dorothy Hooper (non-union rep)
Lynne Frederick
JoAnne DeGray

Local Emergency Planning

Allen M. Stratton	May 2009
Robert A. Rusczech	May 2009
Nick Yarmac	May 2009
Caroline Cunningham	May 2009
Ralph Guyer	May 2009
Edmond J. Miga	May 2009
Lorri McCool	May 2009
Ed Cenedella	May 2009
Dorothy Hooper	May 2009
David W. Barry	May 2009
Robert A. Weitz	May 2009
Thomas Cortis	May 2009
Fran Nothe	May 2009
David Boucier	May 2009
Raymond Kallaughner	May 2009
D. Canterbury	May 2009

Open Space and Recreation Plan Comm.

Raymond Burk	May 2010
Margaret Connell	May 2010
Charles Phillips	May 2010
Joseph Calabrese	May 2010
Judith Theocles	May 2011
Steve Lawson	May 2011
Jeff Smith	May 2011
VACANCY	May 2011
James Mauer	May 2009
Michael Margolis	May 2009
Cathy Callaghan	May 2009
Gregory Freeman	May 2009

Park Commissioner & Pest Control

Richard Swain	May 2008
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Parking Clerk

Diane Guihan	May 2008
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Personnel Board

Carrie Lamica	May 2010
Paul Lemieux	May 2010
James Braskie	May 2009
David Tranghese	May 2011
Mark Brannigan	May 2011

Planning Board Associate

John Boudreau	Dec 2009
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Playground and Recreation Comm.

Kevin Burnham	May 2010
Donna Borchers	May 2010
Bonnie Drumheller	May 2011
Stanley Soja	May 2011
Mark Jones	May 2011
Joseph Desmond	May 2009
David Patterson	May 2009

Plumbing and Gas Inspector

Bernard Sears	May 2009
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Public Access TV Committee*Selectmen's ad hoc com.; open membership*

Mary Ripley	May 2009
Kurt Moore	May 2009
Richard Scott	May 2009
Sandra Belcastro	May 2009
Linda K. Fuller	May 2009
Edward J. Chapman	May 2009
William J. Fogarty	May 2009
Daniel Cochran	May 2009

Public Safety Building Committee

Allen M. Stratton	to completion
Ed Rigney	to completion
William J. Fogarty	to completion
David W. Barry	to completion
Susan Bunnell	to completion
Ralph Guyer	to completion
James Burke	to completion
Jeffrey Wilcox	to completion
John Doleva	to completion

PVPC Alternate Commissioner

Dean Stroshine	
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PVPC Joint Transportation

Tonya Basch	May 2009
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PVTA Advisory Board

Jack Flaherty	May 2011
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Scantic Valley Health Trust (voting delegate)

Thomas Sullivan	July 1, 2009
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Sealer of Weights and Measures

William H. Garvey	May 2009
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Sewer Advisory Committee

Thomas Dean	May 2010
James V. Dowd	May 2011
Frank Pychewicz	May 2011
Joseph R. Kakley	May 2009
Stephen Killian	May 2009

Solid Waste Advisory Committee*Selectmen's ad hoc committee; open membership*

Kevin Dorsey	May 2009
Roy Scott	May 2009
Russell Garrison	May 2009
Kevin Davis	May 2009

Storm Water Permit Committee

Lance Trevallion	May 2009
John Pearsall	May 2009
Caroline Cunningham	May 2009
John Sternala	May 2009
Tonya Basch	May 2009
Ronald Lavoie	May 2009
Frank Shea	May 2009
Dena Grochmal	May 2009

Tax Title Custodian
Tom Sullivan May 2009

Assistant Town Accountant
Nancy Johnson June 2009

Technology Committee
Selectmen's ad hoc committee; open membership
Mary Baker May 2009
Marc Ducey May 2009
Paul Malandrinos May 2009
Allan Campbell May 2009
Pawel Widor May 2009
Patrick Fogarty May 2009

Assistant Town Clerk
Carole Tardiff May 2009

Veterans' Agent
Richard J. Prochnow May 2009

Veterans' Graves Officer
William H. Garvey May 2009

Traffic Safety Team
Management working group
James E. Thompson (Bos rep) May 2009

Democratic Town Committee

Chairman: Judith M. Falzone
Secretary: Gilles E. Turcotte
Treasurer: Virginia F. Barry

Elected Members

David Barry
Gale D. Candaras
Daniel J. Driscoll
Laurie Ely-Bongiorni
Joseph C. Falzone
Madeline Q. Flanagan
Michael J. Flynn
Roger L. Fontaine, Jr.
Edward W. Irla Sr.
Lisa Jones
Mark Jones
Edward E. Kivari, Jr.

Beverly J. Litchfield
Peter T. Litchfield
Dana-Lee M. Luzi
Todd E. Luzi
Thomas W. Mango
Russell D. Mitchell
Patricia Nordstrom
Claire O'Connor
John F. O'Connor
James E. Thompson
Anne Turcotte
Arthur D. Wolf
Caroline Zawacki

Lifetime Members

John Fitzgerald
Thomas Gallagher
Barbara Kirby
Joseph Mathews
Kevin J. Moriarty

Associate Members

William J. Fogarty
George Jackson
Shawn O'Connor

Republican Town Committee

Camille Nemr Chairman
Larry LaBarbera, Vice Chairman
George Reich, Treasurer
Steve Schreiner, Secretary

Elected Members

Robert J. Boilard
Barbara Bourcier
Donald Bourcier
Alan Burch
Pamela Burch
Susan Crocker
R. Earl Hermance
Richard J. Howell
James Jurgens
Anita LaBarbera

Cheryl Malandrinos
Peter Manolakis
John D. McCarthy
Tanja Olson
Deborah Reavey
Thomas Reavey
George Reich
Constance Sattler
Steve Schreiner
Roy L. Scott

Associate Members

Peter Ablondi
Francis C. Barbaro
Adele Chester
Carol Colitti
Elise Dunbar
Eileen Deane
Kathryn Jenkinson
AnnMarie Kibbe
Thomas Laware
Joyce McComb

Lawrence LaBarbera
Catherine W. Labine
Richard Labine

Janet Shea
Anthony J. Vecchio
John Wesolowski

Patrick McComb
Camille Nemr
Peter Salerno
Elizabeth Sallade
Frederick Sallade

Scheduled Meetings

All meetings are subject to change.

All meetings are posted with the Town Clerk at least 48 hours in advance.

Contact committee before bringing item for discussion to allow for agenda preparation.

COUNCIL ON AGING

1st Wednesday, 7:00 p.m.
Senior Center (YMCA)

AGRICULTURAL COMMISSION

3rd Tuesday, 6:30 p.m.
Town Office Building

CEMETERY COMMISSION

1st Monday, 6:30 p.m.
Town Office Building

CONSERVATION COMMISSION

1st and 4th Mondays, 7:00 p.m.
Town Office Building

HWRSD

1st and 4th Tuesdays, 7:00 p.m.
At various schools

HOUSING AUTHORITY

2nd Tuesday, 7:00 p.m.
At Miles Morgan Court January then
alternating months
At Pines Community Center, February then
alternating months

BOARD OF LIBRARY TRUSTEES

3rd Tuesday, 4:15 p.m.
Library

**OPEN SPACE & RECREATION PLAN
COMMITTEE**

Last Wednesday, 7:15 p.m.
Town Office Building

PLANNING BOARD

1st and 3rd Wednesday, 7:00 p.m.
Town Office Building

**PLAYGROUND & RECREATION
COMMISSION**

1st Thursday, 4:00 p.m.
Senior Center (YMCA)

PUBLIC ACCESS TV COMMITTEE

3rd Monday, 7 p.m., Sept-June
Red School

BOARD OF SELECTMEN

Every Monday, 7:00 p.m.
Town Offices

SEWER ADVISORY BOARD

2nd Monday, 3:00 p.m.
Town Office Building

**All other boards and committees
meet at dates and times posted
on the official town bulletin board
at the Town Office Building, and
are listed on the meeting
calendar of the town's web site:**

www.wilbraham-ma.org





Administration

Town Clerk

Presidential Primary: February 5, 2008

	Registered by Precinct
Total Registered Voters = 9856	Precinct A – 2462
Total Vote Cast = 4696	Precinct B – 2449
% Voted = 48%	Precinct C – 2455
	Precinct D – 2490

DEMOCRATIC BALLOT

Voted By Precinct

Precinct A – 736

Precinct B – 677

Precinct C – 598

Precinct D – 765

Total 2776

PRESIDENT

John R. Edwards	42
Hillary Clinton	1538
Joseph R. Biden,	4
Christopher Dodd	4
Mike Gravel	2
Barack Obama	1122
Dennis Kucinich	10
Bill Richardson	5
No Preference	23
Write Ins	15

STATE COMM. MAN

Write Ins	52
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STATE COMM. WOMAN

MaryGail Cokkinias	743
Irene Kimball	927
Write Ins	5

DEMOCRATIC TWN. COMM.

David Barry	1488
Virginia Barry	1143
Laurie Ely-Bongiorni	1059
Gale Candaras	1763
Daniel Driscoll	1045

Joseph Falzone	1091
Judith M. Falzone	1089
Madeline Flanagan	1076
Michael Flynn	1085
Roger Fontaine Jr.	1030
Edward Irla, Sr.	1120
Mark F. Jones	993
Lisa Jones	1003
Edward Kivari, Jr.	1015
Beverly Litchfield	1195
Peter Litchfield	1029
Barbara Los	1065
Dana-Lee Luzi	1020
Todd Luzi	1021
Thomas Mango	1099
Russell Mitchell	982
Patricia Nordstrom	1179
Claire O'Connor	1058
John F. O'Connor	1067
James Thompson	1155
Arthur Wolf	1062
Carolyn Zawacki	1070
Write Ins	37

REPUBLICAN BALLOT

Voted by Precinct

Precinct A – 423

Precinct B – 467

Precinct C – 491

Precinct D – 532

Total 1913

PRESIDENT

John McCain	684
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Fred Thompson	0
Tom Tancredo	1
Duncan Hunter	0
Mike Huckabee	70
Mitt Romney	1067
Ron Paul	42
Rudy Giuliani	14
No Preference	14
Write Ins	12

STATE COMM. MAN	
Ronald M. Hastie	1148
Write Ins	11

STATE COMM. WOMAN	
Catherine W. Labine	1227
Write Ins	7

REPUBLICAN TWN COMM.	
Steven Schreiner	831
Roy Scott	848
George L. Reich	777
John Wesolowski	848
Law. G. LaBarbera	785
Robert Boilard	1053
Cheryl Malandrinos	798
Thomas Reavey	806
Peter Manolakis	841
Deborah Reavey	823
James Jurgens	829
Catherine Labine	902
Richard Howell	839
Pamela Burch	880
Alan Burch	821
Richard Labine	874
Barbara Bourcier	800
Donald Bourcier	806
Tanja Olson	772
Anthony Vecchio	807
Constance Sattler	808
Susan Crocker	833
Janet Shea	858
Anita LaBarbera	783
R. Earl Hermance	788
James Dunbar	786
Write Ins	16

WORKING FAMILIES BALLOT

Working Families By Precinct

Precinct A – 1

Precinct B – 0

Precinct C – 0

Precinct D – 1

Total 2

PRESIDENT

No Preference	0
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Write Ins	2
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STATE COMM. MAN

Write Ins	0
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STATE COMM. WOMAN

Write Ins	0
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WK FAM TOWN COMM

None voted

GREEN-RAINBOW BALLOT

Green-Rainbow by Prec.

Precinct A – 2

Precinct B – 2

Precinct C – 1

Precinct D – 0

Total 5

PRESIDENT

Jared Ball	0
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Ralph Nader	3
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Elaine Brown	2
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Kat Swift	0
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Cynthia McKinney	0
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Kent Mesplay	0
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No Preference	0
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Write Ins	0
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STATE COMM. MAN

Write Ins	1
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STATE COMM. WOMAN

Write Ins	0
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GR-RAIN TWN COMM

None voted

Attest:

Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

Annual Town Meeting: May 12, 2008

Attendance

Precinct A: 71

Precinct B: 47

Precinct C: 61

Precinct D: 71

Total 250

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School on Monday, May 12, 2008. At 7:00 PM Moderator Anthony Scibelli noted a quorum was present and called the meeting to order. Moderator Scibelli explained the process to be followed during this evening's event.

At this time the Moderator read the memorial list of names that have recently passed on. This was followed by a moment of silence. Names read were Robert E. Pierce, Coralie Gray, Maralyn E. Jackson, Edward P. Carr, Alan F. Leritz, Louis W. Franklin, William D. Siebert, and Mary K. Lopata.

The Pledge of Allegiance was then recited, followed by Town Clerk Beverly J. Litchfield reading the call of the meeting.

The Moderator welcomed all and commenced with an explanation of the process concerning the "Consent Agenda."

Articles listed on the Consent Agenda are considered to be routine and will be acted on using an expedited procedure. Questions or concerns from the floor regarding any Consent Agenda article will result in that article's removal from the Consent Agenda for action under regular procedures.

The articles included in the consent agenda were then read, one at a time by the members of the Board of Selectmen. After each article the Moderator asked if there were any questions. If there were none, they proceeded with the next article. The Consent Articles were 1, 2, 18, 20, 21, 22, 23, 24, 25 and 26. Each article is listed separately in these minutes and marked with an asterisk. All consent articles passed by unanimous vote.

* **ARTICLE 1. Choosing Miscellaneous Officials (Consent Agenda).** Passing by unanimous vote that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper	Michael H. Masley
Surveyors of Lumber	Edward P. Lindsay Jr. & William H. Garvey
Measurers of Wood and Charcoal	William H. Garvey
Field Drivers	John J. Garvey

* **ARTICLE 2. Hearing Reports (Consent Agenda).** Passing by unanimous vote that the town accept the reports of all officers and committees as printed in the Annual Town Report.

ARTICLE 3. Funding Transfers FY 2008: Finance Committee Recommends. Passing by unanimous vote and pursuant to Section 33B of Chapter 44 of the General Laws, that the Town transfer the sums of:

- \$169,000 from previously appropriated but unexpended funds in the FY08 Budget #111 Legal Expense (\$20,000), #122 Selectmen Salaries (\$25,700), #131 Reserve Fund (\$118,300), #420 Highway Salaries (\$5,000) to budget #420 Highway Expense Snow Removal.

- \$44,395 from #702 Interest on Debt (\$9,500), #131 Reserve Fund (\$9,665), #210 Police Salaries (\$21,565), #541 Council on Aging Salaries (\$3,665) to Fire Salaries.
- \$15,000 from #210 Police Salaries (\$4,635), #113 Town Meeting Expense (\$4,000), #541 Council on Aging Salaries (\$6,365) to #193 General Insurance.
- \$11,170 from #541 Council on Aging Salaries (\$2,835), #620 Recreation Salaries (\$1,800), #131 Reserve Fund (\$1,035), #163 Registrars Expense (\$1,000), #137 Assessors Salaries (\$1,000), #113 Town Meeting Expense (\$3,500) to #134 Accounting Overtime (\$700), Treasurer/Collector Overtime (\$300), #197 Surety Bonds (\$100), #251 Building Inspector Overtime (\$700), #192 Town Properties Expense (\$8,370), #240 Dispatch Overtime (\$1,000).

ARTICLE 4. Ambulance Fund transfer: Finance Committee Recommends. Passing by unanimous vote that the town appropriate \$36,000 from Receipts reserved for Appropriation for Ambulance to the FY 08 Ambulance Budget to cover overtime.

ARTICLE 5. Parliamentary procedures: Finance Committee Recommends. Passing by unanimous vote that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½), as amended, and as set forth in a document entitled "Article 5, Exhibit A," on file with the Town Clerk.

ARTICLE 6. Annual Community Preservation Program budget: Finance Committee Recommends. Passing by unanimous vote that the town appropriate or reserve from the Community Preservation Fund annual revenues or available funds in the following amounts recommended by the Community Preservation Committee for debt service and community preservation projects in FY 2009, with each item to be considered a separate appropriation.

Purpose:	
Dues, Community Preservation Coalition (administration)	\$750
Administrative Costs – Survey, Studies, Assessments (administration)	\$19,000
Community Gardens Expansion and Well (Public Recreation)	\$17,270
Little Red School House Air Conditioning (Historic Preservation)	\$75,000
Meeting House Painting (Historic Preservation)	\$4,600
Historic Property Inventory (Historic Preservation)	\$15,000
Cemetery Commission Projects (Glendale Bell Restoration, Period Correct Historic Picket Fence at Adams Cemetery, Permanent Historic Walking Tour Markers at Adams Cemetery)(Historic Preservation)	\$36,379
Spec Pond Softball Field and Walking Trails (Public Recreation)	\$150,000
Crane Hill Disc Golf Course (Public Recreation)	\$3,150
Forest Management (Open Space)	\$50,000
Reserves:	
Affordable Housing	\$40,902

ARTICLE 7. Compensation for elected town officials: Finance Committee Recommends. Passing by unanimous vote that the Town fix the compensation for all elected Town Officers for the fiscal year beginning July 1, 2008 and ending June 30, 2009, as follows: Assessors, chairman, \$3,213, members, \$2,910 each, per year; Town Clerk, \$61,304 per year (all fees revert to the Town treasury); Moderator, \$200 Annual Town Meeting, \$50 Special Town Meeting; selectmen, \$4,276 per year, chairman \$4,989 per year; Tree Warden, \$8,690 per year; Water Commissioners, \$150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all town officers elected other than by official ballot), fees only, fixed by General Laws.

ARTICLE 8. **Budget Appropriations:** Finance Committee Recommends. Passing by unanimous vote that the Town accept the report of the Finance Committee and to raise and appropriate \$30,305,467, transfer \$124,000 from Free Cash, and transfer \$25,000 from offset receipts (for Dog Officer Expenses) to cover the necessary capital expenditures and operating expenses of the Town for Fiscal Year 2009 (July 1, 2008 to June 30, 2009) per appropriations listed separately in the Town Meeting Workbook and incorporated herein by reference, with the exception of the Reserve Fund, Stabilization Fund, Conservation Fund and Enterprise Fund Budgets, which will be voted on separately in subsequent Articles.

Presentations were made by Finance Committee Chairperson Sue Bunnell and Regional School Superintendent Paul Gagliarducci. Special thanks went out to Town Administrator Robert Weitz, Town Accountant Joanne DeGray, and Assistant Town Accountant Nancy Johnson for all of their help.

ARTICLE 9. **Water Enterprise Fund Budget:** Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Water Enterprise Fund: Salaries, \$340,365; Expenses, \$877,405; Non-recurring, \$90,000, and that \$1,307,770 be raised as follows: \$1,283,418 from Water Department receipts and \$24,352 from retained earnings.

ARTICLE 10. **Wastewater Enterprise Fund Budget:** Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Wastewater Enterprise Fund: Salaries, \$167,227; Expenses: \$522,889 and that \$690,116 be raised as follows: \$682,921 from Wastewater Department receipts and \$7,195 from retained earnings.

ARTICLE 11. **Solid Waste Enterprise Fund Budget:** Finance Committee Recommends. Passing by unanimous vote that the following sums be appropriated for the Solid Waste Enterprise Fund: Salaries, \$144,890; Expenses, \$314,416, and that \$459,351 be raised as follows: \$431,378 from Solid Waste receipts and \$27,973 from retained earnings.

ARTICLE 12. **Stabilization Fund:** Finance Committee Recommends. Passing by a majority vote that the Town transfer \$305,352 from Free Cash and to transfer \$335,398 from funds received in reimbursement for the October, 2005 flood to the Stabilization Fund in accordance with Section 5B of Chapter 40 of the General Laws.

ARTICLE 13. **Receipts reserved for appropriation for ambulance:** Finance Committee Recommends. Passing by unanimous vote that the Town appropriate \$511,595 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services, operating and capital costs, pursuant to Section 5 of Chapter 40 of the General Laws.

ARTICLE 14. **Appropriation for ambulance depreciation account:** Finance Committee Recommends. Passing by unanimous vote that the Town appropriate \$35,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Sections 5 and 5F of Chapter 40 of the General Laws.

ARTICLE 15. **Proceeds from the Sale of Ambulance:** Finance Committee Recommends. Passing by unanimous vote that the Town transfer the sum of \$14,500 from the sale of a used ambulance (Acct# 20-999-4245) to the Ambulance Vehicle Depreciation Account.

ARTICLE 16. **Receipts reserved for appropriation for cemeteries:** Finance Committee Recommends. Passing by unanimous vote that the town appropriate \$10,000 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the General Laws.

ARTICLE 17. **Reserve Fund:** Finance Committee Recommends. Passing by unanimous vote that the town transfer \$40,000 from Overlay Surplus and to raise and appropriate \$110,000.00 for a Fiscal Year 2009 Reserve Fund.

* ARTICLE 18. **Conservation Fund (consent agenda):** Finance Committee Recommends. Passing by unanimous vote that the town raise and appropriate \$7,000 to the Conservation Fund for open space acquisition, in accordance with Section 8C of Chapter 40 of the General Laws.

ARTICLE 19. **-Authorization to Borrow for Capital Outlays:** Finance Committee Recommends. Requiring a two-thirds vote, passing by unanimous vote that the town borrow \$878,000 for the following purposes:

- in accordance with Section 7(3A) of Chapter 44 of the General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the town, including original equipment and landscaping, paving and other site improvements, \$738,000; and
- in accordance with Section 7(9) of Chapter 44 of the General Laws for the cost of departmental equipment, \$140,000.

Capital Planning Chairman Robert Quintin gave a brief presentation to all. Following the presentation he thanked Treasurer/Collector Thomas Sullivan, Assistant Town Accountant Nancy Johnson, Building Inspector Lance Trevallion and Maintenance Supervisor Ron Rauscher for all of their assistance and guidance.

* ARTICLE 20. **Council on Aging Revolving Fund (consent agenda):** Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from donations from individuals, organizations and events; memorial donations; and fees for classes, trips and programs, which shall be used for payment of costs connected with programs and events; repair and maintenance of equipment and furnishings; purchase of memorials and volunteer recognitions; and fees for instructors and classes, and transfer the balance of the FY 2008 revolving fund to the FY 09 revolving fund. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of \$10,000 in FY 2009. The balance in the revolving account shall not exceed \$10,000.

* ARTICLE 21. **Compost Bin Revolving Fund (consent agenda):** Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY 2008 revolving fund to the FY 2009 revolving fund. Expenditures authorized by the Recycling Coordinator, not exceeding a total of \$5,000 in FY 2009. The balance in the revolving account shall not exceed \$5,000.

* ARTICLE 22. **Cemetery Revolving Fund (consent agenda):** Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from the sale of boundary markers, foundations, numbered lot markers, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, numbered lot markers, and to open and close graves, and transfer the balance from the FY 2008 revolving fund to the FY 2009 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of \$20,000 in FY 2009. The balance in the revolving account shall not exceed \$20,000.

* **ARTICLE 23. Community Gardens Revolving Fund (consent agenda):** Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund in accordance with Section 53 E½ of Chapter 44 of the General Laws in order to place revenue collected from community garden lot rental fees and donations, which shall be used to purchase goods, tools, and services, including water resources, for the use of the gardeners enrolled in the program, and transfer the balance from the FY 2008 revolving fund to the FY 2009 revolving fund. Expenditures authorized by the Conservation Commission, not exceeding a total of \$6,000 in FY 2009. The balance in the revolving account shall not exceed \$6,000.

* **ARTICLE 24. Authorization to enter into lease/purchase agreements (consent agenda):** Finance Committee Recommends. Passing by unanimous vote that the town authorizes the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board, it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

* **ARTICLE 25. Authorization to dispose of surplus equipment (consent agenda):** Finance Committee Recommends. Passing by unanimous vote that the Town authorizes the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

***ARTICLE 26. Grants Authorization (consent agenda):** Finance Committee Recommends. Passing by unanimous vote that the Town authorizes the Board of Selectmen to apply for and accept federal or state grants or monies as may be available and to authorize the expenditure of any such grants or funds received there from in accordance with the terms of said grants.

ARTICLE 27. Bylaw Amendment: Finance Committee Recommends. Passing by unanimous vote that the Town amends the Bylaws by deleting Section 624 (Dog Quarantine Release Fee) in its entirety.

ARTICLE 28. Acceptance of deeds: Finance Committee Recommends. Passing by a declared two-thirds vote that the Town accept such deeds and grants of land given to the Town as recorded at the Hampden County Registry of Deeds or the Hampden County Land Registration Office since the date of the last Annual Town Meeting as filed by the Board of Selectmen with the Town Clerk as "Article 28, Exhibit A."

A request from Judith Theocles, 10 Fernwood Dr., concerning the removal of the wording "Eminent Domain" used in conjunction with the 28 Miles Morgan Court was approved by Town Counsel.

ARTICLE 29. Acceptance of a Gift of Land: Finance Committee offers no recommendation. Requiring a two-thirds vote, passing by unanimous vote that the Town accepts a gift of land from Charles Kalivas, said parcel being identified as 111V Bennett Road on the Wilbraham Assessors Maps, which is shown on a map on file in the office of the Town Clerk as "Article 29, Exhibit A".

ARTICLE 30. Designation of a certain parcel for Open Space use: Requiring a two-thirds vote, passing by unanimous vote that the Town designate as open space for passive recreation purposes, the parcel of land known as 40V Hillcrest, to which the property description and plan information is on file in the office of the Town Clerk identified as "Article 30, Exhibit A", which is situated in the Town of Wilbraham abutting the planned open space community or PURD (Planned Unit Residential Development) known as The Woods at Wilbraham, and which is comprised of approximately 21.06 acres more or less, which was donated by THE WOODS AT WILBRAHAM, LLC, to the Town of Wilbraham on or about January 30, 2001.

ARTICLE 31. Designation of a certain parcel for Open Space use: Passing by a declared two-thirds vote that the Town designate as open space for passive recreation purposes, the parcel of land known as 4V Southwood, to which the property description and plan is on file in the office of the Town Clerk identified as "Article 31 Exhibit A" which is situated in the Town of Wilbraham abutting or adjacent to the cluster zoning development of section 1 Forest Glen, in the Town of Wilbraham, which is comprised of approximately 28 acres more or less, (see), which was donated to the Town of Wilbraham by G.G.S., INC., "for municipal purposes only" on or about May 20, 1971.

ARTICLE 32. Release of Easement: Passing by a majority vote that the Town authorizes the Board of Selectmen to enter into an agreement, upon terms and conditions agreeable to the Board of Selectmen, with Kyung Won Kim and/or Kim Properties Holding LLC, to forbear from enforcing the Town's easement for recreation and playground purposes on a portion of Parcel B at 88V Stony Hill Road, Wilbraham, Massachusetts, which is bounded and described in a document recorded in the Hampden County Registry of Deeds at Book 5556, Page 323, the relevant portion of which is shown on an Exhibit to this annual town meeting, on the condition that, and only for so long as, the said Kyung Won Kim d/b/a Kim Properties Holdings, LLC uses that portion of Parcel B described aforesaid as shown on the attached plan as an exhibit hereto, only for swimming pool and recreational purposes, and on the condition that, and for so long as, the said Kyung Won Kim d/b/a Kim Properties Holdings, LLC is not in violation of any federal state or local statutes, laws Zoning or General By-Laws, or Rules and Regulations of the Town of Wilbraham.

ARTICLE 33. Zoning By-Law Amendment - Rezoning 88V Stony Hill Road: Planning Board Recommends. Passing by unanimous vote that the Town amend the Wilbraham Zoning By-Law and the accompanying Zoning Map referenced therein by rezoning from Residential-15 (R-15) to General Business (GB) a portion of land owned by Kyung Won Kim d/b/a Kim Properties Holding LLC known as Parcel B and located at **88V Stony Hill Road**, as more particularly described on a plan on file with the Town Clerk entitled "Zoning Exhibit B.

ARTICLE 34. Zoning By-Law Amendment –Non-conforming Uses and Structures: Planning Board Recommends. Passing by unanimous vote that the Town amend the Wilbraham Zoning By-Law by revising section 3.3 as set forth in a document entitled "Zoning Exhibit A" on file with the Town Clerk.

ARTICLE 35. Zoning By-Law Amendment – Accessory Residential Dwellings and Housekeeping Facilities: Planning Board Recommends. Passing by a declared two-thirds vote by the Moderator that the Town amend the Wilbraham Zoning By-Law by deleting section 3.6.2.9 in its entirety.

ARTICLE 36. Zoning By-Law Amendment: [Petitioner] Planning Board does not recommend. Requiring two-thirds vote, declared failed by two-thirds vote by the Moderator that the Zoning By-Laws be amended as printed under Article 36 of the Warrant.

Attorney John Ross spoke for the Petitioners and gave a brief explanation of the reasoning behind this petitioned article. He also explained the benefits to the town in taxable income. Planning board Chairman Richard Butler spoke against this article. He stated that due to the lack of information presented to them, it was hard to speak in favor of it. Their goal is to do this correctly without rushing into things.

After article was declared failed by the Moderator, a motion to reconsider the article came from the audience. Article declared failed by the Moderator the second time also.

ARTICLE 37. By-law Amendment: [Petitioner] Passing by a majority vote that the Town amend the General Bylaws of the Town of Wilbraham [Article V, SECTION 519 COMMUNITY PRESERVATION COMMITTEE paragraph a.] in the following manner: To increase the number of committee members from seven to nine by increasing the number of at large members from one to three and to change the term "at large member" to "at large members" twice in paragraph a.

Petitioner John Broderick, 1220 Stony Hill Rd., gave a brief presentation to explain the position of the Petitioners. Frederic Fuller, member of the CPA committee, spoke against the change. The committee feels that things have been handled quite well thus far as it is currently set up.

Adjournment of Annual Town Meeting: Passing by unanimous vote that the Town adjourn the Annual Town Meeting until 8:30 A.M., Saturday, May 17, 2008, at the Wilbraham Senior Center, Precinct A; Stony Hill School, Precinct B; Memorial School, Precinct C; or Soule Road School, Precinct D; when the Annual Town Election will be held, polls closing at 6:30 P.M.

Meeting adjourned at 9:45 PM.

Respectfully submitted,
Beverly J. Litchfield, MMC, CMMC
 Town Clerk of Wilbraham

TOWN BULLETIN

Boston, Massachusetts

The foregoing amendments to the town by-laws adopted under articles 27, 33, 34, 35 and 37 of the warrant for the Wilbraham Annual Town Meeting that convened on May 12, 2008 are hereby approved and the maps pertaining to Article 33.

July 31, 2008

Martha Coakley
 Attorney General

Kelli E. Gunagan
 Assistant Attorney General

Annual Town Election: May 17, 2008

Total Registered Voters = 9994	Voted by Precinct	Total Registered
Total Vote Cast = 682	Precinct A 159	Precinct A 2508
% Voted = 7%	Precinct B 115	Precinct B 2460
	Precinct C 218	Precinct C 2495
	Precinct D 190	Precinct D 2531

SELECTMAN – 3 YRS.

James E. Thompson D 555*

WATER COMMISSIONER – 3 YRS

Thomas D. Pilarcik U 512*

ASSESSOR – 3 YRS.

John M. Wesolowski R 524*

LIBRARY TRUSTEE – 3 YRS

Llewellyn S. Merrick R 537*

Elyse M. Dunbar R 50*

(resulted from write-ins)

REG. SCHOOL COMMITTEE – 3 YRS.

Dennis John McCarthy R 467*

Peter Salerno R 469*

PLANNING BOARD – 5 YRS

Edward T. Stevenson R 504*

CEMETERY COMMISSIONER – 3 YRS.

Wilfred R. Renaud Jr D 86*

(resulted from write-ins)

PLANNING BOARD – 1 YR

Adam J. Basch U 85*

(resulted from write-ins)

HOUSING AUTHORITY – 5 YRS
Anne Turcotte D 533*

HOUSING AUTHORITY – 4 YRS
Wallace G. Kisiel R 492*

HOUSING AUTHORITY – 3 YRS
Judy L. Cezeaux R 342*
Todd E. Luzi D 245

QUESTION 1: PRIVATE WAYS
Yes 533*
No 116

QUESTION 2: POLLS RELOC.
Yes 387
No 259
(This question was non-binding.)

*Denotes Winner

Attest:
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

State Primary: September 16, 2008

Total Registered Voters =10,210	Total voted by Precinct	Total Registered
Total Vote Cast =1027	Precinct A 272	Precinct A 2554
% Voted =10 %	Precinct B 253	Precinct B 2523
	Precinct C 204	Precinct C 2538
	Precinct D 298	Precinct D 2595

DEMOCRATIC BALLOT

Voted by Precinct

Precinct A - 251

Precinct B - 230

Precinct C - 179

Precinct D -274

Total 934

SENATOR IN CONGRESS

John F. Kerry 497
Edward J. O'Reilly 429
Write Ins 1

REPRESENTATIVE IN CONGRESS

Richard E. Neal 682
Write-ins 5

COUNCILLOR

Thomas T. Merrigan 572
Write-ins 1

SENATOR IN GENERAL COURT

Gale D. Candaras 668
Write-ins 6

REPRESENTATIVE IN GEN. COURT

Angelo J. Puppolo, Jr 681
Write Ins 1

REGISTER OF PROBATE

Thomas P. Moriarty Jr 686
Write-ins 2

REPUBLICAN BALLOT

Voted by Precinct

Precinct A – 21

Precinct B – 23

Precinct C – 25

Precinct D – 24

Total 93

SENATOR IN CONGRESS

Jeffrey K. Beatty 83
Write-ins 1

COUNCILLOR

Michael Franco 478

SENATOR IN GENERAL COURT

Write Ins 1

REPRESENTATIVE IN GEN. COURT

Write Ins 2

REGISTER OF PROBATE

Write-ins 0

NOTE: There were no votes cast on the
Green-Rainbow or the **Working Families**
ballots.

Attest:
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

Combined Federal-State (Presidential) Election : November 4, 2008

Total Registered Voters = 10,449	Voted by Precinct	Registered by Precinct
Total Votes Cast = 8576	Precinct A 2090	Precinct A 2625
% Voted = 82 %	Precinct B 2117	Precinct B 2585
	Precinct C 2127	Precinct C 2600
	Precinct D 2242	Precinct D 2639

PRESIDENT& VICE PRESIDENT
Baldwin/Castle 8
Barr/Root 35
McCain/Palin 4060
McKinney/Clemente 11
Nader/Gonzales 93
Obama/Biden 4224
Write-Ins 43

SENATOR IN CONGRESS
John F. Kerry 4498
Jeffrey K. Beatty 3363
Robert J. Underwood 381
Write-Ins 9

REP. IN CONGRESS
Richard E. Neal 6478
Write-Ins 136

COUNCILLOR
Thomas T. Merrigan 3295
Michael Franco 4037
Write Ins 13

SENATOR IN GEN. COURT
Gale D. Candaras 6463
Write Ins 122

REP. IN GEN. COURT
Angelo J. Puppola, Jr. 6229
Write Ins 71

REG. OF PROBATE
Thomas P. Moriarty, Jr. 6182
John T. Cesan 900
Write Ins 17

QUESTION 1 State Income Tax
yes – 2519 no – 5805

QUESTION 2 Marijuana Law
yes – 4943 no – 3438

QUESTION 3 Dog Racing
yes – 5834 no - 2516

Attest:
Beverly J. Litchfield, MMC, CMMC
Town Clerk of Wilbraham

Voter Registration by Precinct: As of December 31, 2008

Precinct	Republi can	Democr at	Unen- rolled	Liber- tarian	Inter- depen- dent 3 rd	Green/ Rainbo w.	Green/ USA	Working Families	Total
A	498	878	1192	3	0	3	0	1	2575
B	571	742	1222	3	0	3	0	0	2541
C	623	672	1245	5	0	4	1	5	2555
D	572	786	1229	1	1	3	1	4	2597
Total	2264	3087	4888	12	1	13	2	10	10268

Vital Statistics

	2006	2007	2008
BIRTHS – Males	40	44	37
Females	40	41	35
Total	80	85	72
MARRIAGES Total	54	46	42
DEATHS - Males	89	93	110
Females	132	147	161
Total	221	240	271

TOWN CLERK - STATEMENT OF RECEIPTS & DISBURSEMENTS JULY 1, 2006 – JUNE 30, 2007

RECEIPTS

FY '08 DOG LICENSES

1036	NEUTERED MALES @\$10.00	\$10,360.00
158	MALES @\$20.00	\$3,160.00
85	FEMALES @\$20.00	\$1,700.00
1178	SPAYED FEMALES @\$10.00	\$11,780.00
4	LIC TRANSFERS @\$00.25	\$1.00
	Subtotal category	\$27,001.00

FY '08 DOG FINES & FEES

36	STRAY DOG FINES @\$10.00	\$360.00
197	LATE DOG FINES @\$10.00	\$1,970.00
19	BOARDING FEES @\$10.00	\$190.00
9	NON CRIM TICKETS	\$550.00
	Subtotal category	\$3,070.00

FY '08 DIV OF FISHERIES & WILDLIFE

198	RES CIT FISH	\$5,445.00
15	RES CIT FISH (minor)	\$172.50
27	RES CIT FISH (65-69)	\$438.75
56	RES CIT FISH (paraplegic, blind, mentally retarded)	FREE
2	RES 3-day FISH	\$25.00
1	NON RES FISH	\$37.50
1	NON RES 3-day FISH	\$23.50
44	RES CIT HUNT	\$1,210.00
5	RES CIT HUNT (65-69)	\$81.25
7	RES HUNT (paraplegic)	FREE
93	RES CIT HUNT (minor)	\$80.50
15	RES CIT SPORT	\$4,185.00
74	RES CIT SPORT (65-69)	\$375.00
1	RES CIT SPORT (70 & over)	FREE
1	RES MINOR TRAP	\$11.50
1	DUPLICATE SPORT @\$ 2.50	\$2.50
103	ARCHERY STAMPS @\$ 5.10	\$525.30
19	WATERFOWL STAMPS @\$ 5.00	\$95.00
107	PRIMITIVE STAMPS @\$ 5.10	\$545.70
	Subtotal category	\$13,254.00

FY '08 MARRIAGE LICENSES

39	LICENSES	\$1,170.00
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1339	COPIES OF RECORDS	\$10,682.50
64	MISCELLANEOUS	\$446.07
5	POLE LOCATIONS	\$180.00
56	BUSINESS CERTIFICATES	\$2,000.00
10	RAFFLE PERMITS	\$200
12	GAS STORAGE PERMITS	\$440.00
3	CEMETERY BOOKS	\$3.00
352	HANDLING FEES (F&W)	\$352.00
626	PASSPORTS	\$18,015.00
	INTEREST - BAY BANK	\$83.11
1	NON-CRIMINAL TICKETS	\$100.00
1	MISC. BANK FEE	\$25.00
236	PASSPORT PICTURES	\$2,360.00
	Subtotal category	\$35,086.68

TOTAL FY '08 RECEIPTS \$79,581.00

DISBURSEMENTS

TOWN TREASURER: FY '08 DOG ACCOUNT

2461	DOG LICENSES	\$27,001.00
252	FINES & FEES	\$2,520.00
9	NON CRIMINAL TICKETS	\$550.00
	Subtotal category	\$30,071.00

FY '08 DIVISION OF FISHERIES & WILDLIFE

770	LICENSES & STAMPS	\$13,003.00
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TOWN TREASURER: FY '08 CLERK'S FEES

770	F&W LICENSES & STAMPS	\$251.00
39	MARRIAGE LICENSES	\$1,170.00
1339	COPIES OF RECORD	\$10,682.50
64	MISCELLANEOUS	\$446.07
5	POLE LOCATIONS	\$180.00
56	BUSINESS CERTIFICATES	\$2,200.00
10	RAFFLE PERMITS	\$200.00
12	GAS STORAGE PERMITS	\$440.00
3	CEMETERY BOOKS	\$3.00
352	HANDLING FEES (F&W)	\$352.00
626	PASSPORTS	\$18,015.00
	INTEREST - BAY BANK	\$83.11
1	NON CRIMINAL TICKETS	\$100.00
1	MISC. BANK FEE	\$25.00
236	PASSPORT PICTURES	\$2,360.00
	Subtotal category	\$36,507.68

TOTAL FY '08 DISBURSEMENTS \$79,581.68

Attest: *Beverly J. Litchfield*, MMC, CMMC
Town Clerk

Board of Selectmen

Calendar year 2008 marked a year that began with financial difficulty, as costs (especially fuel) skyrocketed in the first half of the year and then deteriorated into a deep recession in the fall, which greatly effected local and state receipts. In response to these events, the board took a number of immediate steps to balance the town budget: A hiring freeze was implemented by the board for all positions except those determined to be critical to town operations. Similarly, the Town Administrator instituted an expenditure freeze in September, limiting purchases to essential supplies and requiring approval from the Town Administrator or Town Accountant. Finally, the Town Administrator formed a Cost-saving and Efficiencies Task Force of town department directors which presented the board with a list of some forty recommendations.

Projects and Issues: 2008

Main Street Sewer Expansion and Improvement project. During 2008, the board monitored the progress of this project and is pleased that the project moved forward relatively smoothly and is expected to come in under budget.

Collective Bargaining. Negotiations with the three town employee unions were concluded. Contracts with two of the bargaining units expired on June 30, 2008, while the contract with the International Brotherhood of Police Officers expired on June 30, 2007. Final agreements on the new contracts were reached on September 8, 2008, September 15, 2008 and December 8, 2008. Negotiations had been underway for 10 to 20 months prior to agreement. The three contracts included annual wage increases of 3% per year for police and fire and between 2.5% and 3% per year for other town employees. It is important to note that the framework of all three agreements was reached prior to the economic and consequent state budgetary meltdown that occurred in late September.

At the time when most of the negotiations were taking place the primary concern was that inflation was rapidly increasing (inflation for the 12 months ending 6/30/08 (CPI-U) was 5.0%) and that wages would be starting to lag behind. The three contracts were also intended to keep employee wages competitive with area communities and the outside marketplace. If the town fails to do that, then valuable, well-trained employees will likely leave for other communities and there will likely be difficulty attracting well qualified candidates for open positions.

Customer Service. The board initiated and supported efforts to provide Customer Service Training for all front-line town employees. Consultants were brought in to provide municipal and departmental specific training to help our employees better serve residents and taxpayers.

New High School Building Project. Throughout the year, selectmen followed the efforts of the regional school administration and the School Building Committee to respond to the changing procedures of the Massachusetts School Building Authority. We were pleased to learn that Minnechaug High School had been approved for inclusion in the Model School Program of the Massachusetts School Building Authority, potentially providing significant savings for any school built under this program.

Public Safety Staffing Study. The board contracted with the Matrix Consulting group to perform a detailed analysis of the staffing of the Fire Department, Police Department and Central Dispatch. In summary, this report found that the currently funded staffing of the Police Department and Central Dispatch was appropriate, but the Fire Department was in need of additional staffing. Of particular

note, the report suggested that the town seriously look at regional dispatching options, a recommendation which this board is actively researching with other towns. This report can be viewed online at the town website: www.wilbraham-ma.gov.

Hollow Road. During 2008, the board formally discontinued maintenance on Hollow Road under Massachusetts General Laws chapter 82, section 32A and the Department of Public Works replaced the barriers on Hollow Road with a gate and lock, allowing for emergency access and use by the town and the Town of Hampden.

School Resource Officer. The board met with the Town of Hampden Board of Selectmen in September about sharing costs for the School Resource Officer at Minnechaug High School. Agreement was reached with the Hampden board that they would submit an article to their Town Meeting requesting that \$10,000 be paid to the Town of Wilbraham for the apportioned cost of the School Resource Officer, with a review of the cost allocation each subsequent year.

GASB 45 Actuarial Study. In November, 2007 the board contracted with the Segal Company of Boston, to perform an actuarial study of the town's potential liability for future retiree health insurance costs, as required by the Government Accounting Standards Board's GASB 45 directive. This report was completed in 2008 and the board appointed a citizen task force to review the study and report back to the board. This task force was made up of the Town Treasurer, Town Administrator and Dan Fitzgerald, John MacNeish and Charles F. Muse, three residents having experience in actuarial evaluations. Their recommendations were as follows:

1. The town needs to recognize that under current policies and practice, funding the unfunded liability of between \$15.5 and \$25.3 million for retiree health insurance will cost between \$700,000 and \$1,800,000 annually, beyond what the town currently funds. While we note that the actuarial value of this unfunded liability is only going to require, at this time, an accounting/reporting entry, the town will have to begin funding this liability, absent policy changes, in the near future, either in increased budgeted costs or by some, as yet unavailable, mechanism to fund (at an additional cost \$700,000 to \$1,900,000) the unfunded liability.
2. The town should immediately move to seek Town Meeting adoption of MGL chapter 32B, Section 18 or 18A, in order to require Medicare eligible retirees to utilize Medicare, instead of regular town-funded group health insurance plans. This action alone will reduce the town's unfunded liability for retiree health insurance by approximately \$6,000,000, or more than 25%.
3. The town should explore additional cost sharing and benefit modification for its group health insurance program, such as increased retiree contribution rates and higher plan co-pays.
4. Earmark current funding for any current liability charges that will terminate towards the unfunded retiree health insurance, such as the current costs associated with former Wilbraham school system employees and the current unfunded liability charge (currently around 15% of our payroll cost) from the Hampden County Retirement System.
5. Reassemble the task force prior to the next biennial study to review the actuarial assumptions being used by Segal at that time.

Hampden County Retirement System Funds. The board worked with town officials from other Hampden County towns to encourage the Hampden County Retirement System (HCRS), of which Wilbraham is a member, to invest their pension funds with the Massachusetts Pension Reserve Investment Trust (PRIT). Over many years, the PRIT has had significantly higher returns on investment than the Hampden County Retirement System had been able to obtain on their own. The HCRS subsequently decided to move the Hampden County pension funds to the PRIT.

In closing the Board wishes to thank town board and committee members, volunteers and town employees for the excellent service that they perform on behalf of the town.



Board of Selectmen

Patrick J. Brady, Chairman (center)
David W. Barry (right)
James E. Thompson (left)

Town Administrator

Robert A. Weitz

Personnel Board

The Personnel Board held eight public meetings during 2008. This board advises the Board of Selectmen on all matters relating to personnel policy according to Article V Section 509 of the Town By-Laws. Some of the recommendations the board forwarded to the Board of Selectmen during 2008 include updating personnel policies related to the use of town-owned motor vehicles, equipment, and telecommunications, and reviewing positions and staffing levels in the Information Technology department, the Selectmen's Office and the Office of the Board of Assessors.

The community and this board in particular suffered a tragic loss when John J. "Jack" Wilson, a 41 year resident of Wilbraham and member of the Personnel Board died at Baystate Medical Center July 21, 2008. Jack was a steadfast member and served on this board from 1999 to 2008. He rarely missed a meeting and his contributions based on years of experience and good old fashioned common sense will continue to affect personnel policies in Wilbraham for years to come. We were fortunate to have him on our board and he is dearly missed.

Camie Lamica, Chairperson

James Braskie

Paul Lemieux

Mark Brannigan

David Tranghese

Information Technology

In these difficult economic times, we look to do more with less available resources.

And rightly so; Information Technologies looks forward to the prospect of taking advantage of the recession, in a positive sense and plying our craft in new and innovative ways.

With the continued support and direction of selectmen and with the generous amount of volunteer efforts via our esteemed Technology Committee, we are able to focus on those efficiencies that will streamline our organization and enhance services to our customers.

Information Technology continues to add and augment technologies on a town-wide basis, and continues to make the ***best use of refurbished technology*** in an appropriate fashion.

In addition to focusing on major items, we continue to support the town, its offices, and users, on a 7x24x365 basis.

The following is a brief (abridged) highlight of accomplishments in Information Technology;

- Growth of Permitting Application to include modules and support for Board of Health and fire permitting inspections.
- Continued support of outdated I-NET data backbone which supplies HWRSD with connectivity between buildings, with hopeful resolution plan this fiscal year
- Continued upgrade and support of cross-agency connectivity (sharing of emergency and criminal data) between neighboring cities and towns {Wilbraham Police Department}
- Upgrade of E911 systems and integration of digital radio dispatch consoles
- Continued study of, and hopeful replacement of, Senior Resident Services Application (please note: this program has served us well, we have kept it running longer than it was designed to, but it may be reaching the end of its service life, in which case, will need to be replaced)
- Installation and migration of GIS data to Geospatial database (ESRI)
- Planned “Go-Live” of hardware and software solutions for Cemetery Commission activities (**A Great Debt of Thanks is owed to all the commissioners for their unyielding persistence in the acquisition process of these technologies**)
- Replacement of obsolete assessor’s server and workstations which will integrate more fully into our core systems of applications
- Installation of fully grant-funded mobile technology for installation in two Fire Department apparatus that will allow for better communications and escalation in retrieving revenue from service related calls.
- Seamless integration and upgrade of the town’s web services to include a CRM package (Complaint Resolution Management) system that will allow for ‘best in class’ service response to both external and internal customer bases
- Working with all departments, leveraging technology to provide increased level of services to our residents, our visitors, and our guests.

John Sternala, Director

Technology Committee

Mary Baker

Allan Campbell

Marc Ducey

Patrick Fogarty

Paul Malandrinos

Pawel Widor



Finance

Treasurer/Collector

The Collector /Treasurer's Office has been working on three very important projects.

The first is the financing of the Main Street Sewer Project. We have borrowed \$ 3,834,310 through the Massachusetts Water Pollution Abatement Trust for the project. This debt will be repaid over a 20-year period. We expect to borrow up to an additional \$ 600,000 in funds through the Trust for the project. Once completed, the residents and organizations who benefited from the Main Street Sewer Project will be assessed their portion of the cost.

The second is the completion of the GASB 45 study. This study contains the amount of the unfunded liability for future retiree health insurance costs. The study will be the starting point for a discussion on how to minimize the impact of these future costs.

The third is the conversion to new financial software. The department is currently in the testing stage for this software, we are looking to go live with some applications by this summer.

The goal of the Treasurer / Collector's Office is to perform the duties required by the town in an efficient and courteous manner. This goal requires teamwork to accomplish and would not be possible without the efforts of a great and friendly staff. This year we have a new employee in the department, Diane Hamakawa. Diane is a great addition to our staff. I wish to thank Lynne, Janet, Diane, and Diane for their outstanding customer service and the work that they do for the town.

I also wish to thank the residents of Wilbraham, the Board of Selectmen, the Finance Committee, the Capital Planning Committee, and other boards and departments for their continued support and cooperation. Lastly, if you have any questions about the department or its operations, please feel free to stop in and say "Hi" or call me at 596-2800. You can also check us out on the web at <http://www.wilbraham-ma.gov>.

Respectfully submitted
Thomas P. Sullivan CMMC, CMMT
Treasurer / Collector

The Collector / Treasurer's Office is responsible for the financial administration of all municipal funds, including cash flow analysis, all aspects of debt management, collection and reconciliation of receivables and cash, tax titles, payroll, trust funds, performance bonds, preparation of various fiscal reports and compliance with applicable federal and state laws. The department also oversees the administration of employee benefits in retirement, the deferred compensation 457 plan, and the Section 125 cafeteria plan. As Treasurer of the Town of Wilbraham, I also serve as the financial advisor to the Capital Planning Committee and forecast local receipts for the budget process, in addition to planning, designing, developing, and implementing new computerized applications for the Treasurer's Office, Collector's Office, and other various departments. I am also the Tax Title Custodian for the Town of Wilbraham, I am charged with the care, custody, management and control of all property acquired by the foreclosure of tax titles.

The Collector / Treasurer's office is also responsible for the timely billing and collection of 95% of the Town of Wilbraham operating revenues. This equates to the issuance of approximately 50,000 bills annually. The department also functions as the disbursing agent for the Town of Wilbraham and issues in excess of 16,000 payroll and accounts payable payments annually.

Bank Balances as of June 30, 2008

BANK OF WESTERN MA	GENERAL	12,745.25
BANK OF WESTERN MA	COMMUNITY PRES ACT FUND	0.00
COUNTRY BANK	GENERAL	0.00
BANK OF AMERICA	CASH MANAGEMENT	1,147,050.79
BANK OF AMERICA	CULTURAL COUNCIL	3,456.93
BANK OF AMERICA	DOCUMENTARY HERITAGE GT	0.00
BANK OF AMERICA	POLICE	0.00
BANK OF AMERICA	PAYROLL	168,803.99
CITIZENS	RECREATION	45,963.94
MMDT	CONSERVATION	23,368.13
MMDT	COMMUNITY PRES ACT FUND	34,572.89
MMDT	CEMETERY CARE	36,027.52
MMDT	GENERAL	45,961.15
MMDT	STABILIZATION	4,481.43
MMDT	STABILIZATION-CAPITAL PROJECTS	5,103.44
MMDT	PEAK ROAD FUND	1,303.28
MMDT	DEACON WARRINER SCH FUND	801.81
MMDT	CHLOE BLISS STEBBINS FUND CHARITY	1,667.40
MMDT	BLISS STEBBINS FUND-LIBRARY	1,664.65
MMDT	TERCENTARY OBSERVANCE FUND	1,371.22
MMDT	SCHOOL LOT FUND	771.51
MMDT	SOLDIERS MONUMENT PK FUND	1,332.57
MMDT	CRANE PARK MEMORIAL FUND	4,136.98
MMDT	LIBRARY DOC HERITAGE GT	0.00
PEOPLES SAVING BANK	GENERAL FUND	2,074,326.67
PEOPLES SAVING BANK	LIBRARY ACCOUNT	1,000.00
PEOPLES SAVING BANK	PARK & RECREATION DEPT	9,669.41
PEOPLES SAVING BANK	STABILIZATION	673,636.48
PEOPLES SAVING BANK	DEA ASSET FUND	20,089.86
PEOPLES SAVING BANK	POLICE DRUG TRUST	59,315.39
PEOPLES SAVING BANK	COMMUNITY PRES ACT FUND	475,499.86
PEOPLES SAVING BANK	STABILIZATION-CAPITAL PROJECTS	375,694.98
STATE STREET	GOVERNMENT INVESTMENT	0.00
TD BANKNORTH	MONEY MARKET	7,023.56
TD BANKNORTH	VENDOR	107.24
UNIBANK	GENERAL	\$437,867.51
TOTAL BANK ACCOUNTS		5,674,815.84
		0.00
TOTAL CASH		5,674,815.84

Cash Paid to Collector/Treasurer July 1, 2007 to June 30, 2008

TAXES:	OUTSTANDING	COMMITTED	REFUNDS	TREASURER	ABATED & EXP	TRANSFERS	OUTSTANDING		
PERSONAL PROPERTY									
1994	2625			165.46			2659.54		
1995	2668						2668		
1996	2998			386.64			2611.36		
1997	2638			396.24			2441.76		
1998	3269			211.46			3057.54		
1999	3222			418.25			2803.75		
2000	3041			440.9			2600.1		
2001	2926			511.63			2414.37		
2002	1022			663.65			358.35		
2003	1528			614			914		
2004	204			203.77			0.23		
2005	512		28	259.62			260.38		
2006	585			200.17			384.83		
2007	2154			1015.49			1138.51		
2008		364891.18	412.24	379962.36			5141.06		
REAL ESTATE						TAX TITLE			
1990	616						616		
1991	8387						8387		
1992	993						993		
2005	35269			33597.38		1671.8	-0.18		
2006	125910		2571.57	56521.49	1543.28	6145.62	64271.18		
2007	392569		5016.43	221081.14	1454	9498.97	165551.32		
2008	-32171	25133151.64	52293.58	24807287.93	147859.24		398127.05		
2009				28957.88			-28957.88		
CPA									
2005	187			179.35		7.63	0.02		
2006	959		23.145	459.65	23.15	11.07	488.275		
2007	3431		21.81	1922.32	21.81	84.49	1424.19		
2008	-195	259586.45	296.82	253077.34	3079.91		3531.02		
2009				186.71			-186.71		
PAYMENT IN LIEU OF TAXES - 2008	2471.35			2471.35			0		
MOTOR VEHICLE EXCISE PRIOR YEARS	0						0		
2001	5289				5289		0		
2002	4803			316.25	46.25		4440.5		
2003	3118			219.89			2898.11		
2004	5278		128.12	1101.98	191.87		4112.27		
2005	8959	533.75	2018.54	1926.47	2141.04		7443.78		
2006	20431	31509.32	1996.14	38508.14	3088.22		12340.1		
2007	61683	254276.73	15421.17	286287.62	22454.72		22638.56		
2008		1646194.92	13430.07	1556690.34	34686.67		66247.98		
FARM ANIMAL EXCISE									
2007		529.71		529.71			0		
APPORTIONED SEWER PAID IN ADVANCE	0	3963.55		3963.55			0		
BETTERMENTS ADDED TO TAXES SEWER									
2005	219			219			0		
2006	287			177			110		
2007	290						290		
2008		5554		5335			219		
BETTERMENTS ADDED TO TAXES WATER									
2008		211		211			0		
COMMITTED INTEREST SEWER PAID IN ADVANCE	58	35.57		35.57			58		
2005	55			54.75			0.25		
2006	63			35.4		5.84	21.76		
2007	43						43		
2008		868.11		774.93			93.18		
COMMITTED INTEREST WATER PAID IN ADVANCE	0			0			0		
2008		90.75		90.75			0		
LIENS ADDED TO TAXES SEWER									
2006	1098			1098			0		
2007	1291			615.04			675.96		
2008		7739.4		5954.56			1784.84		
LIENS ADDED TO TAXES WATER									
2006	232			63			169		
2007	1105			774.79			330.21		
2008		4160.1		1982.08			2178.02		
POLICE FALSE ALARM LIENS									
2007	900					200	700		
2008		25					25		
WATER DEPARTMENT						TRANSFERS			
WATER RATES	49140	1433353.78	172.8	1415482.77	43627.55	3042.37	20313.89		
SEWER DEPARTMENT									
SEF	0			0			0		
SEWER USE	41973	608750.4		556730.59	68945.52	5704.81	19342.48		
LANDFILL						TRANSFERS			
2007	212485	85		185	212385		0		
2008		445730	100	216165	200		229465		
ACCOUNTS RECEIVABLE:									
LIQUOR LICENSES	0	28568		28568			0		
VETERANS SERVICES	3896	5412.08		3163			6145.08		
TOTALS	991134.35	30255020.44	93930.435	29718431.36	547237.23	26372.6	1048044.035	1048044.035	
ITEMS COLLECTED									
INTEREST - TAXES - CPA				90257.86				DEPUTY FEES	21440
FEES - TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC				71027.95				FEES	29629.8
BAG STICKERS & 2ND CAR STICKERS				10040.25				WATER FEE	13202.7
POLICE FALSE ALARMS				0				MISC RECEIPTS	314.58
LANDFILL MISC				300				SEWER FEE	6440.97
MUNICIPAL LIENS				11036				INSTALL FEE	
TOTAL CASH PAID TO TREASURER				29901093.42				TOTALS	71028

Long-term Dept Service

DEBT SERVICE SCHEDULE																	
NAME	PURPOSE	DATE OF ISSUE	PAYING AGENT	RATE	DEBT BREAKDOWN	BALANCE 6/30/2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	BALANCE 6/30/2017
MULTIPURPOSE BOND	REMODELING 5/14/94	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	4,000 120	\$2,000 \$90	\$2,000 \$30									0
MULTIPURPOSE BOND	SEWER 5/01/95	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	17,000 735	\$6,000 \$420	\$6,000 \$75	\$5,000								0
MULTIPURPOSE BOND	REMODELING 5/28/97	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	4,000 120	\$2,000 \$90	\$2,000 \$30									0
MULTIPURPOSE BOND	REMODELING 5/03/99	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	135,000 6,075	\$45,000 \$3,375	\$45,000 \$875	\$45,000								0
MULTIPURPOSE BOND	REMODELING 5/01/2000	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	285,000 12,825	\$95,000 \$7,125	\$95,000 \$4,275	\$95,000								0
MULTIPURPOSE BOND	DEPARTMENTAL EQUIPMENT 5/06/2002	10/01/2002	FIDELITY	2.5 - 3	PRINCIPAL INTEREST	40,000 600	\$40,000 \$600										0
MULTIPURPOSE BOND	REMODELING 5/07/2001	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$90,000 \$19,940	\$10,000 \$4,340	\$10,000 \$2,800	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$5,000		0
MULTIPURPOSE BOND	REMODELING 5/13/2003	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$215,000 \$46,968	\$25,000 \$10,368	\$25,000 \$7,600	\$25,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	0
MULTIPURPOSE BOND	PAVING 5/13/2003	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$100,000 \$6,822	\$50,000 \$2,000										0
MULTIPURPOSE BOND	EQUIPMENT 5/13/2003	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$240,000 \$35,573	\$40,000 \$11,573	\$40,000 \$6,400	\$40,000	\$40,000	\$40,000	\$40,000					0
MULTIPURPOSE BOND	REMODELING 5/17/2004	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$289,000 \$61,792	\$36,000 \$13,792	\$30,000 \$8,800	\$30,000	\$30,000	\$30,000	\$30,000	\$25,000	\$25,000	\$25,000	\$25,000	0
MULTIPURPOSE BOND	PAVING 5/17/2004	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$150,000 \$13,233	\$50,000 \$7,233	\$50,000 \$2,000									0
MULTIPURPOSE BOND	EQUIPMENT 5/17/2004	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$115,000 \$9,946	\$40,000 \$5,946	\$40,000 \$3,500	\$35,000								0
MULTIPURPOSE BOND	REMODELING 5/16/2005	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$477,000 \$106,032	\$62,000 \$23,032	\$50,000 \$17,000	\$50,000	\$50,000	\$50,000	\$45,000	\$45,000	\$45,000	\$45,000		0
MULTIPURPOSE BOND	EQUIPMENT 5/16/2005	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$175,000 \$18,639	\$45,000 \$8,439	\$45,000 \$5,200	\$45,000	\$40,000	\$40,000	\$40,000	\$7,200	\$5,400	\$3,600		0
MULTIPURPOSE BOND	REMODELING 5/15/2006	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$400,000 \$91,289	\$40,000 \$19,289	\$40,000 \$14,400	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	0
MULTIPURPOSE BOND	EQUIPMENT 5/15/2006	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$30,000 \$2,847	\$10,000 \$1,447	\$5,000 \$400	\$5,000	\$5,000							0
MULTIPURPOSE BOND	COMPUTER HARDWARE 5/15/2006	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$110,000 \$16,904	\$15,000 \$5,304	\$15,000 \$3,800	\$15,000	\$15,000	\$50,000						0
MULTIPURPOSE BOND	WATER MAINS - COTTAGE ST BRIDGE	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$175,000 \$37,439	\$20,000 \$8,439	\$20,000 \$5,400	\$20,000	\$20,000	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	0
MULTIPURPOSE BOND	SEWER - CLAFIER COVERS	1-Dec-06	COREY CAPITAL MARKETS	4%	PRINCIPAL INTEREST	\$265,000 \$58,379	\$30,000 \$12,779	\$30,000 \$9,400	\$30,000	\$30,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	0
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR																	
						3,955,248	601,073	706,200	618,575	355,600	393,800	262,400	208,400	201,200	189,000	182,000	

Trust Fund Report

ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	ADAMS CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
FRANK G. ADAMS	\$300.00	FREDERICK COON	\$50.00	W.H. GRAVES	\$100.00	WILLIAM A. REED	\$200.00
JOHN W. BALDWIN	\$700.00	CRAWFORD FAMILY TRUST	\$500.00	FRANKLIN B. GREEN	\$100.00	JESSE L. RICE	\$200.00
ETHELBERT BLISS	\$256.23	LUCY M. DANE	\$100.00	GRISWOLD FAMILY TRUST	\$500.00	ETTA MAE SIMMONS	\$200.00
EDWARD H. BROWER	\$200.00	HIRAM DANKS	\$100.00	HIMES BURIAL LOT	\$200.00	NELLIE SPENCER	\$100.00
LAURA BRUWER	\$1,000.00	DEWITT FAMILY TRUST	\$250.00	GEORGE E. KNOWLTON	\$200.00	CHLOE B. STEBBINS	\$100.00
ALBRO BRYANT	\$100.00	J.W. DUNSMORE	\$200.00	CHARLES NORTH	\$200.00	LUTHER MILTON STEBBINS	\$200.00
HOWARD CALKINS	\$200.00	F. FULLER & M. LANE	\$300.00	PERPETUAL CARE MISC	\$3,500.00	ELIZABETH TUPPER	\$50.00
HENRY CLARK	\$100.00	HARRIET GATES	\$200.00	CHARLES PARKER	\$300.00	BLISS STOCK (FRAC SHARE)	\$1,953.26
COCHRANE FAMILY TRUST	\$500.00	GOLDSMITH	\$50.00	P.P. POTTER	\$103.24	PIAGET FAMILY TRUST	\$500.00
GREEN FAMILY TRUST	\$500.00	PAGE	\$100.00	CARPENTER	\$100.00	J. ISENBURG	\$200.00
		TOTAL ADAMS CEMETERY AND ETHELBERT BLISS		NON-EXPENDABLE TRUST AMOUNT		BLISS STOCK (FRAC SHARE)	\$14,712.73
	NEW	S. RASCHILLA / L. HARRIS	\$200.00	NEW NON-EXPENDABLE TRUST	NEW		\$109.51
							\$0.00
TOTALS ADAMS CEMETERY AND ETHELBERT BLISS	BALANCE 30-Jun-07 \$18,038.12	AVAILABLE 30-Jun-07 \$3,325.39	INTEREST FY 2008 \$831.80	DIVIDENDS FY 2008 \$777.20	EXPENSES FY 2008 \$0.00	BALANCE 6/30/2008 \$19,956.63	AVAILABLE 6/30/2008 \$4,934.39
EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
CHARLES AMADON	\$150.00	EMMA CARSON	\$50.00	LORA M. GREEN	\$50.00	INEZ PERRY (2)	\$100.00
BISHOP LOT	\$150.00	INEZ CHILSON	\$100.00	ELIZA U. JONES	\$100.00	IRA G. POTTER	\$100.00
HENRY BOWKER	\$100.00	EVALINA H. COPELAND	\$100.00	ABRAHAM KNOWLTON	\$100.00	FRANK & HATTIE RINDGE	\$50.00
H. BUTLER & H. GREEN	\$100.00	DASCO LOT	\$200.00	CHARLES R. KNOWLTON	\$100.00	MARTHA E. SMITH	\$50.00
JAME A. BUTLER	\$100.00	CHARLES A. GATES	\$100.00	A. LEMIEUX SR.	\$110.00	SPEAR - BUTLER LOT	\$200.00
PHILIP & ANGELINA BUTLER	\$100.00	BLANCH B. GILBERT	\$150.00	LOIS LOUNSBURY	\$110.00	FRANCIS E. STEBBINS	\$200.00
WILLIAM BUTLER	\$100.00	BENJAMIN B. GREEN	\$100.00	ANGELINE P. MORGAN	\$75.00	BURNETT	\$200.00
ABEL B. CALKINS	\$150.00	FRED W. GREEN	\$100.00	PERPETUAL CARE MISC	\$3,500.00	PIENIAK	\$200.00
CHARLES M. CALKINS	\$100.00	HENRY GREEN	\$100.00	INEZ PERRY (1)	\$100.00	MCQUIRE	\$200.00
NADDOLSKI	\$200.00						
		TOTAL EAST WILBRAHAM CEMETERY		NON-EXPENDABLE TRUST AMOUNT			\$7,795.00
NEW	NEW	NEW J. LEONARD	NEW \$200.00	NEW M PARKER	NEW \$100.00	(NEW) PERPETUAL CARE MISC	\$300.00
TOTAL EAST WILBRAHAM CEMETERY	BALANCE 30-Jun-07 \$8,242.92	AVAILABLE 30-Jun-07 \$447.92	INTEREST FY 2008 \$376.62	DIVIDENDS FY 2008 \$0.00	EXPENSES FY 2008 \$0.00	BALANCE 6/30/2008 \$8,919.54	AVAILABLE 6/30/2008 \$824.54
THE VALUE OF STOCK DONATED BY ETHELBERT BLISS AS OF JUNE 30, 2008							
NAME	SHARES	PRICE	VALUE	NAME	SHARES	PRICE	VALUE
LSI LOGIC CORPORATION (LSI)	4	\$6.14	\$24.56	COMCAST CORP. (CMCSK)	54	\$18.97	\$1,024.38
AVAYA COMMUNICATIONS (AV)	6	\$0.00	\$0.00	ALCATEL - LUCENT (ALU)	14	\$6.04	\$84.56
ATT (T)	360	\$33.69	\$12,128.40	QUEST (Q)	41	\$3.93	\$161.13
			\$0.00	IDEARC (IAR)	4	\$2.35	\$9.40
VERIZON (VZ)	84	\$35.40	\$2,973.60	VODAFONE (VOD)	52	\$29.46	\$1,531.92
			\$0.00				
			TOTAL VALUE				\$17,937.95
GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT	GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL AMOUNT
JOHN W. BALDWIN	\$200.00	DANGLEIS	\$400.00				
ANNA C. KIBBEE	\$100.00	STONE	\$400.00				
PERPETUAL CARE MISC	\$3,500.00	BRANNIGAN	\$200.00				
L LONGWORTH	\$110.00						
		TOTAL GLENDALE CEMETERY		NON-EXPENDABLE TRUST AMOUNT			\$4,910.00
NEW	NEW	NEW H DESNOYERS	NEW \$100.00	NEW MASSIDA	NEW \$100.00	GLENDALE CEMETERY	\$200.00
TOTAL GLENDALE CEMETERY	BALANCE 30-Jun-07 \$6,646.80	AVAILABLE 30-Jun-07 \$1,736.80	INTEREST FY 2008 \$304.54	DIVIDENDS FY 2008 \$0.00	EXPENSES FY 2008 \$0.00	BALANCE 6/30/2008 \$7,151.34	AVAILABLE 6/30/2008 \$2,041.34
SUBTOTAL CEMETERIES	\$32,927.84	\$5,510.11	\$1,512.96	\$777.20	\$0.00	\$36,027.51	\$7,800.27

MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT	MISC FUNDS IN TRUST FOR	PRINCIPAL AMOUNT
PEAKE ROAD	\$434.90	CHLOE B. STEBBINS (LIBRARY)	\$100.00				
SCHOOL LOT FUND	\$641.74	TERCENTARY OBSERVANCE	\$250.00				
SOLDIERS' MONUMENT	\$1,000.00	DEACON WARRINER SCHOOL	\$667.00				
		CHLOE B. STEBBINS (POOR FUND)	\$100.00				
TOTAL MISC NON-EXPENDABLE TRUST AMOUNT						\$3,193.64	
MISCELLANEOUS	BALANCE 30-Jun-07	AVAILABLE 30-Jun-07	INTEREST FY 2008		EXPENSES FY 2008	BALANCE 6/30/2008	AVAILABLE 6/30/2008
PEAKE ROAD	\$1,247.37	\$812.47	\$55.91		\$0.00	\$1,303.28	\$868.38
SCHOOL LOT FUND	\$738.41	\$96.67	\$33.10		\$0.00	\$771.51	\$129.77
SOLDIERS' MONUMENT	\$1,275.41	\$275.41	\$57.16		\$0.00	\$1,332.57	\$332.57
CHLOE B. STEBBINS (POOR FUND)	\$1,595.85	\$1,495.85	\$71.55		\$0.00	\$1,667.40	\$1,567.40
CHLOE B. STEBBINS (LIBRARY)	\$1,593.21	\$1,493.21	\$71.44		\$0.00	\$1,664.65	\$1,564.65
TERCENTARY OBSERVANCE	\$1,312.38	\$1,062.38	\$58.84		\$0.00	\$1,371.22	\$1,121.22
DEACON WARRINER SCHOOL	\$767.42	\$100.42	\$34.39		\$0.00	\$801.81	\$134.81
TOTAL MISCELLANEOUS	\$8,530.05	\$5,336.41	\$382.39		\$0.00	\$8,912.44	\$5,718.80
TOTAL CEMETERIES AND MISCELLANEOUS	\$41,457.89	\$10,846.52	\$1,895.35		\$0.00	\$44,939.95	\$13,519.07
			INTEREST	TRANSFERS IN	TRANSFERS OUT		AVAILABLE 6/30/2008
STABILIZATION FUND		\$443,112.08	\$27,905.83	\$207,100.00			\$678,117.91
STABILIZATION FUND CAPITAL PROJECTS		\$365,453.71	\$15,344.71				\$380,798.42
POLICE DRUG FUND		\$41,273.62	\$1,771.97	\$41,830.17	\$25,560.37		\$59,315.39
POLICE DEA ASSET FUND		\$15,301.68	\$668.54	\$4,119.64			\$20,089.86
CONSERVATION FUND	\$15,366.41	\$15,366.41	\$1,001.72	\$7,000.00		\$23,368.13	\$23,368.13

Board of Assessors

The Board of Assessors is comprised of three members each elected for a three-year term. This past year Chairman Lawrence G. LaBarbera and board member Richard J. Howell, MAA congratulated board member John Wesolowski on his re-election. The daily functions of the Assessing Office are managed by Principal Assessor Manuel Silva, MAA and three staff members, Cathy Barnes, Katherine Bruno, and Linda Ferrero until her retirement August 14, 2008. The assessors congratulate Mrs. Ferrero on her retirement and thank her for the many years of service to the community. The Assessing Office has not filled the position so as to minimize operating expenses. The Assessing Office has also implemented an internet self-service option on the town website for public information on properties desired by real estate and appraisal professionals.

The Massachusetts Department of Revenue (DOR) requires that all property be within 10% of full and fair market value as of January 1st each year. After a thorough analysis of the recent sales transactions and the income and expense details of the commercial properties, the assessment-to-sale ratio showed the Town of Wilbraham was in compliance with DOR requirements. This review determined that no adjustment would be required. All of the valuation work was completed by staff. No assistance or contractual services for commercial, industrial and personal property valuation was necessary. This resulted in saving tax dollars for the community. In addition to the revaluation, the cyclical inspection program continued throughout the year. This will continue into the current fiscal year to fulfill the DOR requirement that all property is inspected at least once every nine years.

The assessors and the staff have continued their responsibilities this past year relating to the Community Preservation Act and the Senior Work-Off Program. Both programs allow some taxpayers, who meet certain eligibility requirements, to receive an abatement on their annual taxes. The processing of the paperwork relating to exemptions for both of the programs is considerable and is ably handled by the assessing staff.

In fiscal year 2009 the taxable value for the town increased by \$23,227,300. or 1.3%. This results in a total taxable value for real and personal property of \$1,735,839,900. The increase was due to new construction, both residential and commercial that added to the town's value. There were 15 new residences built in town last year and there was extensive Boston Road construction and renovation. The new construction, or new growth, was \$27,544,865 and will produce \$410,419. in new tax dollars. The Massachusetts Department of Revenue approved the single tax rate for fiscal year 2009 at \$15.29 per \$1,000 of assessment. The new rate is an increase of \$0.39 from last years rate of \$14.90. This tax rate applies to all classes of real and personal property. This is in accordance with the vote of the selectmen at the classification hearing held on November 3, 2008.

In summary, our goal and primary concern is to provide the town with a professional service completed by a professional and competent staff. This is to assure that there is a fair and equitable valuation of properties. This also assures the distribution of the property taxes that finance the services provided by other departments in town.

Lawrence G. LaBarbera, ASA, CCMA, Chairman
Richard J. Howell, MAA
John M. Wesolowski

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION**

FISCAL 2009

**OF
WILBRAHAM**
City / Town / District

I. TAX RATE SUMMARY

la. Total amount to be raised (from IIe) \$ 35,240,315.07
 lb. Total estimated receipts and other revenue sources (from IIIe) 8,699,323.00
 lc. Tax levy (la minus lb) \$ 26,540,992.07
 ld. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	90.0017%	23,887,344.06	1,562,284,950	15.29	23,887,336.89
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	6.5893%	1,748,865.59	114,379,650	15.29	1,748,864.85
Net of Exempt					0.00
Industrial	1.6050%	425,982.92	27,859,700	15.29	425,974.81
SUBTOTAL	98.1960%		1,704,524,300		26,062,176.55
Personal	1.8040%	478,799.50	31,315,600	15.29	478,815.52
TOTAL	100.0000%		1,735,839,900		26,540,992.07

Board of Assessors of

WILBRAHAM

MUST EQUAL IC

City / Town / District

NOTE : The information was Approved on 12/09/2008.

Manuel D Silva, Principal Assessor, Wilbraham, 413-596-2800

11/13/2008 3:31 PM

I have authorization to sign BOA signatures

Assessor

Date

(Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By

James Podolak

Date :

09-DEC-08

Approved :

Dennis Mountain

Director of Accounts



(Gerard D. Perry)

TAX RATE RECAPITULATION

FISCAL 2009

WILBRAHAM

City / Town / District

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4)

\$ 34,728,600.00

IIb. Other amounts to be raised

1. Amounts certified for tax title purposes
2. Debt and interest charges not included on page 4
3. Final court judgements
4. Total overlay deficits of prior years
5. Total cherry sheet offsets (see cherry sheet 1-ER)
6. Revenue deficits
7. Offset receipts deficits Ch. 44, Sec. 53E
8. Authorized Deferral of Teachers' Pay
9. Snow and ice deficit Ch. 44, Sec. 31D
10. Other (specify on separate letter)

0.00
0.00
0.00
0.00
22,852.00
0.00
0.00
0.00
0.00
2,021.00

TOTAL IIb (Total lines 1 through 10)

24,873.00

IIc. State and county cherry sheet charges (C.S. 1-EC cols. 1 and 2)

265,256.00

IId. Allowance for abatements and exemptions (overlay)

221,586.07

IIe. Total amount to be raised (Total IIa through IId)

\$ 35,240,315.07

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State

1. Cherry sheet estimated receipts (C.S. 1-ER Total)
2. Massachusetts school building authority payments

\$ 1,865,123.00
0.00

TOTAL IIIa

1,865,123.00

IIIb. Estimated receipts - Local

1. Local receipts not allocated (page 3, col(b), Line 23)
2. Offset Receipts (Schedule A-1)
3. Enterprise Funds (Schedule A-2)
4. Community Preservation Funds (See Schedule A-4)

2,323,983.00
25,000.00
2,661,321.00
412,051.00

TOTAL IIIb

5,422,355.00

IIIc. Revenue sources appropriated for particular purposes

1. Free cash (page 4, col.(c))
2. Other available funds (page 4, col.(d))

429,352.00
982,493.00

TOTAL IIIc

1,411,845.00

IIId. Other revenue sources appropriated specifically to reduce the tax rate

- 1a. Free cash...appropriated on or before June 30, 2008
- b. Free cash...appropriated on or after July 1, 2008
2. Municipal light source
3. Teachers' pay deferral
4. Other source :

0.00
0.00
0.00
0.00
0.00

TOTAL IIId

0.00

IIIe. Total estimated receipts and other revenue sources

\$ 8,699,323.00

(Total IIIa through IIId)

IV. Summary of total amount to be raised and total receipts from all sources

- a. Total amount to be raised (from IIe)
- b. Total estimated receipts and other revenue sources (from IIIe)
- c. Total real and personal property tax levy (from Ic)
- d. Total receipts from all sources (total IVb plus IVc)

\$ 35,240,315.07
\$ 8,699,323.00
\$ 26,540,992.07
\$ 35,240,315.07

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

WILBRAHAM

City/Town/District

	(a) Actual Receipts Fiscal 2008	(b) Estimated Receipts Fiscal 2009
==> 1 MOTOR VEHICLE EXCISE	1,852,056.96	1,796,083.00
==> 2 OTHER EXCISE	529.71	500.00
==> 3 PENALTIES AND INTEREST ON TAXES AND EXCISES	125,032.34	120,000.00
==> 4 PAYMENTS IN LIEU OF TAXES	2,471.35	2,400.00
5 CHARGES FOR SERVICES - WATER	0.00	0.00
6 CHARGES FOR SERVICES - SEWER	0.00	0.00
7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8 CHARGES FOR SERVICES - TRASH DISPOSAL	0.00	0.00
9 OTHER CHARGES FOR SERVICES	11,036.00	11,000.00
10 FEES	27,234.80	27,000.00
11 RENTALS	33,000.00	33,000.00
12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13 DEPARTMENTAL REVENUE - LIBRARIES	7,888.85	8,000.00
14 DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16 OTHER DEPARTMENTAL REVENUE	19,191.29	19,000.00
17 LICENSES AND PERMITS	177,357.78	170,000.00
18 SPECIAL ASSESSMENTS	11,122.20	6,000.00
==> 19 FINES AND FORFEITS	40,882.50	40,000.00
==> 20 INVESTMENT INCOME	81,557.26	80,000.00
==> 21 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	10,987.00	11,000.00
22 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	8,083.72	0.00
23 TOTALS	\$ 2,408,431.76	\$ 2,323,983.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2009 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

JoAnne DeGray, Accountant, Wilbraham, 413-595-2800

11/14/2008 9:17 AM

Accounting Officer

Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2008 estimated receipts to FY2009 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION

FISCAL 2009

WILBRAHAM

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS	
							MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/12/2008	2009	34,728,600.00	30,422,467.00	429,352.00	982,493.00	2,894,288.00	41,000.00	878,000.00
Totals		34,728,600.00	30,422,467.00	429,352.00	982,493.00	2,894,288.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

WILBRAHAM

Beverly J. Litchfield, Town Clerk, Wilbraham, 413-598-2800

11/13/2008 3:35 PM

City/Town/District

Clerk

Date

Town Accountant

In 2008 the Accounting Department started the conversion to new software. Our software company, Softright, is converting our financial programs at no cost to the town. We plan to have the conversion completed in 2009.

The Accounting Department is responsible for providing the state with reports that are used for several purposes, one being the calculation of a "free cash" figure for the town as well as retained earnings for the Enterprise Funds. Even with the decline in revenues the General Fund had a "free cash" figure of \$140,182 for FY 2008. The Retained Earnings figures for the Enterprise Funds were: Waste Water \$100,893, Water \$234,724 and Solid Waste \$48,554. The General Fund figure was down considerably from the prior year's amount of \$430,142.

The town's Finance Committee and Capital Planning Committee receive information throughout the year from their liaison Assistant Town Accountant Nancy Johnson. Along with her normal accounting duties, Nancy attends these committees meetings and records the minutes. These meeting minutes are available for perusal in the Accounting Department.

Elayne Stratton, the department's Accounts Payable/Payroll Clerk, started her 31st year working for the town in January. She is responsible for ensuring all invoices have the necessary information for payment before submitting them to the Town Accountant for approval. She checks payroll submissions for accuracy, then proceeds to produce a weekly payroll for the town employees. Approximately 20,000 payroll and vendor checks are produced each year.

Melanson Heath & Company, PC located in Greenfield, MA is the town's auditing firm. An audit is performed every year on the town's financial records. These findings are available for viewing in the Accounting Department any time during regular business hours.

As always, I want to thank my staff Nancy Johnson and Elayne Stratton. They do a fantastic job! It was an extremely difficult year with regard to covering expenses such as snow removal and other unknown expenditures that occur during the year, with ever declining revenues. The department directors came through for me, yet again, when funding had to be found. Several of them put off purchases in their own departments so a revenue deficit or a snow removal deficit would be avoided. I want to thank them and the Board of Selectmen for their support and cooperation throughout the year.

JoAnne DeGray, CGA
Town Accountant

Combined Balance Sheet: All types and Account Groups, FY 2008

Cash & Cash Equivalents	1,049,060.06	2,221,041.09	185,329.25	489,965.93	1,226,374.92		5,171,771.25
Restricted Cash				556.64	702,356.23		702,912.87
Receivables:							
Property Taxes	636,682.26						636,682.26
Tax Liens	36,752.87						36,752.87
Excises	122,122.09						122,122.09
Community Preservation Act Taxes Receivable		5,321.59					5,321.59
Utilities				275,863.74			275,863.74
Special Assessments	40,655.35						40,655.35
Other	12,395.03	489,488.17					501,883.20
Due from Other Governments							0.00
Taxes in Possession	118,669.90						118,669.90
Amt to be Provided for BANS			1,165,000.00	200,000.00			1,365,000.00
Amt to be Provided for Retirement of General Long Term Obligations						2,660,000.00	2,660,000.00
Other Amounts to be Provided						653,000.00	653,000.00
TOTAL ASSETS	\$2,016,337.56	\$2,715,850.85	\$1,350,329.25	\$966,386.31	\$1,928,731.15	\$3,313,000.00	\$12,290,635.12
Liabilities & Fund Equity							
Liabilities:							
Reserved for Abatements & Exemptions	200,967.61						200,967.61
Deferred Revenue	766,309.89	494,809.76		275,863.74			1,536,983.39
Performance Bonds					670,735.35		670,735.35
General Obligation Bonds						2,660,000.00	2,660,000.00
Accrued Compensated Absences						653,000.00	653,000.00
BAN'S Payable			1,165,000.00	200,000.00			1,365,000.00
TOTAL LIABILITIES	967,277.50	494,809.76	1,165,000.00	475,863.74	670,735.35	3,313,000.00	7,086,686.35
Fund Equity:							
Retained Earnings:							
Unreserved				387,263.93			387,263.93
Fund Balance:							
Reserved for Encumbrances	178,642.00	125,388.50		46,832.00			350,862.50
Reserved for Expenditures	469,352.00	1,328,738.82	185,329.25	56,426.64	1,226,374.92		3,266,221.63
Reserved for Revenue Deficit							0.00
Unreserved, Undesignated	401,066.06	36,766.13					437,832.19
Restricted Fund Balance		730,147.64			31,620.88		761,768.52
TOTAL EQUITY	1,049,060.06	2,221,041.09	185,329.25	490,522.57	1,257,995.80	0.00	5,203,948.77
TOTAL LIABILITIES & FUND EQUITY	\$2,016,337.56	\$2,715,850.85	\$1,350,329.25	\$966,386.31	\$1,928,731.15	\$3,313,000.00	\$12,290,635.12

FY 2008: General and Enterprise Fund Expenditures

DEPARTMENT	FY2008 BUDGET	FY2008 TRANS IN/OUT	FY2008 EXPENDED	FY2008 ENCUMBERED	FY2008 SURPLUS
SELECTMEN SALARIES	502,383.00	(182,048.00)	227,654.98	66,000.00	26,680.02
SELECTMEN EXPENSES	30,200.00	0.00	21,341.58	0.00	8,858.42
TOTAL DEPT.	532,583.00	(182,048.00)	248,996.56	66,000.00	35,538.44
SELECTMEN NON-RECURRING	100,000.00	0.00	45,351.98	0.00	54,648.02
TOWN MEETING SALARIES	16,725.00	0.00	13,685.25	0.00	3,039.75
TOWN MEETING EXPENSES	11,840.00	(7,500.00)	3,963.72	0.00	376.28
TOTAL DEPT.	28,565.00	(7,500.00)	17,648.97	0.00	3,416.03
REGISTRARS SALARIES	14,826.00	0.00	12,870.61	0.00	1,955.39
REGISTRARS EXPENSES	5,440.00	(1,000.00)	4,344.59	0.00	95.41
TOTAL DEPT.	20,266.00	(1,000.00)	17,215.20	0.00	2,050.80
TOWN REPORTS	3,800.00	0.00	3,569.49	0.00	230.51
ACCOUNTING SALARIES	114,540.00	700.00	115,113.30	0.00	126.70
ACCOUNTING EXPENSES	25,590.00	0.00	22,709.07	59.00	2,821.93
TOTAL DEPT.	140,130.00	700.00	137,822.37	59.00	2,948.63
ASSESSORS SALARIES	160,970.00	(1,000.00)	159,969.77	0.00	0.23
ASSESSORS EXPENSES	15,050.00	0.00	14,059.23	0.00	990.77
TOTAL DEPT.	176,020.00	(1000.00)	174,029.00	0.00	991.00
TREAS/COLL SALARIES	142,595.00	300.00	142,784.29	0.00	110.71
TREAS/COLL EXPENSES	46,800.00	0.00	34,231.61	0.00	12,568.39
TOTAL DEPT.	189,395.00	300.00	177,015.90	0.00	12,679.10
PUBLIC ACCESS SALARIES	15,719.00	0.00	15,718.97	0.00	0.03
TOTAL DEPT.	15,719.00	0.00	15,718.97	0.00	0.03
TOWN CLERK SALARIES	103,854.00	0.00	103,803.26	0.00	50.74
TOWN CLERK EXPENSES	4,225.00	0.00	3,953.16	0.00	271.84
TOTAL DEPT.	108,079.00	0.00	107,756.42	0.00	322.58
LEGAL EXPENSES	85,000.00	(20,000.00)	57,093.61	175.00	7,731.39
TOWN OFFICE EXPENSES	72,264.00	0.00	62,221.35	0.00	10,042.65
INFORMATION TECH SALARIES	46,148.00	2,120.00	48,254.02	0.00	13.98
INFORMATION TECH EXPENSES	151,346.00	0.00	134,019.68	16,000.00	1,326.32
TOTAL DEPT.	197,494.00	2,120.00	182,273.70	16,000.00	1,340.30
PLANNING SALARIES	99,860.00	0.00	99,053.03	0.00	806.97
PLANNING EXPENSES	4,600.00	0.00	2,258.26	0.00	2,341.74
TOTAL DEPT.	104,460.00	0.00	101,311.29	0.00	3,148.71
TOWN PROPS. SALARIES	120,053.00	0.00	119,539.71	0.00	513.29
TOWN PROPS. EXPENSES	309,500.00	8,370.00	301,503.33	16,300.00	66.67
TOTAL DEPT.	429,553.00	8,370.00	421,043.04	16,300.00	579.96
PENSIONS EXPENSES	1,069,215.00	0.00	1,069,215.00	0.00	0.00
GROUP INSURANCE EXPENSE	1,103,200.00	0.00	1,077,280.92	0.00	25,919.08
GENERAL INSURANCE EXPENSE	320,276.00	15,000.00	309,245.90	4,000.00	22,030.10
SURETY BONDS	1,382.00	100.00	1,382.00	100.00	0.00
INSPECTORS SALARIES	121,759.00	700.00	122,331.91	0.00	127.09
INSPECTORS EXPENSES	4,400.00	0.00	3,762.21	0.00	637.79
TOTAL DEPT.	126,159.00	700.00	126,094.12	0.00	764.88

DEPARTMENT	FY2008 BUDGET	FY2008 TRANS IN/OUT	FY2008 EXPENDED	FY2008 ENCUMBERED	FY2008 SURPLUS
POLICE DEPT. SALARIES	1,869,477.00	(26,200.00)	1,812,306.13	0.00	30,970.87
POLICE DEPT. EXPENSES	139,078.00	0.00	138,538.19	0.00	539.81
POLICE NON-RECURRING	40,000.00	0.00	28,297.76	11,702.00	0.24
TOTAL DEPT.	2,048,555.00	(26,200.00)	1,979,142.08	11,702.00	31,510.92
FIRE DEPT. SALARIES	1,290,597.00	53,360.00	1,343,952.37	0.00	4.63
FIRE DEPT. EXPENSES	116,365.00	0.00	114,315.09	0.00	2,049.91
FIRE NON-RECURRING	0.00	0.00	-	0.00	0.00
TOTAL DEPT.	1,406,962.00	53,360.00	1,458,267.46	0.00	2,054.54
TREE WARDEN SALARIES	8,437.00	0.00	8,437.00	0.00	0.00
TREE WARDEN EXPENSES	42,250.00	0.00	40,468.64	1,700.00	81.36
TOTAL DEPT.	50,687.00	0.00	48,905.64	1,700.00	81.36
DISPATCH SALARIES	321,331.00	2,460.00	323,788.37	0.00	2.63
DISPATCH EXPENSES	3,075.00	0.00	774.77	0.00	2,300.23
TOTAL DEPT.	324,406.00	2,460.00	324,563.14	0.00	2,302.86
SEALER WGTS SALARIES	4,026.00	0.00	4,026.00	0.00	0.00
SEALER WGTS EXPENSES	665.00	0.00	555.83	0.00	109.17
TOTAL DEPT.	4,691.00	0.00	4,581.83	0.00	109.17
CIVIL DEFENSE SALARIES	0.00	0.00	-	0.00	0.00
CIVIL DEFENSE EXPENSES	100.00	0.00	100.00	0.00	0.00
TOTAL DEPT.	100.00	0.00	100.00	0.00	0.00
DOG OFFICER SALARIES	17,574.00	0.00	17,045.94	0.00	528.06
DOG OFFICER EXPENSES	7,426.00	0.00	3,822.68	170.00	3,433.32
TOTAL DEPT.	25,000.00	0.00	20,868.62	170.00	3,961.38
REGIONAL SCHOOL ASSESSM	17,514,546.00	0.00	17,514,546.00	0.00	0.00
HIGHWAY SALARIES	598,310.00	(5,000.00)	582,530.68	0.00	10,779.32
HIGHWAY EXPENSES	488,500.00	173,000.00	601,310.89	60,000.00	189.11
HIGHWAY NON-RECURRING	0.00	0.00	-	0.00	0.00
TOTAL DEPT.	1,086,810.00	168,000.00	1,183,841.57	60,000.00	10,968.43
ENGINEERING SALARIES	119,306.00	0.00	117,030.41	0.00	2,275.59
ENGINEERING EXPENSES	41,500.00	0.00	40,900.57	0.00	599.43
TOTAL DEPT.	160,806.00	0.00	157,930.98	0.00	2,875.02
HISTORICAL EXPENSES	250.00	0.00	79.12	0.00	170.88
CONSERVATION EXPENSES	1,350.00	0.00	1,079.04	0.00	270.96
BRD OF APPEALS EXPENSES	2,960.00	0.00	2,466.08	0.00	493.92
INSECT CONTROL SALARIES	2,402.00	0.00	2,402.00	0.00	0.00
INSECT CONTROL EXPENSES	2,200.00	0.00	1,622.16	0.00	577.84
TOTAL DEPT.	4,602.00	0.00	4,024.16	0.00	577.84
SANITARIAN SALARIES	9,961.00	0.00	9,961.00	0.00	0.00
SANITARIAN EXPENSES	680.00	0.00	667.16	0.00	12.84
TOTAL DEPT.	10,641.00	0.00	10,628.16	0.00	12.84
C.O.A. SALARIES	151,689.00	(12,865.00)	134,134.46	0.00	4,689.54
C.O.A. EXPENSES	11,850.00	0.00	9,614.64	0.00	2,235.36
C.O.A. NON-RECURRING	0.00	0.00	-	0.00	0.00
TOTAL DEPT.	163,539.00	(12,865.00)	143,749.10	0.00	6,924.90
VETERANS SALARIES	10,774.00	0.00	7,983.00	0.00	2,791.00
VETERANS EXPENSES	8,750.00	3,000.00	11,232.58	0.00	517.42
TOTAL DEPT.	19,524.00	3,000.00	19,215.58	0.00	3,308.42

<u>DEPARTMENT</u>	<u>FY2008 BUDGET</u>	<u>FY2008 TRANS IN/OUT</u>	<u>FY2008 EXPENDED</u>	<u>FY2008 ENCUMBERED</u>	<u>FY2008 SURPLUS</u>
CEMETERIES EXPENSES	23,363.00	1,725.00	23,621.59	1,348.00	118.41
CEMETERIES NON-RECURRING	0.00	0.00	-	0.00	0.00
TOTAL DEPT.	23,363.00	1,725.00	23,621.59	1,348.00	118.41
LIBRARY SALARIES	484,660.00	0.00	476,883.91	0.00	7,776.09
LIBRARY EXPENSES	213,680.00	0.00	200,707.51	593.00	12,379.49
TOTAL DEPT.	698,340.00	0.00	677,591.42	593.00	20,155.58
RECREATION SALARIES	161,936.00	(1,800.00)	159,137.65	0.00	998.35
RECREATION EXPENSES	54,975.00	0.00	54,975.00	0.00	0.00
RECREATION NON-RECURRING	0.00	0.00	-	0.00	0.00
TOTAL DEPT.	216,911.00	(1800.00)	214,112.65	0.00	998.35
DEBT	603,750.00	0.00	603,650.00	0.00	100.00
INTEREST ON DEBT	129,855.00	(9,500.00)	119,844.02	0.00	510.98
SPECIAL ARTICLES	0.00	0.00	-	0.00	0.00
TOTAL GENERAL FUND	29,221,208.00	(6,078.00)	28,819,742.05	178,147.00	217,240.95
WASTEWATER SALARIES	186,090.00	(1399.00)	178,889.17	0.00	5,801.83
WASTEWATER EXPENSES	390,117.00	(5,000.00)	344,522.95	35,126.00	5,468.05
WASTEWATER NON-RECURRING	68,757.00	0.00	5,896.52	10,000.00	52,860.48
TOTAL DEPT.	644,964.00	(6399.00)	529,308.64	45,126.00	64,130.36
WATER SALARIES	377,017.00	(10,748.00)	364,201.38	0.00	2,067.62
WATER EXPENSES	858,132.00	0.00	784,955.11	1,041.00	72,135.89
WATER NON-RECURRING	0.00	0.00	-	0.00	0.00
TOTAL DEPT	1,235,149.00	(10,748.00)	1,149,156.49	1,041.00	74,203.51
WATER SPECIAL ARTICLES	90,000.00	(4,900.00)	43,015.55	0.00	42,084.45
SOLID WASTE SALARIES	198,145.00	(1866.00)	165,140.07	0.00	31,138.93
SOLID WASTE EXPENSES	317,482.00	(3,200.00)	248,895.84	665.00	64,721.16
TOTAL DEPT.	515,627.00	(5,066.00)	414,035.91	665.00	95,860.09
TOTAL ENTERPRISES	2,485,740.00	(27,113.00)	2,135,516.59	46,832.00	276,278.41
TOTAL EXP GEN & ENTERPRISE	31,706,948.00	(33,191.00)	30,955,258.64	224,979.00	493,519.36

Finance Committee

The Finance Committee's primary responsibility is to develop budget recommendations for presentation to the voters at Town Meeting. During fiscal 2008 (July 1, 2007-June 30, 2008) our committee remained intact and we welcomed the new Town Administrator Robert Weitz.

Committee members act as liaison to one or more departments and we have committed to maintain those assignments to improve consistency for department heads and enhance understanding. We also developed a co-liaison relationship for our public safety services, with two members serving as liaisons to the Police, Fire and Central Dispatch departments. The committee supported the commissioning of an independent Public Safety Staffing Study, results of which were not complete prior to Town Meeting.

The budget picture for 2009 included a shared expectation of slowing new growth and lower than expected excise tax revenues. Department heads were informed as they prepared their requests to identify only essential increases, anticipate increased energy costs, and critically examine any proposals for new staff.

Department heads and the Hampden-Wilbraham Regional School Committee delivered their budget requests and met with Bob Weitz in the winter 2007/2008. His balanced budget recommendations were presented to the Board of Selectmen and our committee on Excel spreadsheets, greatly reducing the use of traditional "blue bar" computer paper and satisfying some committee members' requests to receive information electronically.

There were some positive signs -- revenue projections for 2009 were up significantly from 2008 largely as a result of reimbursement received from the state for flood damage emergency expenditures in October 2005, free cash, and new growth. Receipt of the monies from the state allowed us to honor the original plan to restore those monies to the Stabilization Fund from which they were withdrawn.

The budget recommendations for fiscal 2009 included maintaining services within departments and funding the requested assessment to support the schools. The committee supported creation of one full-time position in the Recreation Department. By shifting the expense of seasonal workers to the revolving account the net change to the operating budget was only the cost of benefits. Funding was proposed for the half-year of one additional position for both the Police and Fire departments, subject to the results of the Public Safety Staffing Study. A portion of non-recurring revenues was used to continue support of projects delivering productivity gains.

We supported the Town Collector's proposal to hold level our debt service line item, proactively paying down our debt and improving the funding of capital expenditures. The proposed addition to the Stabilization Fund was \$640,750, including the state reimbursement for the October 2005 storm damage, bringing the total Stabilization Fund to approximately 1.7 million dollars.

The Finance committee is proud of the quality of town services and believe we receive good value for our tax dollars. Our meetings are posted and open to the public, which is always welcome to attend.

Susan Bunnell, Chair
Roger Fontaine
Van Gothner

Bob Boilard, Vice-Chair
David Parke
Rob Murner

Marc Ducey
Dan Miles
Bob Russell

Capital Planning Committee

In FY 2009 (last year), we were approved to borrow \$878,000 which was allocated for Vehicles & Equipment and Remodeling Public Buildings. Our largest category was Remodeling Public Buildings (\$738,000), which included capital projects to all of our schools, the main Fire Station, the Police Station, the Public Library, Town Office Building, and Highway Department.

Looking at FY 2010 (this coming year) we have scheduled borrowing of \$500,000. We are very excited to be able to use the new 2008 report by architectural consultant Roy Brown, which is an updated version of the 1999 version (we've been updating that version and have used it for 8 years).

The members of the FY 2009 Capital Planning Committee are:

Appointed by the Board of Selectmen

Bob Quintin, Chair
Michael Mazzuca
John Strandberg

Appointed by the Finance Committee

Bob Boilard
Mark Ducey

The Capital Planning Committee is a five-person committee, three appointed by the Board of Selectmen and two appointed by the Finance Committee. We report to the Board of Selectmen. Members serve three-year terms.

The Capital Planning Committee reviews the capital expenditures of the town by maintaining a 15-Year Capital Plan. We update the plan every year. These plans are formulated by speaking to department managers of the town and evaluating their capital projects. Projects are such things as maintenance of town buildings (including all school buildings, except Minnechaug), vehicle/fleet management, and equipment purchases that are over \$10,000.

Our methodology also includes open public meetings, reviewing annual requests and recommendations submitted by town departments, on-site meetings, tours of the facilities, input from citizens, and requests from the Board of Selectmen. We present the Capital Plan for review at the annual budget hearing and Annual Town Meeting.

Our committee is assisted by four very helpful town employees who attend most of our meetings. Town Treasurer/Collector Thomas Sullivan is our key resource for formulating capital plans, preparing online scenarios and helping with strategies, including risk assessment. Nancy Johnson, the Assistant Town Accountant, provides exceptional administrative support, research, and project work. Building Inspector Lance Trevallion and Facilities Supervisor Ron Rauscher are great resources, monitoring and reporting to us the status of ongoing projects. Their expertise in the construction areas is extremely valuable.

Community Preservation Committee

In 2008 CPA generated approximately \$429,000 of which approximately 60% was raised locally from the property tax surcharge and the balance came from state fees paid to the Hampden County Registry of Deeds.

FY 2009 commitments, appropriated by May 2008 Town Meeting:

Dues, Community Preservation Coalition (administration) \$750

Administrative Costs – Survey, Studies, Assessments (administration)	\$19,000
Community Gardens Expansion and Well (Public Recreation).....	\$17,270
Little Red School House Air Conditioning (Historic Preservation)	\$75,000
Meeting House Painting (Historic Preservation)	\$4,600
Historic Property Inventory (Historic Preservation)	\$15,000
Cemetery Commission Projects (Glendale Bell Restoration, Period Correct Historic Picket Fence at Adams Cemetery, Permanent Historic Walking Tour Markers at Adams Cemetery) (Historic Preservation)	\$36,379
Spec Pond Softball Field and Walking Trails (Public Recreation)	\$150,000
Crane Hill Disc Golf Course (Public Recreation)	\$3,150
Forest Management (Open Space)	\$50,000

Reserves

Affordable Housing \$40,902

Town Meeting also approved a bylaw change which added two at-large members to the committee (for total of nine members).

To date, Town Meeting has voted to appropriate over \$1.5 Million in Community Preservation funding, including:

- \$937,000 toward purchase of the Rice Nature Preserve and preservation of the Rice orchards- Purchase completed with funds from 2007 Town Meeting!
- \$13,000 to support the Atheneum Society's Hearse House project.
- \$8,400 for basic preservation work on Foskit Memorial Hall, formerly Grange Hall.
- \$24,474 for historic records preservation in the Town Clerk's office
- \$116,600 for repairs to Little Red School House
- \$61,729 for Cemetery Repair Projects
- \$10,000 for housing studies
- \$230,00 for Spec Pond Recreational Facility Projects
- \$86,000 for Forest Management Plan & Implementation at Com Com properties
- \$3,260 for Site I.D. & Use Restriction Signs- Con Com Properties
- \$10,000 Restoration of Entry Road Lighting at Memorial School
- \$15,600 Exterior Restoration Old Meeting House
- \$170,816 in a holding account for future community housing projects.
- \$15,000 for Historic Properties Inventory
- \$3,150 for Disc Golf Course
- \$17,270 for Well and Invasive Plant Control at Community Gardens

In 2009 the committee anticipates approximately \$350,000 in additional revenue (local plus state) and will evaluate project proposals for consideration by the 2009 Annual Town Meeting.

The committee encourages residents to bring to our attention other worthwhile projects which fall within any of the eligible categories.

James. M. Mauer, Open Space & Recreation Committee- Chairman
 Frederick W. Fuller, Planning Board
 Peter Manolakis, Housing Authority
 Stanley J. Soja, Playground & Recreation Commission
 Stoughton L. Smead, Conservation Commission
 Robert Kelliher , Historical Commission

Frank A. Everton, At Large Member
David Proto, At Large Member- Added 2008
Justin McCarthy, At Large Member- Added 2008

The Community Preservation Act (CPA) provides funding through a local property tax surcharge and state funding for open space, historic resources, public recreation, and affordable housing. Wilbraham residents approved a ballot question calling for a 1.5 percent surcharge on property tax bills while exempting the first \$100,000 of the value of each taxable parcel of residential real estate and providing abatements for qualifying low-income residents and moderate-income senior citizens. The act requires that at least 10 percent of annual revenue be allocated to each of the three purposes, with the remaining 70 percent available to for allocation among the three categories and to community recreation facilities. Allocation of CPA receipts must be by recommendation of the Community Preservation Committee and approval of Town Meeting.



Public Works

Department of Public Works

This year's Annual Town Report for the Department of Public Works spotlights the Main Street Sewer Project. After years of planning, residents dealt with the most significant aspect: the actual construction of the sewer line. Every department in town was involved with the project in one way or the other. A cooperative effort by all got us through this massive undertaking.

At the top of the chain of command for all the DPW divisions is the Engineering Division. This division manages and oversees the activities in the Highway Division, Waste Water Division, Solid Waste Division, Water Division, and Board of Health septic systems divisions.

We typically operate with 29 employees, plus or minus, and have a 4.2 million dollar operating budget. A significant portion of this operating budget goes directly back into the infrastructure of the community.

The following are the individual reports for each division outlining some of the major accomplishments that took place in 2008.

Highway Division

Under the direction of Highway Superintendent Frank Shea, great strides have been taken to improve our environment. We were among the first community to utilize solar power for flashing lights, which were designed, built and installed by highway personnel. We were among the first municipality to utilize liquid deicer other than calcium chloride. After 8 years of using different mixtures, we have come up with an environmentally friendly mixture using lignin and magnesium chloride. The use of these products has enabled us to eliminate the use of sand. Sand clogs rivers, streams and wetlands and requires a costly spring cleanup program including street sweeping and catch basin cleaning.

This year we recycled the stock piled dirt and blacktop from road projects. This material can be used for town projects and emergencies similar to the flood of 2001 and 2005. We had a large enough pile to make it economically feasible to process the material into gravel for less than \$1.90 per ton. Our stock pile produced over 4,000 tons of processed gravel, which normally sells for over \$8.00 per ton. This saved the town over \$24,000.

The Highway Division continued to make its own loam throughout the year from the yard waste stored at the Disposal and Recycling Center (DRC). This is another recycling technique that is a significant cost savings to the town.

Every year the Highway Division works to eliminate as many icing problems as possible. This year we replaced failing drainage pipe with 800 feet of 12-inch pipe along with 6-inch subdrain from 480 to 550 Mountain Road. We also installed three deep sump catch basin to capture sediment that normally washed into the wetlands. The icing problem south of Sunset Rock was addressed by replacing failed drainage with 300 feet of 12-inch pipe. The last winter icing project completed was on Three Rivers Road near Drumlin Circle. Over 100 feet of subdrain was repaired. Highway will continue to resolve icing problems in the upcoming years.

Each year the Highway Division saves the town a substantial amount of money by completing a few major projects in-house rather than bidding it out to a contractor. The first project involved replacing failed drainage pipe on Main Street with 1,200 feet of 12-inch drainage pipe, which incorporated three road crossings and seven custom built basins to avoid underground utilities. The second project encompassed elevating the railroad grade crossing on Railroad Avenue. This required the division to haul and place 430 tons of gravel and 50 tons of asphalt. These two major projects were completed by highway personnel.

The following is a list of other projects completed by highway personnel this year:

- Cleaned drainage pipes on Manchonis Road to resolve high water problem at Nine Mile Pond.
- Replaced failing drainage with 200 feet of 15-inch pipe near 8 Colonial Road.
- Rebuilt damaged catch basins on Mountain Road near Maple Street.
- Replaced failing culvert and catch basins near Oakland Street on Stony Hill Road.
- Regraded private roads.
- Backfilled, loamed and seeded along 15,000 feet of bituminous berm.
- Installed erosion control materials, loamed and seeded the detention basin near Spec Pond.
- Painted stop lines, cross walks and school zones throughout the town.
- Replaced failed drainage with 460 feet of 12-inch pipe and repaired one catch basin on Monson Road east of Bolles Road.

Throughout the year highway personnel also rebuilt 14 catch basins, installed 400 feet of new drainpipe, spread and compacted over 300 tons of blacktop for driveway aprons, and loamed and seeded over 4,000 square yards of roadside tree belt. In addition highway personnel mowed over 15 miles of roadside, cleaned 1,500 catch basins, responded to 33 salting, deicing and/or plowable snow events, responded to 16 emergency tree events and acted on over 3000 citizen requests.

The Highway Division garage is staffed by a full-time mechanic and a welder who shares the responsibility of repairing and rebuilding all vehicles owned by Wilbraham other than police and fire. This includes over 40 units, such as a bulldozer, road grader, lawnmowers, snow plows, trucks, and other equipment. Ninety percent of all motor maintenance work was performed in-house. Highway personnel fabricated and built specialty items such as trash racks and stainless steel units for the Wastewater Division. Specialized welding jobs were also completed for the Fire Department.

Calendar year 2008 was one of the wettest years since 1926. Highway personnel responded to many calls resulting from the storms. In October, a severe rain storm caused significant damage within the town including Silver Street, Woodland Dell area, Rice Drive, and Main Street. Selectmen approved emergency funding to repair many of these areas. The problems in the Woodland Dell area still persist and are in need of a long-term solution. Repairs were also completed at Glendale north of Red Gap, Brookmont near Hilltop, and Stony Hill near Kensington.

The Highway Division also conducted normal business activities including: street sweeping; catch basin cleaning, pothole patching, roadside clean-up, sign repair and replacement, guardrail repair, and assistance to other departments and organizations with specific requests such as moving the Polish American Veterans Memorial to Crane Park, installation of gates at Hollow Road, and preparation for the Peach Festival. It was a very busy year.

The following roads were paved under contract by Palmer Paving, funded by Chapter 90 highway funds and the Highway Division budget:

Road	Location	Description of work
Chilson Rd	All	Placed top coat
Stony Hill Rd	Dipping Hole Rd to Briar Cliff Dr	Placed top coat
Scenic Rd	All	Reclaimed, graded, base and top coat
Main St	Maple St to South Merrill Rd	Reclaimed, drainage, base and top coat
Mark Rd	All	Reclaim, grade base and top coat
Melikian Rd	All	Drainage, reclaim, base and top coat
Mountain Rd	Ridge Rd to # 500	Overlay and drainage

The following is a list of Highway Division personnel. All of them receive my personal thanks and appreciation for a job well done.

Frank Shea, Highway Superintendent

Dennis Dumais	Jeff Lewis
Rick Searles	Michael Lowe
John Garland	Douglas Cutler
Mitchell Opalinski	Thomas Tassinari
Kevin LaPlante	Paul Maguire
Timothy Grise	Vinnie Pafumi

Wastewater Division

The largest construction project occurring in Wilbraham in many years was the Main Street Sewer Expansion Project.

Eleven bids ranging from \$3,654,213.80 to \$6,653,530.90 were received on April 14, 2008. Albanese D & S Inc., from Dracut Massachusetts, was the low bidder and was awarded the contract. Weston & Sampson Engineers were the design engineers of record. Dan Lawrence was the project manager for Weston & Sampson and Bruce Brown was the full-time resident engineer on-site representing the town's interests. Ed Fontz was the superintendent-in-charge for Albanese, which ran the four crews.

Construction began in June and by the end of November the trench work was completed. During the course of construction, meetings were held at the town office to address specific needs, issues, safety, billing, etc. Those in attendance typically were representatives from the Police Department, Fire Department, Conservation Commission, Monson & Wilbraham Academy, Hampden-Wilbraham Regional School District, Sewer Advisory Board, the town consultant, Massachusetts Department of Environmental Protection (DEP) and town engineering staff.

Throughout the course of the project there were many challenges. Specifically: traffic control, dewatering issues due to excessive rain, water main locations that conflicted with sewer location, old records that were not accurate, unexpected rock, underground structural fire lane to a school, contaminated soil, asbestos pipe removal, temporary water service, new water mains and hydrant removal, and design changes in the proposed route to avoid problems. These among others required full-time attention on our part.

The work consisted of installing 8-inch, 10-inch, and 12-inch p.v.c. gravity sewer, 6-inch and 8-inch ductile iron force mains, 84 sanitary sewer manholes every 300 feet, an air release chamber and two pump stations with emergency generators for electrical backup.

The work area was from the high school down Main Street to Old Orchard Road. As a whole, the project was successful. The disruption to residents and business was very short, considering the scope of the project. We were fortunate to have a contractor that was capable of putting resources together to get the project done quickly even with all the stumbling blocks placed in the way.

This year also represented a year that was extremely above normal for recorded sewage flows. February and March had flows recorded higher than any previous. Additionally, flows through the summer were higher than any other recorded. This cost the division time and money.

Despite the demand of this project the division continued to maintain all necessary records, service eight existing pump stations, conduct employee training, clean aeration tanks, clean sewer lines, service generators, plow, paint, sample and perform all other daily duties.

Effluent pumped to Springfield was 135,451,100 gallons.

Sewer bills were mailed in May and December.

2008 sewer rates are:

- Residential Rate \$3.30 per 100 cubic feet
- Minimum charge is \$50.40
- Maximum charge \$396.00
- Flat Rate \$218.00
- Commercial Rate \$4.20 per 100 cubic feet
 - Commercial Restaurants that have an external grease trap can be billed at the residential sewer rate providing that the grease trap is pumped once a year and a pumping report is submitted to the division.
 - Sump pumps are not allowed to be connected into the sewer system.

Sewer Advisory Board

James Dowd, Chairman
Joseph Kakley
Thomas Dean
Frank Pychewicz
Stephen Killian

Employees

Ronald Lavoie, Assistant DPW Director
Richard Zamora, Technician
Bruce Strong

Water Division

During 2008 the list of duties performed by the Water Division under the supervision of Michael Framarin, Water Superintendent, included, but was not limited to: maintaining the four water booster stations and our temporary corrosion control facility, 21 water breaks repaired, five new water service installations, the replacement of three fire hydrants, over 50 main line gate valves were cleaned and checked for operation and exercised, 204 work orders of various tasks were accomplished, 98 testable backflow prevention devices were tested at least once per Mass. D.E.P. regulation, over 220 water samples were taken for water quality analysis, and 3,300 meters were read during March and then again in September. Total water usage in 2008 was approximately 385,768,000 gallons as measured by the Massachusetts Water Resources Authority (MWRA) master meter.

During 2008, the Water Division had the highest number of water breaks (21) in a single year since the water system was started in 1927. Typically Wilbraham has approximately five water breaks a year. Ten of the water breaks this year were directly caused by construction for the Main Street Sewer Project that was started in June, 2008. The contractor hit existing water mains & services during the project. At least four other breaks occurred as an indirect result of the Sewer Project due to fluctuations in water system pressure attributed to water breaks occurring on Main Street. Nonetheless, hundreds of staff hours were spent marking water mains & services, opening and closing gate valves, flushing fire hydrants, making repairs, providing materials, etc., for the Main Street Sewer Project.

As was required by DEP in April, 2008, the 2.1-million-gallon water storage tank was inspected by Merithew, Inc. of Raynham Center, MA. The water tank was rated to be in very good condition with just some cosmetic improvements needed on the outside of the structure. The pre-stressed concrete tank was constructed in 1976 and was installed by Natgun, Inc.

During 2008, the Water Division completed lead and copper sampling at 20 homes and two schools in the distribution system. This DEP-required sampling was possible due to the cooperation of residents willing to perform first-draw sampling at their homes. The results of the sampling were excellent, indicating our Corrosion Control Program (injecting sodium silicate) continues to work flawlessly, as it has since its beginning in 1997. The Water Division has to sample 20 additional homes & two schools during 2009. If sampling results again are good, then Wilbraham will return to sampling for lead and copper once every three years.

A new permanent Corrosion Control Facility will be built by the end of 2009. DEP required Wilbraham to sign an Administrative Consent Order in 2008 to accomplish that task. Stantec, Inc. of Northampton, MA, is the engineering consultant (design and bidding) for the project. The new facility and associated work will cost approximately one million dollars and will be located on Miller Street, Ludlow, MA.

The MWRA completed the Pipeline Redundancy Project during 2008. Two new interconnections, one on the Chicopee Valley Aqueduct and one at Wilbraham's point of entry on Miller Street, Ludlow, along with 1,400 feet of new 20-inch ductile iron water main are the significant components of the pipeline, along with higher water pressure in the distribution system during the summer months. The higher water pressure for Wilbraham was activated in September, 2008. This increased pressure capability won't be fully utilized until the summer of 2009 when demand from residential irrigation systems can triple water usage which decreases our distribution system pressure by 6-10 PSI. With the new set up, residents are less likely to see a drop in pressure during high demand periods. There is a pressure-reducing valve at the Miller Street Chamber that instantly adjusts pressure as demand increases.

The Water Division was ranked by the DEP in the top 5% of all consecutive Public Water Systems (PWS) in the state for 2008. The DEP recognized Wilbraham's achievement in an award ceremony at the State House in Boston in May, 2008. Our award category is for consecutive water systems, which is defined as systems that purchase their water from another source. There are 54 consecutive PWS in Massachusetts. The DEP regulates, evaluates, and scores all PWS in the Commonwealth each year. Scoring is based on a points system that is determined by compliance with drinking water regulations such as water quality, water distribution and treatment issues, adhering to the DEP sampling schedule, and documentation. Each PWS score is then ranked in a category classification for the PWS Awards Program. Wilbraham has been rated at or near the top in its class for the past fifteen years.

The cost of MWRA water rates continues increasing yearly. This has a significant impact on the budget for the enterprise fund and ultimately the rates.

Currently the water rates as of November 2008 billing are set as follows:

\$2.85/100 cf	0-10,000 cf
\$3.05/100 cf	10,001 – 20,000 cf
\$3.25/100 cf	20,001 cf and up
\$42.75	minimum bill

These rates are still below the average charged by other MWRA communities.

Board of Water Commissioners

Alan Burch, Chairman
Thomas Pilarcik
James Dunbar

Employees

Mike Framarin, Water Superintendent
Anthony Garceau
Bob Gibson
Kevin Shaw
Paul Willoughby
Lionel Duquette

Solid Waste Division: Disposal and Recycling Center

The Disposal and Recycling Center (DRC) survived another year. Financially, it has been a challenge to keep the facility operating. More and more residents have been leaving the facility, opting to use a private hauler that offers curbside pickup. Those that still use the facility are obviously great recyclers. The numbers reflect a strong recycling program. This helps our revenues and helps keep the rates from increasing. In 2008, the DRC users generated 1049 tons of trash and 1025 tons of general recyclables.

DRC employees Richard Vierthaler and Richard Menard continue to do their best to run the operation on a day-to-day basis. They do an outstanding job. The engineering staff, Treasurer's/Collector's Office, Accounting Department and the other DPW divisions also contribute to the operation of the DRC by managing the business aspect of the enterprise.

Once again, Wilbraham participated in the Regional Household Hazardous Waste Day. A special thanks is given to Marna Huber, the recently retired Recycling Coordinator, who returned to assist with organizing the hazardous collection day.

The Landfill's operating hours are as follows:

Winter (September 1 – April 30)		Summer (May 1 – August 31)	
Monday	Closed	Monday	Closed
Tuesday	7:30 a.m. – 3:00 p.m.	Tuesday	7:30 a.m. – 3:00 p.m.
Wednesday	7:30 a.m. – 3:00 p.m.	Wednesday	12:00 p.m. – 7:30 p.m.
Thursday	Closed	Thursday	Closed
Friday	7:30 a.m. – 3:00 p.m.	Friday	7:30 a.m. – 3:00 p.m.
Saturday	7:30 a.m. – 3:00 p.m.	Saturday	7:30 a.m. – 3:00 p.m.
Sunday	Closed	Sunday	Closed

** Extended hours the first 2 Saturdays in May (7:30 a.m. – 5:00 p.m.) and the first 2 Saturdays in November (7:30 a.m. – 5:00 p.m.).

Even if you have a private hauler for your daily trash, you can still purchase a car sticker to allow you to enter the DRC and take advantage of recycling, disposing of brush, leaves, metal, fluorescent bulbs, mercury batteries, and use the Household Hazardous Waste Day event to get rid of items that can't be thrown in the trash. The more residents that use the DRC the better it is for our town and the environment.

Pay-as-you-throw Program Current Rates

Sticker Fee \$ 100.00
Senior Rates \$ 85.00
Bag fee 30 gallon \$2.25
 15 gallon \$1.50

Solid Waste Advisory Committee

Kevin Dorsey
Roy Scott
Russell Garrison
Kevin Davis

Engineering Division

2008 was a tremendously busy year for the Engineering Division. The workload from the Main Street Sewer Expansion Project alone could have consumed all of our time, but other major projects such as the Route 20 Road Improvement-Spec Pond Project, and annual road resurfacing projects needed our focus as well. Engineering and other DPW staff did a great job multi-tasking the various responsibilities within the divisions without sacrificing the level of service provided to the citizens of Wilbraham.

The Engineering Division is the nucleus of the DPW with a primary focus on citizen service requests, DPW projects, water and sewer billing, and record mapping. Over 4,000 service requests ranging from pothole patching and plowing to water main breaks and recycling were received in this office. On the typical days, the staff updated town maps, issued sewer and stormwater permits, reviewed site plans for the Board of Appeals, Planning Board and Conservation Commission, entered water and sewer readings, coordinated projects with other DPW divisions, filed and retrieved Title V (septic) data, and attended meetings. The division dealt with severe flooding, snow emergencies, Town Meeting, water and sewer breaks, software problems, budget analysis, and challenging service requests.

The Engineering Division continued to stay in compliance with the Phase II Stormwater Regulations

by permitting and inspecting land disturbance projects within the town. Engineering staff spent a significant amount of time working with contractors and residents to minimize the problems associated with stormwater run-off onto town property and abutting property.

The division hosts an internship program that promotes educational experience for high school and college students from the surrounding areas. This is a 16-week non-paid program that gives the student an opportunity to learn basic GIS mapping and AutoCad skills along with some design, environmental, and surveying experience. Interns are encouraged to hone their interpersonal skills while providing office and phone support. Working with the general public is excellent experience for these students, regardless of their chosen career paths.

The following is a list of highlighted activities in 2008:

- Main Street Sewer Expansion Project -- Facilitated the design and construction of more than 20,000 feet of sewer main and two pump stations. Completed all associated paper work for project costs and loan reimbursement through the DEP and the Water Pollution Abatement Trust.
- Springfield Connection -- Negotiated a new wastewater contract which included an additional discharge point in the Indian Orchard area.
- Route 20-Spec Pond Traffic Improvement Project -- Attended multiple meetings with Mass Highway, the contractor, and the design consultant to resolve various problems that delayed the project start date and completion. Engineering staff redesigned the drainage on Boston Road to avoid impacting the 16" water main.
- Cottage Avenue Bridge Microsurfacing -- Applied a new material on the asphalt to extend the life of the bridge deck. Special state approval was pursued and granted for this project.
- Stony Hill School Entrance -- Completed survey and preliminary design for a safer entrance.
- Water Main Replacement Project, Colonial Acres Area -- Started preliminary design and bid documents.
- Road Resurfacing Projects -- Prepared the necessary plans, specs, and bid documents for this year's road resurfacing and drainage projects. Assisted in paving inspection. Prepared and administered Chapter 90 documents.
- Geographic Information System (GIS) -- Continued to develop and update data for water, sewer, stormwater, Conservation Commission, Open Space and Recreation Plan Committee, Building Department and Board of Assessors' projects. Engineering staff continued to develop the GIS, using consultant services and in-house training. The GIS website (<http://hosting.tighebond.com/wilbraham>) was updated with drainage, wetland, and parcel data. This link is also available on the Town of Wilbraham homepage as "Residential Town Map".

The following is a list of some statistics from daily business activities completed within the Engineering Division:

Drainlayers' (Sewer Installers') Licenses	11
Pavement Cut/Stormwater Permits and Inspections	60
Residential Inquiries Reported and Investigated	3,000 +
Sanitary Sewer Connection Permits and Inspections	10
Septage Haulers' Licenses	6
Septic System Installers' Licenses	30
Water Installers' Licenses	9
Water and Sewer Semi-Annual Bills	3450
Water Backflow Bills	31

Members of the engineering staff are also members of the following organizations:

- Stormwater Committee.
- Joint Transportation Committee at the Pioneer Valley Planning Commission
- Geographic Information System Committee

- Transportation Improvement Project Sub-Committee, PVPC
- Local Emergency Planning Committee
- Director and Vice President of the Massachusetts Highway Association
- Chairman of the Finance Committee for Massachusetts Highway Association
- Director at Tri-County Highway Superintendents Association
- Chicopee Valley Aqueduct Working Group
- Western Regional Homeland Security Advisory Council

Members of the engineering staff are responsible for attending and participating in various meetings including, but not limited to, Board of Selectmen, Planning Board, Conservation Commission, Board of Water Commissioner, Sewer Advisory Board, Massachusetts Water Resource Authority, Finance Committee, Capital Planning Committee, department directors, and financial staff working groups.

Employees

Tonya L. Basch, P.E. Assistant Town Engineer
 Dena Grochmal, Engineering Assistant
 Donna Daviau, Administrative Assistant
 Krystine Viess, Administrative Assistant

Conclusion

I'm proud to report the accomplishments in the DPW. The annual report serves as an important tool for local government to communicate with residents. It's our tradition; it's our history book for the community.

For current activities in town and to get map information, don't forget that Wilbraham has a Web site. Save yourself a trip to Town Office Building and see if you can get your information directly from the Web site <http://www.wilbraham-ma.gov>

Thank all who have supported the DPW throughout the year.

Edmond W. Miga, Jr., P.E.
 DPW Director/Town Engineer

Tree Warden

The tree-care program was again fortunate to have National Grid come to town to remove 96 large, dead, and hazardous trees, and to prune 29 trees of large deadwood along main Street, Stony Hill Road, Tinkham Road, and Soule Road. This was a great savings for the town. The town also removed approximately 36 trees and pruned 20 trees.

We had two damaging storms in 2008. A heavy wet snow in January and thunderstorms in June resulted in the pick-up and removal of limbs and trees that had been knocked down.

A Planting Grant from the Massachusetts Department of Conservation and Recreation (DCR) in the amount of \$5000 was received. Combined with money saved from the work that National Grid did enabled planting of 42 trees along Main Street and Stony Hill Road. This is the most trees planted in many years and they were badly needed.

I want to thank the various divisions in the Department of Public Works for all their help during the DCR grant-funded planting program.

Richard C. Swain
Tree Warden

Insect Pest Control

The Insect Pest Control Officer is responsible for trying to suppress certain pests and diseases on town-owned property, under the jurisdiction of the Massachusetts Department of Environmental protection (DEP), chapter 132, section 13 of the Massachusetts General Laws.

The most common pests affecting plants are Dutch elm disease, poison ivy, and hogweed. The most common insects are wasps, bees, mosquitoes, caterpillars, and biting flies.

We removed only ten diseased elms, as that species is slowly dying out. We also eradicated several white-face wasp and bee nests.

Mosquito larvicide control was available, free to residents, in the form of B.T.i. briquettes.

Richard C. Swain
Pest Control Officer



Public Safety

Police Department

During 2008 the managing and planning for appropriate staffing and service levels of the department were reviewed. We assisted Matrix Consulting Group in the public safety staffing study. For the 2008 calendar year, there were 28.5 funded police officer positions. The .5 was held in reserve awaiting the results of the staffing study. One position was not available awaiting the recovery or retirement of Officer Christopher J. Doyle, due to injuries received in a motor vehicle crash in February 2006. The 27 other police officer positions were used to respond to 17,328 call incidents. These calls led to 851 investigative reports, 421 arrest reports and the custodial holding of 168 arrests. Please examine the complete statistical report that follows.

In the year we also saw Officers Florindo and Nason successfully complete the M.C.J.T.C. Basic Recruit Academy and their probation employment period. Officer Brewer also completed his probationary period. When he was hired, he was a certified K-9 Handler. Captain Kallaugh and Officer Brewer began the department's first K-9 Unit. This was accomplished with great community support. The most significant contribution was from the Masonic Lodge with the presentation of K-9 Ben. Officer Brewer and K-9 Ben have contributed greatly to the service efficiencies. As we closed the year, we lost K-9 Ben to complications of a medical condition and a motor vehicle accident. The

K-9 Unit services and community response were most significant; therefore, continuation of the K-9 Unit is underway.

Our community policing efforts continued with the excellence of the D.A.R.E. program directed by Officer Rudinski with assistance from Officer Menard, the School Resource Officer. The service of the School Resource Officer is most significant in creating a safe school environment for all of the schools. Officer Paradis and Officer Laviolette conduct “**Rape Aggression Defense**” training for all ages. All of these services are supported, in part, by community policing grants from the Massachusetts Executive Office of Public Safety and Security.

Our primary technology efforts are to maintain the “911” system and the “IMC” records system which assist Central Dispatch and the Police Department manage the 17,328 call incidents.

The overall FBI Crime Index rate decreased by 18%. The clearance rate increased from 33% to 35%.

I continue to receive positive feedback from our residents regarding our visibility in the community and our efforts to control the impact of motor vehicle traffic on our neighborhoods. Also positive is that, although the community faces challenges during uncertain economic times, the Board of Selectmen, the Finance Committee, and our officers continue the effort to provide the highest level of service possible.

The officers of the Wilbraham Police Department are committed to reducing crime and the fear it fosters. The involvement of the entire community is most welcome as we seek to make Wilbraham a great place to live, work and go to school.

2008 Statistical Report and Comparisons

I. CRIMINAL COURT COMPLAINTS

primary arresting offense	
RAPE	2
ROBBERY	6
ASSAULT AGGRAVATED	7
ASSAULT SIMPLE	28
INTIMIDATION	2
ARSON	0
RESTRAINING ORDER VIOLATION	4
BURGLARY/BREAK & ENTER	9
SHOPLIFTING	17
THEFT FROM BUILDING	1
THEFT FROM MOTOR VEHICLE	1
ALL OTHER LARCENY	10
MOTOR VEHICLE THEFT	0
FALSE PRETENSES/SWINDLE	6
EMBEZZLEMENT	0
STOLEN PROPERTY OFFENSES	3
VANDALISM	10
DRUG/NARCOTIC VIOLATION	24
WEAPON VIOLATION	4
BAD CHECKS	2
DISORDERLY CONDUCT	2
DRIVING UNDER THE INFLUENCE	29
PROTECTIVE CUSTODY	9
FAMILY OFFENSE/NON-VIOLENT	0
LIQUOR LAW VIOLATION	9
RUNAWAY	1
TRESPASS OF REAL PROPERTY	4

ALL OTHER OFFENSES	63
TRAFFIC/BY-LAW	168
TOTAL	421

II. PERSONS ARRESTED OR CHARGED

by offense type	
A. Criminal	216
B. Motor Vehicle	196
C. Protective Custody	9
TOTAL	421

III. PERSONS ARRESTED OR CHARGED by age

A. Adults	388
B. Juvenile	33
TOTAL	421

IV. PERSONS ARRESTED OR CHARGED by offense type/age

A. Criminal	
Adults	188
Juvenile	28
B. Motor Vehicle	
Adults	191
Juvenile	5
C. Protective Custody	
Adults	9
Juvenile	0
TOTAL	421

V. PERSONS ARRESTED OR CHARGED by sex

A. Adults Charged	
Male	282
Female	97
B. Juvenile	
Male	27
Female	6
C. Adults placed in protective custody	
Male	7
Female	2
D. Juveniles placed in protective custody	
Male	0
Female	0
TOTAL	421

VI. PERSONS INCARCERATED by age/sex

A. Adults	
Males	126
Females	31
B. Juveniles	
Males	7
Females	4
TOTAL	168

VII. UNIFORM TRAFFIC OFFENSES

	civil	warning
Violate RMV Rules & Reg	30	59
Stop sign/red lens violations	25	159
No right turn on red	0	0
Improper pass/marked lanes	25	35
Seatbelt	15	9
Child restraint	0	1
Passing school bus	0	1
Speeding	167	511
Fail inspect MV	225	254
Defective equipment	48	214
Unregistered MV	21	4
No license/Reg in possession	25	14
All other moving violations	16	8
Recreational vehicle violation	2	0
TOTAL	599	1239

VIII. MOTOR VEHICLE VIOLATIONS by type

A. Uniform Traffic Citations	599
B. Warnings	1239
C. Parking Violations	46
TOTAL	1884

**IX. UNIFORM CRIME REPORT
(FBI crime index offenses)**

Forcible Rape	1
Robbery	5
Assaults	82
Burglary	35
Larceny-Theft	142
Motor Vehicle Theft	7
Arson	0
TOTAL	272

X. BURGLARY BREAKDOWN

Forced Entry	19
Unlawful Entry	11
Attempted Forced Entry	5
TOTAL	35

XI. LARCENY BREAKDOWN

Larceny over \$ 250	60
Larceny between \$50 & \$200	30
Larceny less then \$ 50	52
TOTAL	142

XII. VEHICLE ACCIDENTS

Fatal Accidents	0
Personal Injury Accidents	61
Property Damage Accidents	272
Hit & Run Accidents	29
TOTAL	362

XIII. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	0
Persons Injured	100
TOTAL	100

IV. OTHER ACTIVITY PUBLIC LOG

Call Incidents	17,328
Call Incidents needing further invest.	851
Alarms investigated	892
Lost/Missing Persons	24
Suspicious Persons/Activity	864
Deaths Investigated	10
Complaints/Obscene/Harassing	31
Phone Calls	
Towed M.V.'s	308
Domestic Disturbances	116
Vandalism	110
Unsecured buildings	27

XV. STOLEN PROPERTY BREAKDOWN

Taken, breaks into homes	\$17,770
Taken, breaks into businesses	\$23,558
Taken in larcenies	\$172,368
Taken in robberies	\$1,750
Combined total	\$252,946
of stolen property 2008	

**XVI. RECOVERED PROPERTY
Value of stolen property
recovered****\$19,984**

XVII. COURT ACTIVITY

A. Arraignments	
Adults	422
Juveniles	33
A. TOTAL	455
B. Pretrials	
Adults	414
Juveniles	39
B. TOTAL	453
C. Trials	
Adults	49
Juveniles	3
C. TOTAL	52
D. Hearings	306
Show Cause Civil	232
Show Cause Criminal	135
Grand Jury	11
Motions	58
Pre-trial Conferences	453
D. TOTAL	1195

XVII. PERMITS ISSUED

Pistol Permits	170
F.I.D. Cards	31

XVIII. FEES COLLECTED

Pistol permits & FID cards	\$ 15,650.00
Video/Report Requests	\$ 1,727.50
Dealer Permits	-0-
Fingerprint Cards	\$ 40.00
Restitution Checks	\$ 675.00
TOTAL	\$ 18,092.50

STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	2007	2008	% CHANGE
Criminal Homicide	0	0	0
Rapes	1	1	0
Robbery	4	5	+25%
Assault	148	82	-45%
Burglary/Resident & Business	34	35	+3%
Larceny	128	142	+11%
Auto Theft	17	7	-59%
Arson	1	0	-100%
TOTAL	333	272	-18%

STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	2007	2008	% CHANGE
Call Incidents	15,358	17,328	+13%
Written Complaints	924	851	-8%
Alarms Responded To	809	892	+10%
Protective Custody	11	9	-18%
Criminal Arrests	278	216	-22%
Vandalism	129	110	-15%
Domestic Disturbance	134	116	-13%
Motor Vehicle Accidents- Fatal	1	0	-100%
Motor Vehicle Accidents- Injury	72	61	-15%
Property Damage	294	272	-7%
Hit & Run Accidents	35	29	-17%
Motor Vehicle Accidents- Total	402	362	-10%

MOTOR VEHICLE VIOLATIONS CITED

	2007	2008	% CHANGE
Civil	673	599	-11%
Warnings	1360	1239	-9%
Arrest MV	241	196	-19%
TOTAL	2274	2034	-11%

UNIFORM CRIME REPORTING CLEARANCE RATES

	2007	2008
First 6 Months	36.9%	29%
Second 6 Months	28.7%	41%
TOTAL YEAR	33%	35%

Police Department Roster

Chief

Allen M. Stratton

Captains

Roger W. Tucker

Raymond J. Kallaugher

Sergeants

Gary J. Pabis

Daniel E. Carr

Glen R. Clark

Timothy F. Kane, Jr

Robert G. Zollo

Patrol Officers

James H. Pirog

Donald R. Bouchard, Detective

John P. Siniscalchi, Court Officer

Mark A. Paradis

Peter O. Laviolette

Lawrence H. Rich III

Thomas P. Korzec

Harold R. Swift

Christian A. Letendre

Daniel E. Menard, Sch Resource
Officer

Shawn B. Baldwin

Matthew F. Markiewicz

Christopher J. Doyle

Jeffrey R. Rudinski, DARE Officer

Edward C. Lennon

Timothy J. Camerlin

Michael J. Cygan

Joseph R. Brewer

Aderico P. Florindo

Jesse J. Nason

Administrative Assistant

Lisa M. Corriveau

Cell Attendants

Lisa M. Corriveau

Mary Bready

Linda Ely

Lucy Wood

Tom Cortis

Mark Duclos

Gary Saccomani

Anthony Gentile

Diane Hastings

David Goodrich

Matthew Lapre

Jeffry Korman

Dave Lamana

Daniel Ryan

Reginald McCallister

Central Dispatch

In 2008, Central Dispatch had a new computer-generated radio control system installed; this replaced a 20-year-old mechanical system.

During 2008, Central Dispatch logged over 17,600 calls for response by the town's emergency services. Dispatchers determined the appropriate response and advised the necessary departments.

Central Dispatch continues to serve as the town's only 24/7 emergency and non-emergency information center. Dispatchers attempt to answer residents questions about weather, school closings, power outages, road conditions, animal complaints, and many other public concerns. We would like to remind citizens that the town's web side (www.wilbraham-ma.gov) is another resource for non-emergency information.

While dispatchers will attempt to answer the concerns of residents, dispatch will not always have the answer as to how long the electric company will take to repair a problems or when a particular

street will be plowed. We generally know they are working on the problem and can only relay the information we have. When seeking information of that nature, residents should contact the agency responsible if possible.

A small staff of dedicated employees maintains the dispatch station every hour or every day and stays informed of the advances in technology in the ever growing and changing environment that is Central Dispatch.

Tom Cortis, Supervisor	Shirley Rae	Mark Duclos
David Clark	Anthony Gentile	Linda Ely
Lisa Corriveau	Johnmichael Mikkola	

Fire Department

As this year's Annual Report focuses on energy conservation and savings, it seemed the perfect year to upgrade our boiler unit at Fire Headquarters on Boston Road. This system is now up and running and savings is terrific. Along with this, we have added insulation to our current roof deck as well.



Kids Fair at YMCA

Good news from the Fire Department! This past year we were awarded approximately \$70,000 in grant funds made available by various federal and state programs to purchase fire equipment for fire personnel and our Public Education Division. These items include; Headquarters station generator, several radios for emergency communication, two Mobile Data Terminals for emergency vehicles, Honda generator for a fire truck, two Stearns Cold Water Suits, Motorola pagers, and a S.A.F.E. grant for \$3664 to be used in the community for public education programs.

We had several retirements this past year. In January, Private Lisa Carney retired after nine years of service to the community. Senior Private Glenn Trevallion retired in August after 33 years of service to the community. We also have one more retirement in early 2009 upcoming. Fire Prevention Captain Nick Yarmac will be retiring after 33 ½ years of outstanding service to the community. We wish them all well in their retirements.

Due to the retirements of our captains last year, a promotional procedure was held to fill these two positions. After the candidates were evaluated in all aspects of their job performances, the Board of Selectmen appointed Peter Nothe and William Manseau to the position of Fire Captain in June.

The department lost some good friends and colleagues this past year as well. Barbara Los, a longtime friend and advocate for the Fire Department passed away after a short fight with cancer in June. Barbara was constant supporter at our yearly Open House and made sure that her firefighters were well fed. If at anytime we needed help from our community for our needs, Barbara was there and took the lead. She will be missed dearly.

In September, retired Fire Captain Brad Pinney passed away. Brad was member of our department for over 20 years. After he retired he became a Fire Commissioner and a member of the Ambulance Oversight Committee and he was a longtime friend and advocate for our department.

In November we also lost another member of the department. Firefighter/ Paramedic Bill Sears passed away unexpectedly. Bill served the town for more than ten years. His superior skills and dedication will be missed by so many from within the department as well as the community.

The department hired four personnel to replace these vacancies caused by retirements and promotions. They are Firefighter/ EMT Kevin Brown, Firefighter/ EMT Jason Dimitropolis, Firefighter/ EMT Tim Rogers, and Firefighter/ EMT Anthony Arventos. All four have past fire and EMS experience through Wilbraham or other surrounding fire departments in the immediate area. We welcome them to our home.

A Comprehensive Public Safety Staffing Study was completed by the town in October. Matrix Consulting Group recommends funding for three areas: a Deputy Chief, a Captain of Training/ EMS, and an increase of one firefighter per each of the four groups to bring the shift compliment to six. This increase in personnel would help with the multiple calls that are occurring more regularly. Currently, our staffing is the same as in 1978.

Again this year, limited on-duty staffing continued to put a great strain on the department. As this community continues to grow and the demand for services increases, we struggle to keep up with our duty to protect lives and property in the town.

Mission Statement of the Wilbraham Fire Department:

"Our mission is to minimize personal and community risk from fires, medical emergencies and other threats to life and property through prompt emergency response, public education and code enforcement. In our performance, we will utilize all available resources, placing the highest priority on the preservation of life and health, followed by the protection of property and incident management."

Francis W. Nothe
Fire Chief

Fire Department Activity



	2008	2007	2006	2005
Fire/Emergency Responses	661	613	616	712
EMS/Emergency Responses	1527	1543	1430	1427
EMS/Medical Transports	1264***	1197**	1149*	1122

* **Plus 65** Medical Transports by Mutual Aid Ambulance due to limited staffing and or multiple emergency calls.

** **Plus 97** Medical Transports by Mutual Aid Ambulance due to limited staffing and or multiple emergency calls.

*** **Plus 83** Medical Transports by Mutual Aid Ambulance due to limited staffing and or multiple emergency calls

Fire Prevention Activity

Inspections	785	Meetings	169	
Permits Issued	305	Amount Collected \$11,490	Assistance	33
Fire Drills	34	Plan Review	30	
Site Surveys	33	Underground Tank Removals	5	

Fire Department Roster

Fire Chief	Francis Nothe	EMT-D, Emergency Manager
Captains	Tom Laware	EMT-D,
	David Bourcier	EMT-I, LEPC Co Chair, Training Officer
	Peter Nothe	EMT-P, Communications & Tech. Specialist
	William Manseau	EMT-I, SAFE Educator
Captain of Fire Prevention	Nick Yarmac	EMT- D, Haz Mat Tech, LEPC
Privates	Scott Facey	EMT-D
	Neal Johnson	EMT-D, Asst. Mechanic
	Tom Shaw	EMT-I
	Russell Mitchell	EMT-I
	Glenn Trevallion	Retired August 15, 2008
	Wendy Denning	EMT-I. SAFE Educator
	Dan Corliss	EMT-P
	William Sears	EMT-P, SAFE Educator, Dive Team, CPR & Defib Trainer
	Lisa Carney	Retired January 12, 2008
	Paul Budaj	EMT-P
	Anthony Cerini	EMT-P, EMS Coordinator
	Joshua Mullen	EMT-P
	Dane George	EMT-P
	Richard Hatch, Jr	EMT-I
	Victor Robidoux	EMT-P
	James Royce	EMT-I
	Kevin Brown	EMT-P
	Jason	EMT-D
	Dimitropolis	
	Timothy Rogers	EMT-I
	Anthony Arventos	EMT-I
Call Firefighters	Mark Haraysz	Firefighter
	Richard Chase	EMT-D
	Adam Cochran	EMT-D
	Mark Haraysz Jr.	EMT-D
	Richard Ramponi	EMT-D
Administrative Assistant	Lena McCaffrey	
Ambulance Billing Clerk	Ann Miller	

Board of Fire Commissioners

The board notes the passing of retired Fire Department Captain Brad Pinney, who will be sadly missed. His dedicated service and many contributions to the department as a volunteer firefighter in high school, professional firefighter/EMT, and member of the Ambulance Oversight Committee and Board of Fire Commissioners were outstanding! The Board of Fire Commissioners is pleased to welcome back past Commissioner Edward Rigney, who brings a wealth of experience to the board.

The commissioners look forward to the support of both the Board of Selectmen and Finance Committee to implement the needed additional staffing for the department, as suggested by the Matrix Consulting Group's comprehensive study of public safety in the town. The suggested staffing level will allow the department to meet the day-to-day response needs that the town expects. The commissioners also look forward to working with both groups on developing a plan to upgrade the Boston Road station to meet current and future department needs. The housing trailers are starting to show their age and permanent additions for living and training space, as well as vehicle bays, should be designed and constructed in the near future.

The commissioners wish to thank the Capital Planning Committee for their continued support in implementing and maintaining a reasonable vehicle and capital needs replacement schedule. We are aware of the financial challenges ahead and will work with all boards and the chief to maintain a high quality of service.

The commissioners thank the entire department and Chief Nothe for the outstanding level of dedication and service they provide to the town. In addition, we thank our surrounding towns for their 75 mutual aid responses to provide needed medical or fire assistance when the department was short handed.

Gary Petzold, Chairman
Ralph Guyer
Edward Rigney

Local Emergency Planning Committee

The Local Emergency Planning Committee has been diligent with the Emergency Planning and Community Right-to Know Act (EPCRA) Hazardous Chemical Storage Reporting Requirements. Its purpose is for any hazardous chemical used or stored in the workplace in which facilities in our community must maintain a material safety data sheet (MSDS), and submit the MSDS's to their State Emergency Response Commission (SERC), Local Emergency Planning Committee (LEPC) and local fire department. Facilities must also report an annual inventory of these chemical by March 1 of each year. The information must be made available to the public.

A regional tabletop drill was conducted in February to simulate a snow emergency and to test the state of readiness for various departments of town government in conjunction with the school system to manage this type of emergency. It was a good learning experience for all local governments that participated in the exercise.

The Wilbraham Medical Reserve Corps (a sub- group of LEPC) celebrated another successful year of planning and preparing to assist the Town of Wilbraham in case of large scale emergencies. Formed in December of 2006, the Wilbraham MRC is made up of 45 dedicated medical and non-medical community volunteers. Under the direction of the town's Emergency Manager, Fire Chief Francis Nothe, the MRC's goal is to staff and run Emergency Dispensing Sites (EDS) should the need arise for mass inoculations or medication dispensing.

The Wilbraham MRC received \$5000.00 in NAACHO grant money and a \$5000.00 MEMA equipment grant. These funds were used to purchase equipment and supplies necessary to run an Emergency Dispensing Site. Ed Cedenella, facilities manager for the schools, provided us with much needed storage space and we are now ready to be up and running at a moment's notice. This year, representatives from the Massachusetts Department of Public Health toured our major EDS site, Minnechaug Regional High School to give their final approval. They were impressed and have since used the Wilbraham EDS plans as a model for other local communities to study. The Wilbraham MRC also participated in a June Western Massachusetts Communications Drill which tested local MRC's ability to activate their volunteer lists. I am proud to say, Wilbraham was recognized by the state for having above average, timely response from volunteers!

The Wilbraham MRC is still accepting applications from interested folks. Our volunteer skill set can never be too diverse. If you would like to volunteer, please contact Lisa Carney, Wilbraham MRC Coordinator, at tenspeed99@comcast.net.

We constantly take steps to make this community a safer place to live and work. The good communication between LEPC members, local government, business owners, and residents makes the whole system succeed.

LEPC Members

Dave Bourcier, Fire Capt. Co-Chair
Ray Kallaugh, Police Capt. Co-Chair
Nick Yarmac, Fire Prevention, Tier II
Allan M. Stratton, Police Chief
David W. Barry, Selectman
Robert A. Weitz, Town Administrator
Edmond Miga, Director, DPW
Tom Cortis, Dispatch Supervisor
Dorothy Hooper, Director, Elder Affairs

Francis Nothe, Fire Chief
Caroline Cunningham, Director, WPATV
Lorrie McCool, Health Agent
Ralph Guyer, Fire Commissioner
Robert A. Ruszeck
Tom Bonavita, Friendly's Inc.
Ed Cenedella, Regional Schools
Claudia Considine, R.N. Medical Advisor

Ambulance Oversight Committee

The Ambulance Oversight Committee has again seen significant changes in it's membership during the past year. The unfortunate passing of our chairman, Brad Pinney, and the resignation of Edward Rigney, created two vacancies that have recently been filled by selectman. New committee members are John Rigney and Claudia Considine. John is the coordinator of emergency medical services for the Longmeadow Fire Department and brings a wealth of expertise that will be valuable both to the committee and the town of Wilbraham. Claudia is a registered nurse who is also the town's public health nurse, whose value is already well established. Dr. Robbins has agreed to assume the duties of committee chair.

The committee's primary charge from the Board of Selectman is to receive and review any and all requests for abatement of ambulance bills and to act on them in the best interest of the town. Over the past year, the committee has established a reasonable and consistent set of guidelines for the abatement process, and as of this writing, all requests submitted have been reviewed and acted upon accordingly. At this time the committee's work in this regard is current.

The remainder of the committee's charge is advisory to the Fire Chief pursuant to the regular operation of the town's ambulance service. In this regard we have recently reviewed current charges for the various ambulance and medical services which the town provides, and we have made recommendation to the chief regarding the setting of fees for the immediate future.

We have also reviewed and made recommendations to the fire chief regarding the operational budget for FY 2010 which will be submitted for appropriation at town meeting.

John T. Libel
Claudia Considine
Paula L. Chevrier
John Rigney
Larry Robbins, Medical Advisor

Parking Clerk

As the Parking Clerk, I work in conjunction Sergeant Robert Zollo of the Police Department to coordinate the processing of parking tickets in Wilbraham.

During 2008, 47 parking tickets were issued for the following reasons:

Left wheels to edge of curb	19
Within a no parking zone	13
Over one foot from curb	2
Within landscaped grounds of municipal or school area	2
Within a fire lane	2
Unattended or unattached trailer	1
Parking between 1 AM – 7PM	1
Leave less than 10 ft. wide unobstructed lane to curb	1
Obstruct a sidewalk	1
Obstruct a crosswalk	1
Within 10 feet of a fire hydrant	1
Within 15 feet of bus stop sign	1
Other	2
Total Parking Tickets	47

Total fees collected were \$680.00.

Unpaid parking tickets are marked at the Registry of Motor Vehicles in an attempt to collect outstanding fines in which payment has been repeatedly requested. This means that the violator cannot transact business at the Registry of Motor Vehicles (e.g. renew a driver's license, register a car, etc.) until fines are paid in full.

Of the 47 parking tickets issued, 42 were paid, 4 were abated and 1 is pending. This year, no tickets were marked at the RMV.

Additional information about parking tickets can be obtained from the Town of Wilbraham website at www.wilbraham-ma.gov. Please call me at 596-2800, ext. 200 or e-mail me if there are any questions or concerns.

Diane M. Guihan
Parking Clerk
dguihan@wilbraham-ma.gov



Building and Land Use

Building Department

Lance Trevallion has been the Building Inspector/Zoning Enforcement Officer for the Town of Wilbraham for over 11 years. The Building Department processes the building, gas, electrical, and plumbing permits for all types of construction within the Town.

For another year, there was a large decline in the number of new residential homes being built in Wilbraham. It appears however, an increase of homeowners are constructing additions and renovating existing space more now than ever. The installation of wood/pellet stoves increased by over 300% from the amount of units installed in 2007.

The Big Y supermarket opened in the spring of 2008. We saw restaurants open and close, a new flower shop opened on Boston Road and construction of new office buildings in Post Office Park began.

Building Permits issued

Inspector: Lance Trevallion

Permits issued – 465 Fees collected - \$72,699.80 Inspections – 1200+-

Plumbing/Gas Permits issued

Inspector: Bernie Sears

Permits issued – 356 Fees collected - \$18,555.00 Inspections – 455

Electrical Permits issued

Inspector: Paul Shepardson

Permits issued – 325 Fees collected - \$20,545.00 Inspections – 510

<u>RESIDENTIAL PERMITS</u>	<u>NUMBER</u>	<u>EST. CONSTRUCTION COST</u>
New Single Family Dwellings	12	\$3,474,500.00
Additions	39	2,463,110.00
Alterations/Renovations	73	2,640,575.00
Garages	6	206,600.00
Out Buildings/Sheds	35	178,017.20
Demolitions	4	34,000.00
Roof/Siding/Windows	153	1,579,982.56
Swimming Pools	26	309,038.48
Porch/Deck/Sunroom	12	123,872.00
Wood/Pellet Stoves	56	130,141.00

Signs	2	4,100.00
Exterior repair	1	3,500.00
Total	419	\$11,147,436.24

<u>COMMERCIAL PERMITS</u>	<u>NUMBER</u>	<u>EST. CONSTRUCTION COST</u>
New Construction	4	2,956,405.00
Additions	1	50,000.00
Alterations/Renovations	7	160,250.00
Signs	21	96,066.00
Roof/Siding/Windows	7	104,650.00
Temporary Tents	4	xxx.xx
Cellular tower building	1	40,000.00
Total	45	\$ 3,407,371.00

The Building Department also processes applications for annual inspections for occupancy of public buildings. This includes all schools, churches, restaurants, day care centers, gyms, and any other location that the public would gather and/or visit. In the year of 2008, Lance inspected 65 locations, including 12 buildings at the Wilbraham & Monson Academy, 21 Wilbraham school buildings and 17 restaurants. The total fees collected in 2008 were \$1920.00.

Lance also responds to any zoning enforcement issues. He responded to numerous complaints about unregistered vehicles, un-permitted business in a residential neighborhood, unpermitted signs and general land use violations. The Wilbraham Zoning By-Law is available on the Town website.


Lance Trevallion, Building Inspector
Melissa Graves, Admin. Assistant




Planning Board

The year 2008 was an active and challenging year for the Planning Board. The Planning Board met 22 times, scheduled 49 appointments and held 11 public hearings, addressing a wide variety of issues and opportunities facing our community. We are pleased to submit a summary of our activities and accomplishments in 2008.

Development Activity

The collapse of the global financial system, the deflation of the housing bubble, and the weakened state of the economy were reflected in a dramatic decline in major new residential and commercial growth in 2008. Despite the downturn in the economy, however, the Planning Board was kept busy responding to a variety of smaller residential and commercial projects proposed in the Town during the past year:

-  The Planning Board approved ten non-subdivision plans submitted by property owners. These are plans that revise existing property boundaries or divide land along existing road frontage and do not require subdivision approval. A total of ten new residential building lots and one new commercial lot were created on existing Town roads through the non-subdivision process.

-  The Planning Board reviewed one new residential subdivision plan. A definitive subdivision titled "Washington Heights" consisting of 27 lots to be accessed from Manchonis Road, Washington Road and Seneca Street received definitive plan approval in December. In addition to attending to this new subdivision proposal, the Planning Board continued to monitor work in the previously approved subdivisions under our jurisdiction. At year's end, five subdivisions remained under various stages of construction.
-  The Planning Board conducted public hearings on nine special permit zoning applications. The Board granted special permits for the following eight projects: an attached garage for more than three vehicles at the Clark residence located at 715 Monson Road, a flexible non-subdivision estate lot with common driveway access on property owned by Glendale Realty Trust located at 600 Glendale Road, a flexible non-subdivision estate lot with common driveway access on property owned by Paul Huijing, Inc. and Donald and Susan Wallace located at 303 & 307 Mountain Road, a detached residential accessory building at the Maconi residence located at 16 Wagon Drive, one wireless communications facility co-location by Verizon Wireless and one by Youghiogheny Communications on property owned by Eugene R. DeGrandpre, Joseph M. O'Brien and Raymond D. Roberge, Trustees of "Troop 40 Committeeman Indian Orchard Trust" a/k/a Troop 40 Committeemen located at 448 Soule Road (fka 1241 Stony Hill Road and 822V Stony Hill Road), and one wireless communications facility co-location by Cingular Wireless/AT&T and one by Verizon Wireless on property owned by Stony Hill Road Realty, LLC located at 805 Stony Hill Road. The Board denied one special permit for a detached accessory residential building (pool house/cabana) with a footprint in excess of 480 square feet and a height in excess of 16 feet on property owned by Scott Bergman located at 855 Ridge Road.
-  The Planning Board reviewed and provided written recommendations on eighteen referrals to the Zoning Board of Appeals.

Zoning By-Law Amendments

At the Annual Town Meeting, voters adopted amendments to various sections of the Zoning By-Law sponsored by the Planning Board. The amendments include the entire revision of Section 3.3 "Non-conforming Uses and Structures"; the amendment of the Zoning Map by rezoning from R-15 to GB a portion of land known as Parcel B located at 88V Stony Hill Road; and the deletion of the existing Section 3.6.2.9 of the accessory use regulations governing dwellings and housekeeping facilities for residential occupancy by employees or non-paying guests.

Organization & Membership

In January, the Planning Board accepted with regret the resignation of Christopher Leisey due to relocation, and Adam Basch moved to full-time member. In May, the Planning Board reorganized and Richard Butler was elected Chairman, Frederic Fuller was elected Vice Chair and Adam Basch was elected Clerk. In June, the Board accepted with regret the resignation of Patricia Ross as a result of competing commitments; Adam Basch then moved to full-time member, and Dean Stroshine was appointed Associate Member. In November, Dean Stroshine moved to full-time member, and John Boudreau was appointed to the Planning Board as Associate Member. Richard Butler continued to serve as the Town's representative to the Pioneer Valley Regional Planning Commission, and Frederic Fuller continued to serve as the Planning Board's representative on the Community Preservation Act (CPA) Committee. Planning Director John Pearsall, Building Inspector Lance Trevallion and Administrative Assistant Karen Benoit continued to function as the staff liaisons between the Planning Board and other Town boards and committees.

The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a one-year term. Members of the Planning Board proudly serve the community and receive no compensation.

The Planning Board is responsible for overseeing land-use planning in the Town of Wilbraham. Working in close cooperation with the Planning Director and the Building Inspector/Zoning Enforcement Officer, the Planning Board studies the resources and needs of the Town, particularly conditions affecting public welfare and safety related to land use and development. The Board is authorized to develop the Town's Master Plan to guide growth and make recommendations to ensure that development is consistent with the Master Plan. As the main author and "custodian" of the Town's Zoning By-Law, the Board is responsible for conducting public hearings and making recommendations on proposed amendments to the Zoning By-Law, which must be approved by Town Meeting. The Board also regulates the subdivision of land and the construction of new roadways, grants site-plan approval and special permits for various land-use proposals required by the Town's Zoning By-Law, and reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office or from the Town website at www.wilbraham-ma.gov. All meetings are open to the public, and community participation from interested townspeople is always welcomed and encouraged. With your support, we will continue to provide the very best possible service for our community in the year ahead.

Richard Butler, Chair
Frederic Fuller, Vice Chair
Adam Basch, Clerk
Edward Stevenson
Dean Stroshine
John Boudreau, Associate

John Pearsall, Planning Director
Lance Trevallion, Building Inspector
Karen Benoit, Administrative Assistant

Conservation Commission

The Conservation Commission applied for and received Community Preservation Funds for the creation of Forest Management Plans for ten parcels of land owned by the town. The first project included the property known as Thayer Brook which is approximately 168 acres of field and forest. The Forest Management Plan for Thayer Brook was completed by Michael Mauri of South Deerfield and is available to read in the conservation office between the hours of 8:30 A.M. and 4:30 P.M., Mon-Fri. The second project included the properties known as the White Cedar Swamp, Twelve Mile Brook, and Sawmill Pond. The Forest Management Plan for those properties is in the preliminary stages and will be completed by John Clarke of Rocky Mountain Wood Company, Inc., in Wilbraham. Additional plans will be completed throughout 2009.

While the commission encourages the use of conservation land for passive uses including hiking, biking, skiing, photography, and horseback riding, the use of motorized vehicles is not permissible on any town-owned property. The commission is always seeking contributions of additional open space and is prepared to assist landowners interested in donating land or interests (such as conservation easements) to the town or to local trust organizations. One of the key concerns of the commission is to try to connect existing open space parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly owned open space.

In 2008, eight public hearings were held for a variety of projects that required a Notice of Intent.

Five public hearings were held for applications filed as a Request for Determination of Applicability. The commission also reviewed several Forest Cutting Plans. In addition, the commission continues to be involved with a variety of enforcement activities to ensure landowners are in compliance with wetland statutes. The commission generally attempts to negotiate compliance with landowners before resorting to ticketing, fines, or court proceedings.

The commission also continues to look for residents interested in becoming associate members. These members attend meetings and hearings, but they do not vote at the hearings. We are looking for individuals who are interested in the maintenance and trail cleanup of existing conservation properties, open space planning and related activities. Interested persons should contact the Conservation Commission office at the Town Office Building.

The commission generally meets on the second and fourth Mondays of each month at 7:00 PM in the Town Office Building. Interested people are always welcome and encouraged to participate.

The Conservation Commission's main function is to administer the state and local wetland protection statutes. Except as permitted by the commission or as provided in the Wilbraham Wetlands By-Law, no person shall remove, fill, dredge, build upon or alter the following resource areas: upon or within 100' of any bank, bordering fresh water wetland, flat, marsh, wet meadow, bog, swamp, isolated wetland or temporary wetland; upon or within 100' of any estuary, creek, river, stream, pond or lake; upon or within 100' of any bordering or land subject to flooding or within 100' of the 100-year flood line.

Christopher Brown, Chairman
James Roberts
Stoughton Smead
Thomas Reavey

Robert McMaster
Karen Leigh
George Reich
Melissa Graves, Admin. Assistant

Zoning Board of Appeals

The Board of Appeals is a five-member board appointed by the Board of Selectmen for staggered three-year terms consisting of three full members and two associate members. The Board also works closely with and relies upon Zoning Enforcement Officer Lance Trevallion to enforce the Zoning By-Law.

The purpose of the Board of Appeals is to hear and decide petitions for variances from the terms of the Zoning By-Law with respect to particular land or structures, but not to include variances for use; to hear and decide applications for special permits upon which the Board is empowered to act under the By-Law; to hear and decide appeals from any person seeking enforcement action under the provisions of M.G.L. Chapter 40A (the State Zoning Act); and to issue comprehensive permits for low- and moderate-income housing authorized by M.G.L. Chapter 40B.

This past year, the Board of Appeals met nine times and issued decisions on the following applications:

APPLICANT	ADDRESS	DECISION
U.S. Tae Kwon Do Center Special Permit to allow the construction of a swimming pool	28 & 88V Stony Hill Road	Approved

James & Jean DiRico Variance from the rear-yard setback to construct a swimming pool	8 Marilyn Drive	Approved
J.P. Rentals, Inc. Special Permit to operate a beauty shop/hairdressing business	2148 Boston Road	Approved
Michelle & William St. John Variance from the side-yard setback to construct a swimming pool	62 Oakland Street	Withdrawn
Todd & Kori Magill Special Permit to allow a construction business to be operated as a home occupation	42 Brainard Road	Approved
R and S Realty, LLC Special Permit Amendment for the alteration of a pre-existing non-conforming structure (communications tower)	740 Ridge Road (fka 247V Ridge Road)	Approved
Cathryn Gregson Special Permit to allow the operation of a family day care home	242 Crane Hill Road	Approved
Merchant Wilbraham II, LLC & Lini, Inc. d/b/a Wilbraham U-Store It Special Permit Amendment to allow the construction of an additional office building	2031-2033 Boston Road	Approved
Hazel & Nazih Zebian Special Permit to change the use from retail to beauty shop/hairdressing business	2797 Boston Road	Approved
PMG Automotive Fleet Services, LLC & O'Connell Oil Associates, Inc. Special permit to allow the operation of a private motor vehicle repair service	2821 Boston Road	Approved
Ghislaine Lizak d/b/a Lynn's Alterations & Dry Cleaners Special Permit to allow an alterations business with drop-off dry cleaning/laundry services	2345 Boston Road	Approved
The Garvey Group, Inc. Special Permit to allow the construction of two office buildings	60 Post Office Park	Approved
Merchant Wilbraham II, LLC & Red Robin Realty of Wilbraham, LLC Special Permit to construct and operate a restaurant with outdoor dining as a seasonal use	2039 Boston Road	Approved
The Garvey Group, Inc. Variance to allow the construction of two office buildings, exceeding the maximum ground coverage from 25% to 27.5%	60-70 Post Office Park	Approved
Karl Monteiro Special Permit to allow the construction of a covered porch within the front-yard setback	22 Warren Road	Approved
Mary McGrath Special Permit to allow a massage therapy business to be operated as a home professional office	21 Oakland Street	Approved

William Sweeney d/b/a Mr. Home Special Permit to allow a home improvement business and to construct an accessory building	6 Dumaine Street	Approved
Alexander Berezkin, Raymond LaFlamme & Jeffrey Slade d/b/a Abruzzo Special permit to allow the operation of a restaurant with outdoor dining as a seasonal use	2589 Boston Road	Approved

Edward E. Kivari, Jr., Chairman
Mark Albano
Thomas Counos
Charles Pelouze, Associate
H. Clark Abbott, Associate

Lance Trevallion, Zoning Enforcement Officer
Karen Benoit, Administrative Assistant

Open Space Plan Committee

During 2008, the Committee expended considerable effort in evaluating and recommending town-owned parcels for conversion from municipal to conservation land in order to maximize permanent open space in town. We reviewed a subdivision proposal in an important neighborhood and recommended open space provisions to the Planning Board.

The committee is working on an update to "This Land Is Your Land," a land conservation pamphlet first developed in the 1970s which reflects current efforts and past successes evidenced by existing Wilbraham conservation lands. Additionally, articles are being developed for town review that will enhance resident awareness of the values of open space and recreation land.

Mission Statement:

Preserve significant open space by investigating, educating, planning and cooperating.

The committee seeks to implement the provisions of the town's Open Space and Recreation Plan through regular contact with other town boards including Planning Board,, Conservation Commission, Community Preservation Committee, and Playground and Recreation Commission.

The Open Space and Recreation Plan Committee is open to residents with an active interest in our community.

Chuck Phillips, Chair
Jim Mauer, Vice Chair
Cathy Callaghan, Sec

Ray Burk
Joseph Calabrese
Margaret Connell
Greg Freeman

Steve Lawson
Michael Margolis
Jeff Smith
Judith Theocles

Sealer of Weights and Measures

Item	Category	Sealed
Scales	Over 10,000 lbs.	3
	5000-10,000 lbs.	0

	100-5000 lbs.	11
	Under 100 lbs.	16
Weights	Metric	2
	Apothecary	0
Other Devices	Gasoline Pumps	92
	Oil and Grease Pumps	7
	Unit Pricing Scanners	45

Fees collected: \$4765.00

William Garvey has been the Sealer of Weights and Measures since 1996. As the sealer, he is required to enforce the laws, and regulations relating to weights and measures. According the Massachusetts General Law, Chapter 98, any town that has a population over 5000 is required to have a trained and certified sealer.

He is required to inspect any businesses that utilize price scanners, fuel pumps, and scales. This would include each scale in every store that sells goods by weight or volume. Each pump at a gasoline station is checked to ensure its accuracy in delivering an accurate gallon as well as an accurate price for the gallon of fuel you purchase. The inspections are completed on an annual basis, randomly or for an investigation of a consumer complaint.

With the grand opening of Big Y Supermarket, Mr. Garvey added 15 scanners and 19 scales to his annual inspection list.

Mr. Garvey is responsible for ensuring that equity and fairness prevails in the commercial marketplace between buyers and sellers.

William H. Garvey, Jr.
Sealer of Weights and Measures

Melissa Graves, Admin. Assistant



Health and Human Services

Elder Affairs – Senior Center

The Wilbraham Senior Center continues to benefit from its proximity to the Scantic Valley YMCA at 45B Post Office Park. Seniors take advantage of the Y's Senior Punch Pass Program and stop for a paper and coffee at the Senior Center. As members pass through, they become aware of the many services and programs offered by the Senior Center.

The baby boomers have started turning sixty and their needs and expectations are quite different from the previous generations. Retirement is no longer what we all once knew. Today, those who are 60 and 65 are very active, many continue to work, some start second (or third) careers. They want to stay healthy and active well into their 90s. Many are seeking ways to augment their retirement income. The Senior Center is committed to developing programs and activities that reflect the changing needs of seniors. In 2008, 17,673 seniors participated in Senior Center programs and activities that reflect the changing needs of seniors.

This year the Senior Center has made a concerted effort to concentrate on the wellness and fitness of elders. We continue to offer a variety of classes and opportunities for seniors to exercise and keep fit.

Fitness Programs = 2128 participants

Health Programs = 1128 participants

Most of our classes are taught by certified older adult fitness instructors and many require doctor's permission to participate. Free health screening is offered weekly and monthly along with foot care, hearing tests, massage therapy. The Senior Center hosts an annual flu clinic which is coordinated by our nurse, Claudia Considine.



Above, the Outrageous Adventures Club, under the direction of activities coordinator Mary Ellen Schmidt (left in light blue) made a day of exploring Hubbard River Gorge in Granville.

During the past year, Social Service Coordinator Marianne Power has revamped the Knox Box program. We are able to purchase Knox Boxes through financial donations, a grant from the Friends of Wilbraham Seniors, and rental fees. It is a valuable program for frail seniors who live alone. The boxes are installed by the Fire Department which also keeps the only key. Applications are made through the Senior Center and there is a monthly rental fee of \$1.

Ms. Power has developed a booklet entitled "Money Saving Tips for Seniors" which provides much helpful information especially in these economically depressed times. The Senior Center, in cooperation with the Council on Aging, has also published a Senior Guide for seniors and their families. It is available at no cost through the Senior Center. We also provide the File of Life which aids emergency personnel.

We are grateful to Life Care of Wilbraham which generously assists us with the annual flu clinic and provides weekend meals to frail seniors in town. We are equally thankful for our faithful volunteers

who deliver these meals every weekend in every kind of weather. A total of 2080 weekend Meals on Wheels were delivered to homebound seniors in 2008.

Orchard Valley and the Senior Center are working together to offer a series to caregivers which will provide helpful information as well as function as a support group. We are planning to develop additional programming in cooperation with local nursing homes and the assisted living community. Their residents continue to be a part of the community.

Our services would not be possible without the help of many volunteers. We salute our volunteer drivers who generously provide transportation to medical appointments. We would not be able to provide transportation for shopping without the dedicated volunteer services of volunteers. Volunteers answer our phones, lead some of our classes, assist with the newsletter, serve on the Council on Aging, and raise funds through the Friends of Wilbraham Seniors.

Volunteers in office = 234 hours

Volunteers for newsletters = 129 hours

Volunteers for van drivers = 117 hours

Van trips for grocery store = 504 riders

Van trips to shopping centers = 309 riders

Van trips to medical appointments = 125 riders

Dorothy H. Hooper
Director of Elder Affairs

Staff
Paula Dubord
Marianne Powers
Mary Ellen Schmidt

Council on Aging

Your Council on Aging (COA) continued with many and varied endeavors in 2008. A primary action was, and is, the continuation of research into the availability of either town-owned, or regional school-related land as a possible no-cost site for a new stand-alone Senior Center. Research continues, dependent upon a future continued tenant status, or investing rental dollars into capital construction.

The COA is investigating the concept of a shared facility with other town departments. For example, a public safety, Senior Center, and recreational department complex. Some municipalities have utilized this option, which could be beneficial from an overall cost/funding perspective.

We have improved, and continue to improve, the quality and volume of operational and volume financial and statistical reporting, via the Senior Center staff, to assist in senior-related projections. The projection process is difficult, due to baby boomer impacts, which are beginning, and other possible volume increases in our senior participation level as the economy attempts to recover.

The senior-related fundraising is being increased via possible advertising in the senior newsletter, and a new policy of sending personal acknowledgements to thank donors for their financial report was implemented. We trust there will be printing expense reductions and that savings may be used elsewhere for seniors.

We plan on utilizing the Friends of Seniors organization as the custodian of Senior Center development funds, with appropriate inter-entity reporting and internal controls. The Friends of Seniors is a private, not-for-profit corporation, formed in accordance with Massachusetts General

Laws, to assist fundraising for senior-related capital projects. We have an excellent relationship with that group.

The COA has utilized, and hopefully will continue to do so, the unique talents of some fellow townspeople, as we research certain concepts. Our multi-talented COA is grateful to such associates.

We continue to provide policy and program direction to the Senior Center Director and staff, to assist them in providing continued recreational and educational programs to our seniors. We look forward to continued effective program and planning excellence, and are very grateful for your support.

Ed Crawford, Chairman
Theresa Munn
Bob Page
Marie Valentine

Deborah Rothschild
Gilles Turcotte
Kate Vanderscoff

Veterans Services

Memorial Day 2008

Annually on the Sunday immediately preceding Memorial Day beginning at 10:30 a.m. we hold a Memorial Day Ceremony at Glendale Cemetery. In 2008 we welcomed Captain Jeffrey "Monty" Beckel, Flight Safety Officer, 104th Fighter Wing, Barnes Air National Guard Base, as our guest speaker. Captain Beckel scrambled in an F-15A Eagle from Otis Air National Guard base on September 11, 2001 in Defense of the United States in response to terrorist attacks on home soil. Otis was the first base to scramble fighters on that day. Captain Beckel has deployed to various locations including Iceland and Israel as part of the 102nd Fighter Wing, Otis ANGB, MA. He lives in Wilbraham with his wife, Christina, and their two sons, Erik and Bryan.

Veterans Day 2008

On Sunday, November 11, 2008 at 11:00 a.m. we commemorated the service and sacrifices of all US veterans. This annual event is held at Crane Park near the veterans' memorials. Again this year we welcomed Senator Gale D. Candaras and Representative Angelo Puppolo as guest speakers. Selectman James E. Thompson addressed our assembly, and Paul Chrzan, Commander, Polish American Veterans Club of Wilbraham, Inc., and a contingency of members of the club, were our guests of honor. The Polish American Veterans' Club celebrated its 60th Anniversary in 2008 and as part of the ceremony we re-dedicated a memorial which had been moved to a new home among the memorials at Crane Park. William Massidda and Malita Brown from the Post Road Orchestra provided musical interludes.

Veterans Benefits

The Commonwealth of Massachusetts provides one of the best state veterans' benefits programs in the nation. Cities and towns administer and dispense the benefits, and are reimbursed at 75% from the Commonwealth. In Fiscal Year 2008, the town spent \$8,404.92 in veterans benefits under MGL

Chapter 115, as approved by the Commissioner of Veterans Services, of which \$6,303.67 (75%) have been submitted and approved for reimbursement to the town.

The Department of Veterans Affairs provides federal assistance through a wide variety of programs, from health benefits to pensions, from death benefits to gravestones, from education assistance to career development. Information, application forms and assistance regarding both the federal and the state veterans benefit programs are available for all veterans and their dependents. Many application forms are now available online and can be filed electronically.

If you have any questions related to military service, documents, or benefits for veterans and their dependents, please call us at 413-596-2800 Ext 100 (Mon –Fri 8:30 a.m. to 4:30 p.m.) or anytime via e-mail at hdane@wilbraham-ma.gov. Or visit us on the town's official website at www.wilbraham-ma.gov.

Respectfully submitted,
Richard J. Prochnow, Veterans Agent, Herta Dane, Secretary

Commission on Disabilities

This year automatic doors at the Town Office Building and the Public Library were installed, providing easier access for those with disabilities as well as the elderly and young children. Our suggestions for better access to the Middle School's soccer fields as well as handicap parking at that facility were implemented.

The Commission on Disabilities provides information and consultation to citizens of Wilbraham with disabilities and their families. The commission advises and assists town officials in ensuring compliance with federal and state disability laws. Members work with the town's Building Inspector to survey public buildings, and monitor compliance with federal and Massachusetts ADA standards. The commission is also concerned with employment policies and procedures, parking facilities at businesses, recreational access, publication of town reports, and other accommodation issues for the disabled.

Ed White, Chair
Diane DaSilva, Secretary
John Chase
Ben Hogan

Devin Moriarty
Evelyn O'Brien
Elaine Scott
Lance Trevallion
Barbara Venneri

Fair Housing Committee

As Fair Housing Officer for the Town of Wilbraham, I am pleased to report that there were no fair housing complaints filed with my office during the past reporting year. The Fair Housing Committee did not meet during the past year.

It is the intent, obligation and policy of the Town of Wilbraham to promote, within constitutional limitations, equal choice and access to housing in our community to all persons regardless of race, color, religion, creed, national origin, ancestry, sex, sexual orientation, marital status, veteran status, disability, age, children, public assistance or rent subsidy status. The Town of Wilbraham deplores unlawful housing discrimination and is

committed to strictly enforcing a zero-tolerance policy with respect to alleged violations of the Fair Housing Laws.

In addition to routine measures to ensure full compliance with the Fair Housing Laws, the Fair Housing Officer works closely with the Fair Housing Committee to develop and implement the town's Fair Housing Plan. The Fair Housing Committee consists of three members appointed to one-year terms by the Board of Selectmen.

Michael Mazzuca
Carolyn Zawacki

John Pearsall AICP
Fair Housing Officer

Health Agent and Title V Inspections

In addition to regular business, some special issues and concerns are of interest in 2008.

Outdoor Wood Boilers

The Massachusetts Department of Environmental Protection has developed regulations for the manufacturing, selling, and installation of outdoor wood boilers. These regulations can be accessed by visiting their website at www.mass.gov/dep. The Town of Wilbraham is required to enforce these regulations. If anyone is considering purchasing one of these units contact the Board of Health.

Pool and Spa Safety

In addition, the Consumer Products Safety Commission has established the Virginia Graham Baker Pool and Spa Safety regulation. This regulation requires the installation of a drain covers for all public, semi-public pools, and spas in the country. All pools and spa drains in the town have been replaced, are scheduled to be replaced, or have otherwise notified the Commission.

Advisory Board of Health

The Advisory Board of Health meets as necessary to discuss all public health issues that need to be addressed in the Town of Wilbraham. In 2008 this included a review of the outdoor wood boiler issues and possible local regulation of same.

Title V Septic Installations

In 2008 the inspector witnessed 52 percolation tests, reviewed 57 septic designs, and inspected 30 installed systems.

The health inspector is required to handle all aspects of the enforcement of Title V issues. This includes witnessing all site assessments requiring percolation testing for new construction as well as the repair of all leach fields in the town. The proposed design of the leach field is then submitted for the inspector to review/approve. The inspector is then required to conduct a field inspection of the installed system to assure compliance with the approved design. All aspects of Title V are handled through the Engineering Department at the Town Office Building.

Emergency Preparedness

The Board of Health has continued to work with the Hampden County Health Coalition (HCHC) in preparation for an emergency response plan. The Town has developed plans for an emergency dispensing site. The Board of Health has also developed a Continuity of Operations Plan (COOP) in order to provide continued services in the event of a flu pandemic. A Medical Reserve Corps has been established to assist the town in the event of a medical/health emergency. The town is seeking volunteers with medical and non-medical background. The upcoming year will continue to focus on increasing the capacity, capability and level of preparedness for routine and emergency public health events. A "tabletop exercise" is scheduled for April 2009 to test the town's emergency dispensing site.

Lorri McCool, Registered Sanitarian
Health Agent and Title V Inspector

The Board of Health is responsible for protecting public health and the environment. The inspector is responsible for the enforcement of, and education for, public health issues and regulations. The position requires the inspection of all restaurants, retail food establishments, motels, tanning and piercing salons, schools, swimming pools, bathing beaches, camps for children, and housing. These inspections are conducted to assure compliance with the state and local regulations that govern them. When violations are observed, the facility is cited and a re-inspection is conducted to verify compliance.

In addition to the enforcement of, and education about, these regulations, the inspector may investigate complaints such as trash and debris on private and public property, the health and welfare of individuals who may need assistance or guidance, noise complaints, septic system failure complaints, air quality issues, and any other issues relating to public health concerns. In all these instances, the inspector conducts an inspection to determine the health risk, and follow up with a letter to, or contact with, the affected parties to eliminate the health risk. When compliance with an order is not obtained within the specified time, the inspector will continue the enforcement through legal process. In these cases, the inspector submits the documentation to the appropriate court and represents the town in any subsequent court proceeding.

Public Health Nurse

The annual Flu Vaccination Clinics were held at Senior Center in late October and early November. Approximately 400 individuals received the flu vaccine. I am again most grateful to Lorelee Nelson, RN, Dr. Walter Pacosa, paramedics from the Wilbraham Fire Department, and volunteer nurses from the community for their kind assistance.

Communicable and reportable disease investigations have been conducted and reports forwarded to the Massachusetts Department of Public Health (DPH).

Lyme disease continues to be a major concern in Wilbraham and Massachusetts in general. Wilbraham has reported approximately 40 cases, a level similar to the prior year. Health care professionals strongly encourage use of preventive measures when outdoors in tick season.

In 2008, public health education programs have included plans for a regional response to a potential pandemic or emergency event. The Medical Reserve Corps and Massachusetts Department of Public Health continue to be key partners in the implementation of these programs.

Claudia Considine, RN

Town of Wilbraham Nurse

The Public Health Nurse works under the Direction of the Executive Director of Elder Affairs, Dorothy Hooper. The nurse also works with Health Agent Lorri McCool and School Nurse Administrator Loralee Nelson, RN, Fire Chief Fran Nothe, and the Medical Reserve Corps. Responsibilities of this part-time position focus on working with the Senior Center staff and senior citizens, along with assisting with public health concerns throughout the Town of Wilbraham.

Dog Officer/Animal Control

The Town of Wilbraham licensed a record 2211 dogs during 2008. This represents a five percent increase over 2007.

I want to thank all dog owners for their compliance with both state and local laws that mandate all dogs six months and older, and in ones possession for thirty days, be current on both their rabies vaccinations and be licensed by March 31.

Also, all cats must be current on their rabies vaccination once they are six months of age. Please be advised that citations will be issued to pet owners who are delinquent in regards to any of the above mentioned statutes.

Once again, Fountain Park remained as Animal Control's most challenging area of town to work in. Please be advised that both the Leash Law (604.4) and the Waste Removal Law (604.5) must be adhered to while in Fountain Park. Citations will be issued to violators of these all important public safety ordinances, if observed in Fountain Park.

In summary, I want to thank all responsible pet owners who licensed and vaccinated their pets in a timely manner. Also, it is recommended that all pets have identification tags on them, at all times. This allows Animal Control to unite lost pets with their owners as fast as possible.

Thank You – Michael Masley
Wilbraham Animal Control
ACOAM Certified A.C.O.

Board of Cemetery Commissioners

During FY '09 there were 15 burials in the three cemeteries. (eight full-body burials and seven cremations).

In October 2008, after funding was received, the commissioners began the process of formatting the cemetery databases and maps that were sent to CIMS/Ramaker & Associates of Wisconsin, a cemetery program and mapping company. This process is nearly completed and we should receive the program on our computer located at the Town Office Building in early spring of 2009.

A tree planting program has been established for the three cemeteries, to replace diseased and lost trees, as well as to add more tree growth. The first plantings will be in the spring of 2009. Donations are welcome, and thus far four families have donated trees in memory of their loved ones. A plaque

with the name of a loved one will be placed near the tree. If anyone is interested in planting a tree in memory of a loved one in our cemeteries contact any commissioner for more information.

A new three-year mowing contract was implemented for the three cemeteries, which saved \$14,000. The contract requires the use of smaller machines to eliminate gravestone damage.

The past winter, the first time in 300 years, the cemeteries were plowed on a regular and 'experimental' basis, allowing for visitation to family graves. This has worked out well and better than expected; hopefully, even with a reduced budget, plowing will continue in FY 2010.

A "Road Show" presentation has been developed by Phil Hamer and is being given to small gatherings of Wilbraham community groups to better publicize the history of the town as well as of our cemeteries. If your group is interested in this brief presentation, please contact Phil.

The FY 2010 CPA grant request has been submitted to the review committee with two projects, requesting approximately \$42,000 in historic preservation funds. The application was thoroughly prepared and researched by the commission. The application was 50 pages in length. Hopefully these projects will be approved for 2009 implementation.

As an indication of the commissioners motto and creed, a plaque was installed in each of the cemeteries with the quote of the former British Statesman and four times Prime Minister (1868-74, 1880-85, 1886 and 1892-94) William Gladstone. The plaque reads:

***"Show me the manner in which a nation cares for its dead,
and I will measure with mathematical exactness the tender mercies of its people,
their respect for the laws of the land, and their loyalty to high ideals."***

At Adams Cemetery, a new reproduction of the original historic white picket fence was installed along Tinkham Road. The Historic Walking Tour markers were replaced with a more durable material. Both projects were done using 2008 CPA Funds.

Two maintenance projects were also completed; including replacement of the maintenance shed floor, and replacement of the badly deteriorated stockade fence at the rear of the shed. Two damaged historic gravestones were repaired at Adams, using the innovative stainless steel banding technique. These collars were made and donated by Kleeberg Sheet Metal, Inc.

At East Wilbraham Cemetery, the West Section was realigned; the northern road was widened for double parking during funerals in order to keep the main road open to emergency vehicles. The main road will be resurfaced in the spring of 2009.

At Glendale Cemetery, the former Glendale Church donated the church bell to the cemetery. This bell was located on a slab in front of the church. It has now been relocated to a place of honor within the cemetery. A dedication ceremony will be held on Memorial Day 2009 in honor and gratitude to the Glendale Community.



The logo used by the Cemetery Commission for several years is of the gravestone of Eunice Chapman who died March 30, 1789 at the age of 17 and is buried in Glendale Cemetery. She and her parents, Isaiah and Hazariah (Soyer) Chapman and brother Isaiah Chapman were from East Haddam, Ct. The location of the graves of her parents and brother are unknown. Although Eunice seems to be the only member of her family buried in Wilbraham, the elaborate monument to her memory was done with a great deal of love and care and is still in excellent condition.

The Wilbraham Cemetery Commission is responsible for the operation of the three town-owned cemeteries: Adams Cemetery located on Tinkham Road, East Wilbraham located on Boston Road, and Glendale Cemetery located at the intersection of Glendale and Monson roads. All three cemeteries have a very rich historical heritage going back 268 years. All three Cemeteries also have ample adjacent land for future expansion—burial lots should be sufficient for the next millennium.

Donald R. Bourcier, Chair
Philip J. Hamer, Vice-Chair, Treasurer
Wilfred R. Renaud, Secretary

Housing Authority

This past year arrangements were made with the Lower Pioneer Valley Career and Technical Education Center to have the students in the carpentry department build a pavilion roof over an existing patio next to the Miles Morgan Development Community Building. This project was very affordable; the authority purchased the materials and supplies and then made a donation to the school of 10% of the cost of the materials and supplies. The labor was free! The authority would not have been able to have this work done for the residents if a private contractor had to be hired. The workmanship by the students in the carpentry department is excellent and the elderly residents in the development now have a shaded and weather protected place to gather.

The Massachusetts Department of Housing and Community Development (DHCD) in Boston subsidizes the rent for the following authority units: Chapter 705 Scattered Site Family Housing and Chapter 667 Elderly/Disabled Housing. The elderly housing is located on Miles Morgan Court and on Stony Hill Road at The Pines. Family units are scattered throughout town, some housing units are duplexes, and some are single-family homes. Applications for housing may be obtained by calling 543-1700 or stopping at the Wilbraham Housing Authority, 88 Stony Hill Road, between 8:30 a.m. and 12:30 p.m., Mon. through Fri. The authority strictly follows all regulations and rules set forth by the DHCD.

Regular monthly meetings are held on the second Tuesday of each month at 7:00 p.m. In January, March, May, July, September, and November the meetings are at 12 Miles Morgan Court. February, April, June, August, October, and December the meetings are held at The Pines, 88 Stony Hill Road. The public is welcome to attend meetings and all meetings are posted at Town Office Building according to the Open Meeting Law.

Peter Manolakis, Chairperson
Anne Turcotte, Vice Chairperson
Wallace Kisiel, Treasurer
Judy Cezeaux, Assistant Treasurer
R. Earl Hermance, Member at Large and State Appointee
Carol Anne Young, Executive Director



Recreation and Culture

Recreation Department

The Wilbraham Parks and Recreation Department has moved into the 21st century. In 2008 the department rolled out a state-of-the-art registration software called the Active Network. The new software allows us to offer online registration, streamline our database, and begin e-mail advertising. Those are just the big three components of Active Network; the new software also allows us to offer the latest technological advances in recreational software to the residents of Wilbraham. The software is internet based, so it allows residents, instructors, coaches, and office staff 24/7 access to the department's program offerings.

After one year of use, the Active Network has allowed the department to shift focus to our communication and advertising mechanisms. Instead of mailing our flyers and communicating via telephone with residents, the department now primarily advertises its programs through an e-mail newsletter. In conjunction with the newsletter, most correspondence with coaches and participants is conducted via e-mail, saving time and money.

The technological advances during 2008 were accompanied by major renovations to two primary recreational facilities: the Wilbraham Middle School (WMS) and Spec Pond Recreational Facility. The WMS project started the 2008 campaign off with a bang. Following the guidance of our Master Plan, the department built a new 10-12 baseball diamond at WMS. The diamond was complete and playable in the early spring, much to the delight of the coaches and players within the 10-12 age group. On the heels of the WMS project, the Spec Pond project commenced. This million dollar project saw drainage improvements, sidewalks, and traffic lights installed, and a new access road to the Spec Pond Recreational Facility built. Upon completion of the state project, the northwest corner of the Spec Pond Recreational Facility began to see action. This area will house another 10-12 diamond along with a multipurpose field. The project was started in the fall with a completion date expected in the spring of 2009. The northwest corner project was made possible by several in-kind donations, fundraising by various associations, and utilization of Wilbraham's Community Preservation Fund.

The department was relatively quiet on the program development front. The main focus of 2008 was to continue improving our current program offerings. The department offers programs for children in grades kindergarten through high school, accompanied by several adult and pre-school offerings to provide every Wilbraham residents a myriad of recreational programs to choose from. Two new successful programs in 2008 were a Youth Track and Field Program for children in grades five through nine and a Performing Arts Program for children in grades kindergarten through eight. We expect numbers to continue to grow within both programs and are excited to offer a couple more programs for residents to choose from.

Your Parks and Recreation Department had that familiar feel to it in 2008 also. The office staff of Bryan Litz, CW Zimmer, and Merrie Kaye remained together for their seventh year. The continuity achieved by having the staff remain intact for such a long period has allowed the department to thrive and the residents of Wilbraham to know the friendly face within their local Parks and Recreation Office.

The outlook for 2009 remains bright. Despite tough economic times projected for the foreseeable future, the department still expects another successful year. We are planning on completing the northwest corner project at Spec Pond, but also expect to begin and complete the softball field at Spec Pond also in the northeast corner. Combined with those projects the department plans on opening the Crane Hill Disc Golf Course to play in 2009. These projects, plus the fact that we will have had one year of operating the Active Network registration software, will allow us to continue to offer convenience and flexibility when registering for your favorite recreational program. The coming year plans to be an exciting year with the normal offering of programs and maybe even a couple new ones added in.

Playground and Recreation Commission
Mark Jones - Chairman
Kevin Burnham
Stan Soja
Donna Borchers
Joe Desmond
Dave Patterson
Bonnie Drumheller

Recreation Department
Bryan Litz, Director
C.W. Zimmer, Assistant Director
Merrie W. Kaye, Adm. Assistant

Public Library

Wilbraham residents used library services and programs at impressive levels during 2008. The Wilbraham Public Library holds its own among the top ten libraries in the 10,000-14,999 population group in Massachusetts and outperforms comparable neighboring libraries in most areas. Interlibrary loan activity is at an all time high with nearly 32,000 items delivered to other libraries and received by Wilbraham patrons. Highlights this year included building improvements, growth in services to teens, an excellent roster of programs for all ages, and strengthening Friends of the Wilbraham Library and Library Improvements for Tomorrow (LIFT) efforts.

Collection

The library continues to downsize the overall collection to make room for reading and study space and to improve access to the collection. The library added 8,228 items and discarded 11,786 which resulted in an 8% net decrease this year. All items that have not been checked out in two years are assessed, and most are discarded. Discards are sold with revenue benefiting the library support organizations.

Adult collection development focused on health, classic literature, and child development, while the children's collection emphasized wildlife, phonics, and earth science. The library added several new online databases including *Teen Health & Wellness* and NewsBank's *America's Historical Newspapers*. A new feature for database research allows one or all of the library databases to be searched at one time.

The teen collection grew considerably thanks to grant funding, especially for items such as CDs, DVDs, video games, and anime and manga (popular literary animation).

The library is phasing out the VHS video collection and purchasing only DVDs. The audio book collection was enhanced by adding several more Playaway format titles. The children's staff expanded the video games collection for the Wii and the XBox 360 game consoles.

Technology

The library introduced a self check-out service to improve customer service and staff efficiency. The service gives patrons the option to check out materials on their own. Not having to wait in the check-out line is a great time saver for many patrons, especially busy parents.

The library replaced several public computers along with the heavily used laser printer located in the adult reference area. Additional equipment purchased to support staff activities included two thermal printers, storage devices for routine back-up procedures, and EventKeeper software for scheduling and posting library programs and community meetings held in the Brooks Room at the library's website: www.wilbrahamlibrary.org.

The library added a new digital music streamer in the children's department, providing soft background music or sound effects in the area. This added to the ambiance during the summer reading club, providing animal and jungle noises for *Wild Reads* theme.

Building

Through town capital improvements funding the library installed new, energy efficient windows in the first floor main library room and staff offices, put in automatic door openers, and refurbished the islands and curbs in the parking lot. The library formed the Library Building Renovations Committee this year to oversee renovations to the building over the next several years.

Grants

The library made many strides toward the creation of a new teen space in 2008, with the help of federal funding from the LSTA (Library Services and Technology Act) Serving Tweens and Teens grant, as administered by the Massachusetts Board of Library Commissioners. The grant has allowed the library to purchase equipment for gaming programs, such as Rock Band and Guitar Hero, and has helped to pay for the services of Tappé Associates, who met with eighteen members of the library's Teen Advisory Board in October to discuss the design for the new teen space. The grant has also made it possible for the library to improve its teen website and expand its collection for teens.

The Wilbraham Cultural Council generously supported several library programs this year. In the fall, they provided funds for a painting demonstration by watercolor artist Susan Tilton Pecora. The Cultural Council partially funded a lecture on researching your family history by amateur genealogist Sara Barz and archivist Jean Nudd from the Northeast Region of the National Archives. Also, they provided partial funding for *Rainforest Legend*, a rousing interactive show for students with acclaimed storyteller Diane Edgecomb, to the library to kick off our summer reading club.

The National Endowment for the Humanities, in collaboration with the American Library Association, presented the children's department with another *We the People Bookshelf* grant, consisting of nineteen books with the theme of "Created Equal."

Programs

This year the library again offered a well-rounded slate of programs for adults. The monthly Booked for Lunch discussion group marked its 100th meeting in March with a discussion of Ian McEwan's award-winner, *Atonement*. Wilbraham continued its partnership with the Monson Free Library to present the Over the Mountain series providing instructional programs in the area of home and garden. The library used this theme to complement the efforts of the Wilbraham Community Gardens group to host a program on Organic Vegetable Gardening for their kickoff day in April. The Friends of the Library joined with several businesses in the community to fund the On the Same Page community reading project. This year's selection, *Mayflower: a Story of Courage, Community, and War* by Nathaniel Philbrick, lent itself to several popular related events including a visit by members of the Mashpee Wampanoag tribe, a lecture on King Phillip's War, by Michael Tougias, and a bus trip to Plimouth Plantation.

The library hosted many programs and events for teens, including a teen art show in the Brooks Room, a college essay workshop, and a murder mystery dinner. An expanded teen Summer Reading Program (grades 6-12), increased participation by 25% and included activities such as henna body art, salsa dancing, and a *Library Survivor* party. The library also established a new club for teens ages 13+, the Anime Club. This group meets every Monday afternoon in the Brooks Room to watch their favorite anime series, and there are regularly between ten and fifteen teens in attendance.

The children's staff conducted weekly Story Time sessions throughout the year for nearly 100 children from infants through five-year-olds as well as the toddlers' movement group. Over 500 children participated in the 2008 summer reading club, *Wild Reads @ your library*. Special events included *Rainforest Legends*, *Jungle Encounters*, storytimes, a visit to the Lupa Zoo, animal crafts and *Wild Yoga Parade*. Through a statewide program, the library offered online registration, record-keeping and reviewing for the first time.

Other children's events included *Aesops Fables* by Caravan Puppets, book groups, a visit from Daisy the Pig, *World Class Frisbee Show and PlayShop*, *Music Together*, and an Iris Scan and Canine Visit from the Hampden County Sheriff's Department. Children's staff also hosted local preschool classes, scout troops, and other community groups, providing tours and stories.

Most of the library's programs are generously funded by the Wilbraham Friends of the Library.

Outreach

Library staff and volunteers delivered 1,345 books and other items to homebound residents.

Outreach and collaboration included connections with various daycare providers, preschools and schools, most notably the semi-annual visits to the public school classrooms, K-6. In November, to coincide with the federal presidential election, the library held a mock election to elect a book character who would be the best for president. Voting was available both in-house and online at our KidSpace page. During the holidays the children's sponsored a Mitten Tree, gathering new gloves, mittens and hats to benefit the Community Survival Center.

Staff Changes

After nearly twenty years of service, Claire Stevenson, Technical Services/Circulation Coordinator, retired in July. Having brought up five children, Claire's efficiency and productivity was unsurpassed. Plus she has great people skills and was wonderful with library patrons of all ages. We all miss her and wish her the best.

Volunteers

The library gratefully thanks the 147 volunteers that provided 1,007 hours of service this past year. Volunteers ranged from middle school students to retirees and the activities ranged from re-shelving materials, organizing and hosting programs, and assisting library staff with special projects. The Teen Advisory Board and the Summer Reading Program attracted many young adults who had a powerful and positive impact on our library services. The Minnechaug Regional High School continued providing volunteers throughout the school year.

Thank You

Special thanks to the Friends and the Memorial-Endowment Fund for their continued support of library services, programs, and collections. Thank you to the Wilbraham Junior Women's Club which donated several children's books and reading promotion items throughout the year, to Wilbraham Masonic Lodge and to the Wilbraham Garden Club for their generous support of LIFT, to Friendly's Ice Cream Corporation which generously donated refreshments for various events during the summer, and to the many other civic groups, businesses, and individuals who contributed their services and donations to the library.

Respectfully submitted,
Christine Bergquist
Library Director

Library Statistics 2008

Category	Adult	Teen	Children	Total
Collection Holdings				
Books	30,034	1,692	21,324	53,050
Periodical Issues	1,712		219	1,931
Videos	2,583		1,410	3,993
Audio Books	1,234	175	464	1,873
Music on CD	1,603		288	1,891
Digital Audio	20			20
Puppets			115	115
Computer Software	15		58	73
Multi-media Kits			34	34
Equipment	13			13
Museum Passes	14			14
Miscellaneous	33		71	104
Total Collection Holdings	37,261	1,867	23,983	63,111

Circulation				
Books	69,338	7,418	53,019	129,775
Videos	23,727		12,493	36,220
Audio	15,256	1,679	6,026	22,961
Magazines	4,512		269	4,781
Puppets			945	945
Multi-media Kits			822	822
Computer Software	191		1,088	1,279
Museum Passes	371			371
Total Circulation	113,395	9,097	74,662	197,154
Other Statistics				
Registered Borrowers				10,305
Attendance (excluding meeting room)				145,548
Number of Reference Questions	8,376		5,655	14,031
Outreach Materials Delivered				1,345
Programs	48	113	206	367
Attendance at Programs	781	1,792	4,105	6678
Registered Internet Users	2,665		1,053	3,718
Public Meetings Held in Library				274
Volunteers				147
Volunteer Hours				1,007
Items Added	5,610		2,618	8,228
Items Discarded	8,563		3,223	11,786
Interlibrary Loan to Other Libraries				17,199
Interlibrary Loan from Other Libraries				14,500

Public Access Television

Highlights for 2008 include the expansion of programming and community calendar with new software and hardware. There has been the addition of new equipment in the form of low-power, low-heat studio lights, new community calendar on channel 5 and soon 19 including local weather updates and emergency message capability as well as software upgrades to our playback server. We have also purchased speakers and more microphones for the Board of Selectmen's meeting room.

Community Calendar on WPA cable channel 5 can be seen online from a link on the Wilbraham Town website www.wilbraham-ma.gov when you click on the WPA Television logo in the bottom left corner. You can also see a programming schedule for all of WPA's three cable channels (5, 19 & 20) on the town website if you click on directory, departments, public access and then weekly schedules. WPA channel 5's schedule can also be seen weekly in the *Wilbraham-Hampden Times*.

WPA Channel 5 (Public Access) continues to cover Board of Selectmen, School Committee, sports, religious services, town events, cooking shows, tours of local organizations and buildings and we have started a new program call Civic Forum, a show about what is happening in town. We have also started a new program where we are sharing more programming with other local public access channels from all over western Massachusetts.

WPA Channel 19 (Government Access) provides scrolling text information about Wilbraham town government, as well as state and federal information. It is also now showing local meetings, messages from Governor Duval Patrick's Office and government related programs downloaded from the internet from the University Channel (at Princeton University) from colleges and universities from the United States and around the world.

WPA Channel 20 (Educational Access) no longer carries Annenberg CPB as they no longer use satellite transmission, but Annenberg can be seen "on demand" via the internet at www.learner.org. WPA is now cable casting The Research Channel via satellite re-cablecast. The Research Channel provides educational programming from universities around the country and world. Their programming schedule can be seen at <http://researchchannel.org/prog/>.

WPA has an internship program with the Hampden-Wilbraham Regional School District, and a workshop for kids partnering with the Wilbraham Recreation Department. We continue to work to upgrade our station to an all digital format.

Caroline Cunningham, Executive Director, WPA
Public Access Cable Television Committee

Bill Fogarty, Chair	Ed Chapman	Mary Ripley
Linda Fuller, Vice Chair	Daniel Cochran	Richard Scott
Sandy Belcastro, Secretary	Kurt Moore	

Cable TV Advisory Committee

The Cable TV Advisory Committee meets on a regular basis to follow-up with customer complaints and share new information regarding Charter Communications. The committee is extremely instrumental in following thru with issues and concerns of the community regarding their cable television. In addition to following up with community concerns and knowledge sharing, the Cable TV Advisory Committee collaborates in order to review the 10-year contract between Charter Communications and the Town of Wilbraham.

Daniel Cochran, Chairman		
Tom Newton	Linda K. Fuller	Carolyn H. Zawacki
Roy Scott	Richard Scott	Thomas Magill
		Daniel Cochran

Historic District Study Committee

In June of 2008, the Board of Selectmen authorized the reestablishment of this committee, with some changes in membership. The committee took stock of where we stood in the sequence of tasks required by the enabling legislation, chapter 40C of the Massachusetts General Laws, and set up a plan of action for informing the people of Wilbraham about the proposed bylaw establishing an historic district. This plan has already been put into action by members of the committee speaking to various groups of citizens. The second part of the plan, in cooperation with the Wilbraham Public Access Television, is still being developed.

Llewellyn S. Merrick, Chairman

Historical Commission

In 2008, the Historical Commission continued to update its inventory of Wilbraham's historic resources. This project was begun in the 1970's but never completed. Commission members sought and received funding through the Community Preservation Act and used this money to hire a preservationist to create a current inventory using the forms and format specified by the Massachusetts Historical Commission. A total of eighty historic properties in areas throughout Wilbraham were marked for inclusion. This inventory will help identify structures and resources significant to the town's history and is necessary should anyone ever wish to nominate any of these resources for inclusion on the National or State Register of Historic Places. The inventory will also aid future town planning by documenting and identifying areas most suitable for preservation. The inventory does not convey any sort of "protected" status on the properties it includes.

The Historical Commission also participated in the Wilbraham Public Library's annual History Day.

Rachel Smythe, Chair	Walter Clark
Patricia Gardner	Robert Kelliher
Carol M. Albano	Katrin Weir
	VACANCY

Cultural Council

The Cultural Council is a committee of seven members appointed by the Board of Selectmen. The local council is part of a statewide network under the Massachusetts Cultural Council (MCC). Through the MCC, cities and towns receive an annual allocation of funds to support cultural programs in every city and town in Massachusetts. The local council works from that as a budget each year.

Wilbraham reviewed 15 applications this fall from organizations which asked for financial assistance with programs related to the arts. Nine application were selected for funding by the council, which determined that the programs best served the Town of Wilbraham. These programs will take place throughout the coming year at a variety of venues, sponsored by a several organizations.

Ivy Ward, Chairman	Deborah Alm
Susan Bennett, Treasurer	Lucy Pelland
Cynthia Nazzaro, Secretary	Mary J. Reilly
	Carolyn Zawacki

Community Gardens

Statistics indicate that every bite of food the average citizen consumes today has traveled more than 1500 miles from field to fork. Fuel "bathes every bite of food" we consume. Community Gardens, on the other hand, shortens the distance between the vine and the table and ensures that nutrient-rich foods are consumed at and from the local fields. Community Gardens provide a variety

of benefits including social interaction, provides nutritious food, reduces family food budgets, preserves green space, and creates opportunity for recreation, exercise, therapy and education. The Wilbraham Community Garden has been in operation since 1974 and is one of the longest running community gardens in New England.

The year 2008 was another excellent year with over 45 active gardeners growing all types of vegetables and flowers. We had the annual "Plowing the Community Garden" event this past May that included having the Eastern Connecticut Draft Horse Association plow the garden with their teams of horses. Despite the heavy rain the day before, the event turned out to be a wonderful sunny day with over 100 spectators watching as the horses and their teamsters deep plowed the rows of rich soil. This has become an annual event with the Draft Horse Association, and they have already scheduled to come back on May 9, 2009.

The Annual Spring Cleanup Day gets easier every year with great volunteers arriving with trash bags, clippers, hammers, gloves and plenty of spirit. The fields were picked up, rocks were gathered and the shed was cleaned out.

The Wilbraham Community Garden applied for and received Community Preservation funds to drill and install a water well on site. We are hoping to have water lines up and running for the planting season of 2009. We also have a portable bathroom facility on site from May through the beginning of November. This was extremely helpful for those of us that spent a lot of time laboring over our vegetables.

Garden plots are available on a first-come, first-served basis with priority given to returning gardeners. New and returning gardeners are invited to attend the meeting held at the Wilbraham Public Library prior to the growing season. The exact date of the meeting is posted in the local newspaper when it is confirmed. Garden plots are approximately 25 x 50 feet and the rental cost is \$25.00 per plot.

If you are interested in joining the Wilbraham Community Gardens or if you would like more information, you may contact the garden coordinator, Melissa Graves in the Conservation Commission office at 596-2800, ext 204.



Schools

Hampden-Wilbraham Regional School District

From the Superintendent

Paul C. Gagliarducci, Ed.D.
Superintendent of Schools

The 2008-2009 school year will mark the end of my tenure as superintendent for the Hampden-Wilbraham Regional School District. My time here has been extremely rewarding both in terms of professional and personal experiences. Simply stated, I have been honored to serve you for the

past eight years. The communities have accepted my family and me with open arms, and I hope that my efforts have met your expectations.

During the past year, we witnessed change in many forms. Our schools have continued to work toward improvements in curriculum and instruction. At each site and at all levels the efforts of our district staff have produced excellent results. As you review the reports from the administrators, I am confident you will take pride in your school district and you will be assured that your tax dollars have been put toward a wise investment.

As we approached the new school year, we were confronted by a very difficult economic period in our nation's history. There is no question that educational systems throughout our region and the Commonwealth will have to utilize all their skills to persevere during this tenuous time.

As I prepare this report, a group of school community members is formulating a new vision for the future. This vision will help set district priorities in the years to come and keep us "pointed" toward excellence. Additionally, we continue to seek a resolution to the future of the Minnechaug facility. By working closely with the Massachusetts School Building Authority, we are hopeful that our two communities will soon bring closure to problems that the building presents.

The towns of Hampden and Wilbraham can be proud of the educational system they have built and the reputation our district has throughout the Commonwealth. Once again, it has been my pleasure and honor to serve all of you as your Superintendent of Schools.

Curriculum

Donna Scanlon, Ed.D.

Assistant Superintendent for Curriculum, Instruction and Professional Development

The Hampden-Wilbraham Regional School District has a rich and rigorous core curriculum designed to develop the unique talents of each individual student. The curriculum renewal process is ongoing and ensures continuity and consistency in grades PreK-12. The district has established equity in access to high quality curriculum materials and resources in every classroom.

Strengthening the integration of technology into instruction to improve learning is a top priority. Information centers are the hub of every school, and the level of technology integration across the curriculum has intensified with improvements in staffing, infrastructure, equipment, reliability, and professional development.

The district has maintained a focus on differentiated instruction within the general education program. Differentiated instruction meets the needs of individual learners and provides all students with the appropriate level of challenge and support.

Below are some highlights from across the curriculum areas:

- The Responsive Classroom framework is implemented in every elementary classroom in order to create learning environments where children thrive academically, socially, and emotionally.
- The district has adopted a new elementary reading and language arts program. It incorporates National Reading Panel recommendations that address the five components of literacy learning: vocabulary/oral language comprehension, phonemic awareness, phonics, fluency, and reading comprehension.
- The Writing Across the Curriculum program remains critical to language development, learning content, and developing thinking skills.

- The mathematics curriculum develops understanding of mathematics concepts through student-centered activities while enhancing skills through meaningful practice.
- The science program helps students to advance scientific reasoning as they investigate and solve complex problems using the necessary tools. Standards-based science units are studied in the classroom and, at the elementary level, are enriched through regular science labs.
- The history, geography, civics, and economics concepts and skills are addressed through engaging units of study in each grade.
- The arts play a central role in human development for children at all ability levels. Cognitive, language, and social-emotional development are positively impacted by participation in the arts.
- The health and physical education opportunities are an integral part of the total educational process and develop a lifelong physically active lifestyle, as well as respect for self and others, through a safe learning environment.
- The D.A.R.E. and School Resource Officers in both Hampden and Wilbraham have established an important presence in the buildings, which promotes safe schools and aligns with the principles of prevention research.

Also noteworthy is that the district has sought and won significant dollars from the U.S. Department of Education, which have allowed the district to improve emergency response and crisis management and provide education, prevention, and intervention services essential to integrating academic and social learning as a solid foundation for future success.

HWRSD Academic Performance

Donna Scanlon, Ed.D.

Assistant Superintendent for Curriculum, Instruction and Professional Development

Since its inception in 1998, the Massachusetts Comprehensive Assessment System (MCAS) has increasingly become a major source of information with regard to student achievement, curriculum evaluation, and diagnosis of individual student strengths and weaknesses. Scores are consistently higher than the statewide average, and recent performance was at an all time high in many areas.

Grade/Subject Tested	Percent of Students Scoring <i>Advanced/Proficient</i>					
	2004	2005	2006	2007	2008	2008
	HWRSD	HWRSD	HWRSD	HWRSD	HWRSD	STATE
Gr. 3 Reading	77%	80%	80%	77%	75%	56%
Gr. 3 Mathematics			68%	71%	73%	61%
Gr. 4 English Language Arts	75%	62%	59%	71%	57%	49%
Gr. 4 Mathematics	58%	50%	55%	60%	56%	49%
Gr. 5 English Language Arts			69%	75%	74%	61%
Gr. 5 Mathematics			58%	58%	59%	52%
Gr. 5 Science/Engineering	76%	72%	71%	72%	70%	50%
Gr. 6 English Language Arts			83%	81%	85%	67%
Gr. 6 Mathematics	59%	61%	61%	69%	70%	56%
Gr. 7 English Language Arts	83%	77%	77%	86%	82%	69%
Gr. 7 Mathematics			50%	69%	59%	47%
Gr. 8 English Language Arts			90%	88%	89%	75%
Gr. 8 Mathematics	54%	65%	54%	64%	67%	49%
Gr. 8 Science/Engineering	51%	59%	51%	50%	52%	39%
Gr.10 English Language Arts	75%	86%	88%	88%	90%	74%
Gr. 10 Mathematics	70%	78%	80%	89%	86%	72%
Gr. 10 Biology				55%	72%	57%

It is evident through these results that HWRSD students are learning well. The district is proud to announce that each year for the past five years 90 or more seniors were eligible for the John and Abigail Adams Scholarship, which provides a tuition waiver to state colleges and universities for four years. Students qualify for this award by scoring in the advanced category in English language arts or mathematics and advanced or proficient in the other subject area on the grade 10 MCAS and by ranking in the top 25% of their class.

In addition to MCAS performance, HWRSD educators use a range of information to monitor student achievement. One example of the data considered to be relevant is SAT scores. Score trends rather than results from any one year are considered most relevant. The table below provides longitudinal SAT results for students graduating from Minnechaug:

Mean SAT Scores 1997-2008

	Minnechaug HS			State			National		
	Reading	Math	Writing	Reading	Math	Writing	Reading	Math	Writing
1997	534	536	n/a	n/a	n/a	n/a	505	511	n/a
1998	512	519	n/a	n/a	n/a	n/a	505	512	n/a
1999	517	523	n/a	n/a	n/a	n/a	505	511	n/a
2000	506	515	n/a	n/a	n/a	n/a	505	514	n/a
2001	519	527	n/a	511	515	n/a	506	514	n/a
2002	518	530	n/a	512	516	n/a	504	516	n/a
2003	517	529	n/a	516	522	n/a	507	519	n/a
2004	529	550	n/a	518	523	n/a	508	518	n/a
2005	531	550	n/a	520	527	n/a	508	520	n/a
2006	501	526	509	513	524	510	503	518	497
2007	521	534	522	513	522	511	502	515	494
2008	520	542	526	514	525	513	502	515	494

As a result of teachers, administrators, parents, students and community working together knowledgeably over the long term, the Hampden-Wilbraham Regional School District enjoys multiple opportunities to celebrate the excellent accomplishments of its students.

Guidance Department

Carolyn Lewis, Director

The graduates of the Class of 2008 at Minnechaug Regional High School represent a group of academically accomplished students with 91% attending post-secondary institutions of higher education. Of these students, 63% went to four-year colleges and 28% went to two-year colleges. Many of these students were admitted to highly competitive colleges and universities including: Bentley College, Boston University, Brandeis University, Cornell University, Harvard University, Marist College, Mount Holyoke College, New York University, Northeastern University, Norwich University, Providence College, Purdue University, Rensselaer Polytechnic Institute, Rochester Institute of Technology, Skidmore College, Syracuse University, Tufts University, Union College, and Villanova University

Guidance and counseling services relating to career and college planning represent a major portion of the tasks accomplished by the guidance counselors and our school-to-career specialists. Post-secondary planning for high school students begins with an orientation program freshman year, progresses to career awareness sophomore year, college/career planning for juniors, and then seminars on college, career and financial planning for seniors and their parents.

Green Meadows Elementary School

Deborah Thompson, Principal

Green Meadows Elementary School continues to grow, with a current enrollment of 383 students in preschool to grade four and 76 staff. The faculty at Green Meadows has worked hard this year implementing Responsive Classroom techniques and various instructional practices to meet the many diverse learning needs of all the students. Our School Improvement Plan focused on three areas 1) to increase the literacy skills of all students; 2) to increase the mathematical skills of all students; and 3) to meet the diverse learning needs of all students. To meet these goals, teachers collected data on student performance, analyzed MCAS scores, implemented instructional practices that supported student achievement and met regularly in grade level teams to plan instruction. In addition, the staff participated in the Gifted and Talented Grant that allowed teachers to take a graduate course through the University of Connecticut on the School Wide Enrichment Model. Strategies from this course were discussed at faculty meetings and small enrichment groups were formed to support students' special interests.

The Hampden PTO and parent volunteers worked hard to support the school through their fundraising activities and daily support in classrooms. The funds raised were used to purchase instructional equipment, lower the cost of field trips and support special assembly programs for all students. We were also pleased to be the recipients of a W.H.A.T. grant that allowed us to bring Jack Hartman, a nationally known songwriter to Green Meadows. Mile Tree students joined in this event as Mr. Hartman performed his music that supports early literacy instruction. The culminating event was a family concert at Fountain Park bringing together both Green Meadows and Mile Tree families for an evening of great fun!

Green Meadows Elementary School is a learning environment that provides a safe, caring and respectful climate so that all students can reach their potential.

Memorial Elementary School

Marguerite Myers-Killeen, Principal

Memorial Elementary School is a learning community comprised of 315 students in grades two through six, and 50 staff members. Everyone in the school strives daily to be responsible to do his/her best to make this an optimal learning and working environment for our educational family.

Memorial was fortunate to have Susan Boss as a visiting "Artist in Residence," which was funded through a W.H.A.T. grant. The entire school participated in creating two beautiful murals that are now proudly displayed in the school lobby.

Our school building continued to be upgraded by the town as part of an ongoing initiative to make improvements in our facility. The north wall of the building near the school library was replaced externally and internally, so we now have a bright corridor with large new windows. Driveway lights were also installed, thanks to a grant from the Community Preservation Committee. Memorial School is regaining its beauty as each improvement is completed.

We were pleased that our MCAS scores for 2008 showed improvement from previous year's scores. One very noteworthy result was that Memorial's sixth grade English/Language Arts MCAS scores were the 5th highest in the state! We are very proud of these results and will continue to work hard toward consistent improvement.

The Memorial School Improvement Plan had the following three goals for the year: 1) to demonstrate improvement in individual students who scored in the Needs Improvement and Warning levels on MCAS Mathematics in grades 4, 5, and 6; 2) to improve the ability of students to expand/add details to written responses; and 3) to continue to improve Memorial School's inclusion model and differentiated instruction strategies.

In September, Memorial School hosted its second annual Grandparents' Day. These special people visited their grandchildren's classrooms, attended a friendship assembly, and enjoyed refreshments provided by our PTO. It was a wonderful morning for all as we proudly shared our school spirit with over 150 grandparents!

Memorial School students and staff conducted two food drives this year as we continue to stress the value of kindness in our daily lives. The first collection took place on World Food Day in October and during December we held our annual food drive. Both collections benefited the Community Survival Center.

Memorial School is blessed to have a very dedicated group of parents who serve our school in a variety of ways. The PTO members put in a great deal of time to plan activities, raise money, and provide special programs/opportunities for our children. In addition, our parent volunteers help out regularly to make our learning community even better for students and staff. Thanks to all who give of their time to support our Memorial School learning community. You are valued and appreciated!

Memorial Elementary School is a very special place for our children to grow and learn. We are proud to be partners with our parents and our community in the wonderful town of Wilbraham!

Mile Tree Elementary School

Rosemary Brosnan, Principal

Mile Tree School is home to all Kindergarten and Grade One students in Wilbraham. The school has a long-standing tradition of setting high expectations for student success and takes enormous pride in creating a safe, warm and nurturing environment for our young students.

With its dedicated and caring staff, Mile Tree is a dynamic, child-centered learning environment where all students are provided opportunities to learn and grow cognitively, physically and socially and to develop skills that are essential for their future success in school and society. Mile Tree School has proudly earned accreditation from the National Association for the Education of Young Children – the nation's leading organization of early childhood professionals.

The mission of Mile Tree School is that *all children can and will learn well*. This statement drives our commitment for continuous improvement. With this in mind, the Mile Tree School Council developed two goals for the school year: 1) increase the capacity to respond to individual student needs in all areas of the curriculum; and 2) foster a sense of personal, social, multicultural and global awareness.

Mile Tree School has implemented the Responsive Classroom, which is a teaching approach that combines the academic curriculum, based on practices that are developmentally appropriate, with a social curriculum that focuses on respect for one's self, learning and the school community.

Mile Tree students participated in a special election to select a name for the school's owl mascot. The winner, Hooty, attends all school assemblies and promotes the school's core values of respect, honesty, responsibility and good manners.

Mile Tree School has a strong, supportive parent base, and its very active PTO supports the school's mission while its fundraising efforts provide enrichment assemblies and school spirit activities.

Soule Road School

Mary T. Goodwin, Principal

During the past year, Soule Road staff has worked diligently to provide over 350 students with a high quality educational experience that emphasizes academic achievement, nurtures emotional stability and promotes appropriate social growth for all students. We continue to benefit from active parent-volunteer support in our classrooms and the generous funding resources of our PTO that support numerous programs throughout the year.

Our School Improvement Plan focused on three areas. We joined with the district's initiative of increasing writing skills across the curriculum through the implementation of *Collins Writing Program* and the expansion of *Differentiated Instruction* strategies, and we continued our commitment to enhance math instruction at every grade level. Our staff has committed numerous professional development hours to expanding their own expertise as well as working on the content of their curriculum. The staff is excited about the new *McMillan* reading series and the rich instructional components it provides.

Over the course of the year, Soule Road students experienced a variety of activities that provided opportunities for learning, school spirit and social growth. Through the generous efforts of our PTO, we celebrated another Souleto student art festival, enjoyed an active Zoo Show, visited a vernal pool and other educational field trip sites, talked about bullying with the Morris Brothers program and enjoyed our annual Field Day! In addition, our parents generously donated funds and students eagerly participated in a "Free Throw" contest to purchase a Magna Traverse Climbing Wall for our P.E. program. Thanks to the high commitment of parent volunteers, every grade participated in Junior Achievement; and we proudly welcomed back the D.A.R.E. program to sixth grade.

Students at Soule Road have a variety of enrichment activities including after-school math clubs, great music programs, and InspireWorks. Continuing their commitment to community service, our students collected and donated over 150 gently used coats, along with hats, gloves and mittens, plus the Grade 2 and 6 Buddies organized a school-wide food donation to benefit families served by the Mayflower Marathon.

Through the daily diligent efforts of students, teachers, staff, parents and community, Soule Road School continues to be a powerful example of high academic standards, emotional and social supports, interactive and engaging programs and compassionate community values.

Stony Hill School

Sherrill Caruana, Principal

Stony Hill School, built in 1957 and refurbished in 1999, educates 314 students in grades two through six. With three homerooms per grade level, we strive to make the classroom a true "homeroom". All teachers have been trained in Responsive Classroom techniques and each day celebrates our community with morning meetings in every homeroom. Our school-wide focus came from the inspiration of Lin Hao, the child who saved his classmates from the Sichuan earthquake. When asked why he put himself in danger by going back to dig out his classmates, he responded, "It was my job. I'm the hall monitor." All of us at Stony Hill challenge ourselves daily to

do our job in the very best way we can, because by doing even little things well, heroic change can happen.

In education, change has one word: improvement. Our School Improvement Goals for the year are: 1) increase math achievement; 2) establish a school climate that is conducive to teaching and learning and protects students' health, safety and civil rights; and 3) increase English Language Arts achievement.

Stony Hill's educational climate comes from the effort staff, students and parents expend in meeting our goals, but this climate is equally influenced by the enrichment we provide to our students and the community. Staff has engaged in a year-long study group integrating talented and gifted learning opportunities into the curriculum. Enrichment activities include The Tiger Times school newspaper, the Green Team, InspireWorks, Accelerated Math, Study Island MCAS Review, *D.A.R.E.*, band, chorus, and the student ambassador program. We continue to reach out to the Wilbraham senior citizens by hosting the Holiday Breakfast and offering "Lunch with the Kids" twice a month.

As always, we are grateful for the efforts and support of our PTO and School Council as we search for ways to enhance education at Stony Hill Elementary School.

Thornton W. Burgess Middle School

Noel Pixley, Principal

At Thornton W. Burgess Middle School, the School Improvement Plan focused on three strategic goals: 1) increase student academic performance in specifically designated content areas; 2) create a culture that meets the needs of all learners; and 3) promote the use of technology by fostering a climate conducive to the physical and educational needs of students and staff.

Addressing the first goal to increase student academic performance in mathematics, science, language arts and social studies, teachers used supplemental experiences, support, materials, and different modalities to address the various learning styles of the students. A major emphasis under this goal was to show improvement on our MCAS scores. In all academic areas, we achieved an increase in the percentage of students meeting the Proficient or Advanced status. In math, our students demonstrated an average improvement of 3% on the multiple choice questions and improved on their open response questions. Other highlights of the year included the MATHCOUNTS club, the implementation of the program TASA- Earth's Atmosphere and Seasons, a visit to the Christa McAuliffe Science Center, an increased exposure to poetry and non-fiction, and integration of current events and maps at all grade levels.

Regarding goal number two, Thornton Burgess teachers took part in district-wide professional development activities by attending workshops to enhance their skills, collaborating with Wilbraham Middle School teachers to discuss common educational issues such as grading and time on learning, meeting with curriculum area colleagues to discuss teaching strategies and alignment of their curriculum to the Massachusetts State Frameworks and learning how to implement Edline. Other areas in which teachers received professional development training included the Differentiated Instruction, Gifted and Talented, Developmental Design, MCAS Alternative testing, and graduate programs leading to Masters Degrees. In addition, after thoroughly researching the components of Development Design, it was decided to adopt the program at Thornton Burgess. Several teachers attended a week-long summer institute to learn how to implement the program for the start of the new school year.

Focusing on the third goal, staff received instruction and training on the use of United Streaming, Grade Quick, Edline and Mimeo Studio, a new portable projection device used for instruction. Coordination between the technology curriculum and the academic curriculum was monitored by the technology teacher, team leaders, and special education teachers from all three teams. The academic teams worked together to identify web sites, software, and computer activities that would compliment the curriculum. The IT specialist trained students in their use of Edline by assisting them with login procedures and establishing accounts, and parents were provided individual access codes and instructions on how to open a new account.

Wilbraham Middle School

Stephen Hale, Principal

Wilbraham Middle School serves 430 students in grades seven and eight. Our student contingency benefits from the school's committed staff, dedicated PTO, and caring community. Everyone works together to support the academic, social, and emotional needs of our young adolescent learners.

The School Council outlined three goals in its School Improvement Plan inspired by our mission statement and striving to meet the greater community's expectations. The plan's following goals ensure that our education environment is a place where all students thrive and achieve to the best of their abilities: 1) to increase Wilbraham Middle School's capacity to meet the individual math learning needs of diverse student learners; 2) to improve the science program at Wilbraham Middle School by incorporating analysis of MCAS results and introducing grade level formal assessments which align with the Massachusetts State Frameworks and the HWRSD Science Curriculum Maps; and 3) to further develop the sense of community, collaboration, and consistency within Wilbraham Middle School while maintaining individual team spirit and to foster a whole school awareness and appreciation beyond the four academic teams.

The year was a very exciting one for our students. Student Council coordinated the annual "Spirit Week" where the "Pep Rally" was the highlight of the week. Through the efforts of the Student Council & "COPY Cats" Club, funds were raised through our annual Winter Wonderland Dance to help provide several scholarships to assist eighth graders and their families afford the Washington trip. The PTO and the Scantic Valley YMCA also helped to contribute to this scholarship fund.

For the first time in many years, Wilbraham Middle School organized a visit to Washington D.C. where the students went to Arlington National Cemetery, Library of Congress, Smithsonian Museums, National Holocaust Museum, and Mount Vernon, to name just a few.

International Week was sponsored by the PTO in conjunction with the WMS Foreign Language Department. All week, different activities took place throughout the school including announcements made in different languages, cultural music played over the loud speaker, and foods from different cultures sampled during lunch. There was also an art show highlighting our students' talents.

In summary, it was a very successful year for the Wilbraham Middle School community in which local support, grant funding, and the support of our PTO helped to create lifelong educational experiences for our students.

Minnechaug Regional High School

M. Martin O'Shea, Principal

Minnechaug Regional High School continues to excel in the academic, social, and physical education of its students. The faculty and administration remain firmly committed to the school's mission of "providing a safe and academically challenging environment that promotes the growth and well-being of all community members and assisting our students in becoming active world citizens who value integrity, citizenship, and respect." Two major goals of the School Improvement Plan were developed by the School Council: 1) to prepare Minnechaug Regional High School for reaccreditation by the New England Association of Schools and Colleges (NEASC) in 2011; and 2) to further develop a professional learning community at Minnechaug that is based on collaborative and professional inquiry and that works to further embed Minnechaug's Core Values (Wellness, Integrity, Community and Citizenship, and Intellectual Development).

The following reports from the various departments highlight just some of the many commendable educational activities at the high school.

The **English Department** offered skills-based courses for freshmen and sophomores and a broad range of courses for juniors and seniors. The MCAS scores are exceptional with a passing rate of 100%. Six students won Gold Key awards from the Alliance for Young Writers and the Emeralds Literary Magazine and The Smoke Signal newspaper both won national awards. Emeralds was rated "Excellent" by The National Council of Teachers of English and was bestowed a "Silver" rating from Columbia Scholastic Press Association. Smoke Signal received "First Place" from both Quill and Scroll and the American Society of Newspaper Publishers, and it was named "Best Newspaper" by the Scholastic Press Forum.

The **Family and Consumer Sciences Department** has successfully completed curriculum work with Holyoke Community College to develop articulation agreements so that students who meet specific requirements can receive college credits for their class work at Minnechaug. Agreements have been reached with the Early Childhood and the Hospitality and Culinary Arts programs. Our students continue to use their classroom experiences to choose college majors in culinary arts programs, teacher training programs, and health fields related to working with young children.

The **Fine Arts Department** continued to gain much recognition both locally and state wide. Choirs and bands performed regularly for local civic organizations, fulfilling the MRHS ethic of service to the community. Music and art students were nominated for and heavily involved with the Western District, Quabbin Valley, and All-State Music Festivals, and The Republican "Talented Teens in the Arts" program. Art students also received nominations for The Boston Globe Scholastic Art Award and Art All-State.

The **Foreign Language Department** was excited to welcome Daouda Thiam, a Fulbright exchange teacher from Senegal, to teach French classes. He has enriched the department and our students as he shares the culture and history of his country. We once again celebrated Foreign Language Week with expanded activities including showing foreign films, sampling international foods, and teaching mini-lessons in other languages. Our student enrollment in language classes has increased in Latin and upper level Spanish courses.

The **Guidance Department** continues to offer a variety of programs to serve our students and their parents. Some of the services are: an informational brochure, "welcome" call to the homes of all freshmen, a workshop on writing college essays, a college financial aid night, a college night for juniors and their parents, a follow-up program for seniors and their parents, an orientation program for eighth grade students and their parents, a middle school college night and a reception for

transfer students. A practice test for the SAT Reasoning test is offered in addition to an ACT test taking strategy workshop. The SAT Reasoning and Subject tests, the ACT, PSAT, ASVAB and AP exams are all administered at Minnechaug. Our internship program for seniors continues to grow, with almost 100 students participating. The School-to-Career Specialists and Guidance Counselors cover many topics in developmental guidance classes such as transition to high school, job readiness, and financial planning. The Guidance Counselors and Adjustment Counselors meet individually with their students to assist in developing course schedules, making career and college choices and dealing with personal problems.

The **History and Social Science Department** continues to empower students to be active citizens in a democratic society while preparing them for participation in the global community. The department has been busy with revising present curriculum and preparing for new elective classes. During this past election, the department hosted a mock presidential election and students were actively involved in voter registration. Our clubs, Model UN, Model Congress and Mock Law, have also been successful. Several local veterans and politicians were guest speakers throughout the year in the U.S. History classes. The department also sponsored the annual National History Day, which brought out many to admire the various projects on individuals in history.

The **Interscholastic Athletics** program has 30 athletic offerings, in which Minnechaug's student-athletes competed and excelled throughout the year. Approximately 1,200 participants enjoyed the interscholastic athletic experience, and academic excellence continued to accompany athletic success. Sportsmanship and a winning tradition are at the core of Minnechaug's comprehensive, very well-respected, and successful program. Winning the MIAA District F Sportsmanship Award and the Division I Girls' Soccer State Championship were highlights of a great year.

The **Mathematics Department** remains active with curriculum revisions throughout the year. Department members continue to research methods of integrating technology into their classes to provide an interactive representation of mathematical concepts. The utilization of SmartBoards, LCD projectors, and graphing utilities has helped to enrich the curriculum. The Mathletes continued to be a top contender in a very competitive league, and Algebra 1 classes competed in The Republican Stock Market Challenge.

The **Media Center** continues to build upon its two new computer labs with the installation of interactive SmartBoards. With all the computers, there are often has three or four classes visiting and working simultaneously. The Media Center sponsored a weekly contest for students to identify SAT words that will be continued due to its success.

The **Physical Education/Health Department** continues to implement health curriculum guides and manuals for a consistent health program that meets the Massachusetts Health Frameworks. The department continues to promote a healthy and active lifestyle for all students through a variety of lifetime activities. A department member presented at a statewide convention, discussing the Youth Risk Behavior Student Survey at the district and national levels.

The **Science Department** worked with a group of students in a pro-active preparation program for the MCAS biology test, which included a pre-test review. Students interested in scientific research worked in collaboration with faculty from the University of Massachusetts on two special endeavors. The projects were based in physics and heavily involved mathematic principles behind scientific observations. The staff worked hard to utilize Edline, LCD projectors, and online resources to enhance the students' science classroom experience.

The **Student Activities** office oversees more than 50 co-curricular student activity programs with 1,200 participants gaining experience in fundraising and academic competitions with state and

national awards. Students donated over \$9,000 to local and national charities, provided over 4,500 hours of community service, held numerous food and clothing drives, provided over 300 hours of tutoring, and gave over \$4,000 in scholarships.

The **Technical Education, Computers and Business Department** continued to present a diverse offering of technical, applied and fine art classes at many levels in many subject areas. These departments, with their wide-ranging interdisciplinary approach, are in the unique position of being able to assist students in all areas of the Massachusetts State Frameworks. With obvious strengths in critical thinking, problem solving, and the design process, the applied technology classes continue to thrive and play a large part in the “greater good” of the student population.

Student Services

Thomas Philpott, Director (retired 10/08)

Debra L. Tobias, Ed.D., Director (as of 11/08)

Student Services is responsible for the coordination of all special education services for the District. There is a commitment to provide a full range of interventions for students who demonstrate challenges in learning. In addition to special education teachers and educational inclusion paraprofessionals, Student Services has school psychologists, speech/language pathologists and assistants, school adjustment counselors, physical therapists, an occupational therapist and assistant, and several consultants specializing in various areas of educational programming.

Initial interventions begin with general education teachers who are able to provide a continuum of instructional accommodations to assist students with diverse learning styles. Each school has its own Student/Teacher Assistance Team (S/TAT) that is comprised of building professionals dedicated to enhancing the effectiveness of the learning process for each student. In the event that the interventions do not result in the anticipated improvements for the student, the S/TAT will make a referral for a special education evaluation in order to determine if there is an educational disability undermining the student's ability to make effective educational progress. As needed, specialized instruction, support services, and/or specific therapy are recommended and provided to the student in the least restrictive environment determined.

Technology continues to have a role in the instruction of special education students. The technology lab at Thornton W. Burgess Middle School is a resource for teachers seeking to learn software programs that develop new pathways to learning for their students. Student Services also utilizes an online computerized individual education program that captures essential information pertaining to special education. Referrals, evaluations, and active student counts are immediately available. Our special education teachers can send relevant information electronically to Student Services, which facilitates regular administrative review of data to monitor compliance with special education mandates.

School Nurses

Poppy Nelson, BA, RN, BSN, NCSN

Nurse Leader

During the year our school nurses had 39,086 requests for medical care from students, with first aid given to 12,661 students; 12,867 illness assessments completed; 4,353 student prescription medications administered; 5,153 parent phone calls and meetings held; and 5,004 nursing procedures accomplished. There were also 1,161 staff visits to the health offices. In addition, hepatitis B and flu vaccines, as well as the Weight Watchers at Work Program, were offered to the staff.

The nurses at Minnechaug, Wilbraham Middle, Stony Hill, and Mile Tree partnered with Elms College to mentor student nurses one day per week for five weeks. The school nurses thank the members of the Wilbraham Women's Club for the many hours they volunteered to help test the vision and hearing of students in pre-school, Kindergarten and tenth grade.

In May, the Essential Health Services Grant was awarded to our district, funded by the Massachusetts Department of Public Health. This grant supports several nursing salaries and provides aid and equipment.

Adult Community Education and Recreation

Ned Doyle, Director

The Adult Community Education and Recreation Program, "New Beginnings," provided diverse enrichment opportunities for all age groups in the community. Approximately 2,000 participants enjoyed the spring, summer, and fall offerings. The "Summer Programs 'R' You," serving the youth of the community, was the most popular program.

School Councils

The Hampden-Wilbraham Regional School District wishes to acknowledge the effectiveness of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of young people. We would also like the community to recognize the services rendered by these parents and citizens:

Mile Tree Elementary School	Green Meadows Elementary School
Rosemary Brosnan, Principal	Deborah Thompson, Principal
Patricia Colkos	Amy Bostian
Karen Grycel	Robert Bardwell
Wendy Labbe	Kristyn Brannigan
Ginny McKeon	Lena Buteau
Joyce Robinson	Carol Fitzgerald
Kristina Stone	Warren Schoonover
	Laurie Sullivan
Memorial Elementary School	
Marguerite Myers-Killeen, Principal	Soule Road Elementary School
Karen Anti	Mary Goodwin, Principal
Jessica Carroll	Molly Caltabiano
Denise Fisher	Chris Hakala
Jeff Jones	Juli Kibbe
Liane Kendall	Rebecca Lefort
Bill Lachenmeyer	Jill Pszeniczny
Peggy McNeff	Ellen Schmutte
Stony Hill Elementary School	Thornton W. Burgess Middle School
Sherrill Caruana, Principal	Noel Pixley, Principal
Lori Berg	Ingrid Apgar
Mary Beth Laliberte	Dina Demos
Chrissy Plumb	Phyllis Hulstrom
Michele Mistalski	Catherine Mahoney
Meghan Saunders	Kellie Moriarty

Minnechaug Regional High School	Dianne Regnier
M. Martin O'Shea, Principal	Susan Sawyer
Kurt Anderson	Lauri Shinkle
Donna Benoit	Susanne Simon
Jillian Bickley 11	
John Costello 09	Wilbraham Middle School
Patricia Gordon	Stephen Hale, Principal
M. Ben Hogan	Scott Berg
Gary Manuel	Stacy Gilmour
Patrick Moriarty	Daniel Handzel
Judy Moylan	Jennifer Jyringi
Maeve Moylan 10	Judi LaBranche
Tom Petzold 08	Susan Medeiros
Mary Ellen Shea	Robin Rabideau

Retirements during the 2007-2008 School Year

David R Bernstein	Minnechaug Regional High School
Patricia L. Gordon	Minnechaug Regional High School
Kathryn A. Groffman	Green Meadows Elementary School
Joan A. Guziec	Minnechaug Regional High School
Robert P. King	Wilbraham Middle School
Susan M. McCoy	Minnechaug Regional High School
Laurence F. Moriarty	Minnechaug Regional High School
Patricia A. O'Connor	Memorial Elementary School
Gary B. Petzold	Minnechaug Regional High School
Virginia Pizzichemi	Green Meadows Elementary School
Cynthia K. Powers	Thornton W. Burgess Middle School
Joyce N. Robinson	Mile Tree Elementary School
Frances M. Shaw	Soule Road Elementary School
Catherine J. Sullivan	Soule Road Elementary School
Arthur J. Tipaldi	Minnechaug Regional High School



Hampden-Wilbraham Regional School District School Committee

Scott R. Chapman, Chair
 William Bickley, Jr.
 Marianne Desmond
 D. John McCarthy
 Lisa Morace
 Peter T. Salerno
 Gilles Turcotte

Five-Year Enrollment History

	2003 - 2004			2004- 2005			2005- 2006			2006- 2007			2007-2008		
Grade	H	W	T	H	W	T	H	W	T	H	W	T	H	W	T
K	58	161	219	64	165	229	70	181	251	69	134	203	42	139	181
1	65	180	245	61	168	229	64	173	237	70	181	251	72	147	219
2	62	191	253	74	177	251	63	174	237	61	187	248	68	181	249
3	66	202	268	62	193	255	74	188	262	73	180	253	63	195	258
4	71	209	280	66	211	277	64	198	262	71	194	265	72	188	260
5	61	200	261	75	213	288	71	213	284	63	205	268	72	200	272
6	68	205	273	67	205	272	75	213	288	67	212	279	61	213	274
7	66	219	286	72	205	277	60	205	265	71	211	282	71	208	279
8	95	232	326	70	219	289	73	211	284	66	214	280	75	216	291
9	81	257	338	105	258	363	78	220	298	80	216	296	73	236	309
10	86	254	340	76	235	311	93	250	343	73	202	275	72	206	278
11	79	224	303	79	240	319	72	219	291	89	234	323	62	195	257
12	81	222	303	79	223	302	78	245	323	71	220	291	87	227	314
Other			79			75			78			67			73
TOTAL	939	2756	3774	950	2712	3737	935	2690	3703	924	2590	3581	890	2551	3514

Hampden-Wilbraham Regional School District - Directory of Schools

Green Meadows Elementary School (Grades Pre K – 4)

Deborah Thompson, Principal
 38 North Road, Hampden, MA 01036 – (413) 566-3263
 School Hours: 8:30 a.m. to 2:40 p.m.

Mile Tree Elementary School (Grades Pre K – 1)

Rosemary Brosnan, Principal
 625 Main Street, Wilbraham, MA 01095 – (413) 596-6921
 School Hours: 8:30 a.m. to 2:40 p.m.

Memorial Elementary School (Grades 2 – 6)

Marguerite Myers-Killeen, Principal
 310 Main Street, Wilbraham, MA 01095 – (413) 596-6821
 School Hours: 8:30 a.m. to 2:45 p.m.

Soule Road Elementary School (Grades 2 – 6)

Mary Goodwin, Principal
 300 Soule Road, Wilbraham, MA 01095 – (413) 596-9311
 School Hours: 8:30 a.m. to 2:45 p.m.

Stony Hill Elementary School (Grades 2 – 6)

Sherrill Caruana, Principal
 675 Stony Hill Road, Wilbraham, MA 01095 – (413) 599-1950
 School Hours: 8:30 a.m. to 2:45 p.m.

Thornton W. Burgess Middle School (Grades 5 – 8)

Noel Pixley, Principal
 85 Wilbraham Road, Hampden, MA 01036 – (413) 566-8950
 School Hours: 7:40 a.m. to 2:00 p.m.

Wilbraham Middle School (Grades 7 – 8)

Stephen Hale, Principal
466 Stony Hill Road, Wilbraham, MA 01095 – (413) 596-9061
School Hours: 7:40 a.m. to 2:00 p.m.

Minnechaug Regional High School (Grades 9 –12)

M. Martin O'Shea, Principal
621 Main Street, Wilbraham, MA 01095 – (413) 596-9011
School Hours: 7:40 a.m. to 2:10 p.m.

Superintendent's Office

Paul C. Gagliarducci, Ed.D., Superintendent of Schools
Donna Scanlon, Ed.D., Assistant Superintendent of Schools
Beth Regulbuto, SBO, MCPPO Director of Business Services
621 Main Street, Wilbraham, MA 01095 – (413) 596-3884
Office Hours: 8:00 a.m. to 4:00 p.m.



Community

Wilbraham and Monson Academy

Wilbraham & Monson Academy, the Global School®, began its 205th year by welcoming 362 students from 14 states and 21 different countries who have come to live and learn together. Among the day students, 49 are from Wilbraham. Enrollment in Blake Middle School is 65 students.

Mr. Rodney LaBrecque is in his seventh year as the Head of School. Further information about Mr. LaBrecque can be found on our Web site: WMAcademy.org.

In June 2002, the New England Association of Schools and Colleges (NEASC) granted the Academy another ten-year accreditation.

In 2003, we launched the Center for Entrepreneurial & Global Studies, the goal of which is to teach students to be global citizens in the face of increasing globalization, mounting social inequities, and threats to environmental sustainability. A variety of speakers in the fields of economics, finance, entrepreneurship, and social activism, as well as domestic and international travel, take this program beyond the usual high school curriculum. We have begun construction of a trading floor, the first of its kind at the high-school level.

Begun in spring 2006, the 16,400 square-foot expansion of Greenhalgh Gymnasium was dedicated at Homecoming and Parents' Weekend in October 2007. In the spring and summer of 2008, Corbin Fields on Faculty Street were completely renovated, and a state-of-the-art all-weather track installed. Many town citizens use the track for aerobic exercise.

The Academy continues to maintain strong ties with the Town of Wilbraham. Our maintenance staff maintains the sidewalk on Faculty and Springfield Streets and the small garden at the intersection of those streets. Many of our students are involved with local elementary and middle schools. The Academy also provides meeting space for local groups and use of its facilities for local athletic teams. We invite the citizens of Wilbraham to attend concerts, dramatic performances, lectures, and athletic events on campus.

The campus is busy each summer. For thirteen years now, Beech Tree Summer Camp has provided a stimulating day camp experience for many local youngsters. A new summer program instituted in 2008 was an English camp that brought students from around the world to Wilbraham to learn about American culture and language.

In addition, 80% of the Academy's \$11 million operating budget is spent locally. We are extremely proud to be an important part of the Town of Wilbraham, as we have been for over 200 years.

Submitted,
Rodney LaBrecque, Head of School

Atheneum Society

"Local People Preserving Historic Wilbraham"

Wilbraham's Old Meetinghouse sits majestically at 450 Main Street where it began as a Methodist Meeting house in 1793. As the town's single local history museum, its presence heralds a time gone by in Wilbraham and evokes memories of open hearth cooking and warming rosy cheeks and winter wet mittens by a pot-bellied stove, quilting with friends and taking lovely walks in the garden.

It has been lovingly restored and memories of a bygone era beckon passersby. The historic Hearse House ca. 1830 joins the Meetinghouse on the property and is one of only 13 such structures surviving in New England. Both buildings are in themselves, local artifacts. Our 2009 renovations include plans to recreate turn-of-the-century cobble stone walkways around the property and driveway to help define an historic village center. We are intent on recreating the village center as the hub of society and industry and will assume our role as a welcoming gathering place for all through village center festive activities.



During the past year, we packaged a DVD and tour guide pamphlet for a Walking Tour of Adam's Cemetery, which we sold in our new gift shop – *Tiny Town Gifts*, located in the front parlor. We welcomed back the Reed and Kaynor families bringing them home for the holidays from across the country. These grown grandchildren are Alice Reed Chapin Kaynor descendents who spun stories about their aunts and grandmother - the three lovely sisters who occupied the Old Meeting House during 1950-1960 eras. They shared wonderful Christmas morning, home library, and closet-full-of-game stories. Their visit was recorded and televised on WPA-TV.

The Old Meeting House is open to the public on the first Sunday of the month from 2:00 to 4:00 p.m., May through December. Our colorful Open House flag hung at the front door will signal these

events and special exhibits, scheduled throughout the year. We also advertise and are featured in the *Wilbraham-Hampden Times*.

Some of our traditional collections include: Indian artifacts, soapstone quarry materials, locally made and historic quilts, turn-of-the-century election artifacts, winter holiday tree display, 19th century German-made papier mache dolls, sharing of vintage pictures and maps, making Oriental rugs, and our 'Salute to Veterans' activities. Please look for our wedding collection this summer as we recreate *Wedding Days and Bouquets through the Decades*.

We are extremely fortunate to have a multi generational, master blend of skill, knowledge and ability and we *always welcome* new and contributing talent as it finds its way to our door. We sincerely appreciate the opportunity to engage with all of you as we *look to the future to rekindle our past*.



The operation of our organization is funded entirely by the dues, gifts and activities of our membership, which is open to all interested persons living in Wilbraham and other communities. We sincerely appreciate all of the generosity and friendships enjoyed throughout the years, most especially those friends, neighbors and contributors who have made our restoration work possible and all whose continued support allows our local history work to flourish.

Respectfully Submitted
On behalf of the Society,
Joan D. Paris, President